

**Cal State East Bay  
Commission on Teacher Credentialing (CTC)  
Professional Education Unit**

**Table 2-2a  
List of Personnel Positions Assigned to Support, Advise, and  
Place Candidates**

*Note: Please see the Description of Candidate Advisement and Assistance for narrative descriptions.*

**1. Campus Support Services for Our Candidates**

**(a) Office of Accessibility Services**

\* Several staff serve candidates and work under the supervision of the Director, University Accessibility Services.

**(b) Office of Financial Aid**

\* Several staff serve candidates and work under the supervision of the Director, University Office of Financial Aid.

**(c) Office of Academic Advising and Career Education**

\* Several staff serve candidates and work under the supervision of the Director, Academic Advising and Career Education

**(d) CARE – Student Care Team**

\* The Student Care Team is chaired by the Associate Vice President, Support Services. Several campus administrators and staff serve on the Student Care Team, and direct candidates to campus support services.

**2. Unit Support Services for Our Candidates**

**(a) Credential Student Service Center (CSSC)**

Candidates are served by:

\* Director, CSSC (Credential Analyst II)

\* 2 Credential Analyst I's

\* Admission Coordinator

**(b) Staff in the Academic Departments**

(1) Art and Education Staff Cooperative staff serve the following Programs: Administrative Services Credential (Preliminary and Professional Credential), Basic Teaching Credentials (Multiple Subject and Single Subject), Pupil Personnel Services Credentials (School Counseling and School Psychology), Reading and Literacy Added Authorization, and Special Education Credential Programs (Mild to Moderate Disabilities and Moderate to Severe Disabilities)

\* Several staff serve candidates and work under the supervision of the Office Manager, an Administrative Support Coordinator (ASC)

(2) The Speech/Language Pathology Credential Program is housed in the Department of Communicative Sciences and Disorders

\* Two staff members, an Administrative Support Coordinator (ASC) and the Rees Clinic, serve candidates

**(c) College-Level Administration and Staff**

\* Dean, College of Education and Allied Studies [CEAS] (all programs except Speech-Language Pathology)

\* Associate Dean, CEAS (all programs except Speech-Language Pathology)

\* Dean, College of Letters, Arts, and Social Sciences [CLASS] (Speech-Language Pathology Program)

\* 2 Associate Deans, CLASS (Speech-Language Pathology Program)

\* Unit Accreditation Coordinator

\* Two CEAS staff assigned to accreditation responsibilities

\* Other staff in both CEAS and CLASS serve candidates in standard higher education roles

**3. Program Support Services for Our Candidates**

**Administrative Services Preliminary Credential Program, Including Internship**

\* Program Coordinator

\* Field Placements:

All candidates complete required field experiences in the K-12 schools where they work, and in other K-12 schools nearby.

\* Faculty in the Department of Educational Leadership teach courses and supervise field experience as Coaches

\* Chair, Department of Educational Leadership

\* Staff in the Art and Education Staff Cooperative

\* K-12 administrators who serve as Mentors to candidates during their field experience

Administrative Services Professional Credential Program, Clear Induction

\* Program Coordinator

\* Field Placements:

All candidates complete required field experiences in the K-12 schools where they work and in other K-12 schools nearby.

\* Faculty in the Department of Educational Leadership teach courses and supervise field experience as Coaches

\* Chair, Department of Educational Leadership

\* Staff in the Art and Education Staff Cooperative

\* K-12 administrators who serve as Mentors to candidates during their field experience

Education Specialist Credential: Mild to Moderate Disabilities Preliminary

\* Program Coordinator, who also serves as Intern Coordinator

\* Field Placements:

(a) The Program Coordinator makes student teaching placements

(b) Candidates completing their field experience as interns are hired by local school districts, with the approval of the Program Coordinator

\* Faculty in the Department of Educational Psychology teach courses and supervise field experience

\* Chair, Department of Educational Psychology

\* Staff in the Art and Education Staff Cooperative

\* K-12 special education teachers who supervise candidates during their student teaching

\* K-12 special education teachers who serve as Mentors to candidates completing field experience as interns

Education Specialist Credential: Moderate to Severe Disabilities Preliminary

\* Two faculty share the Program Coordinator position, and also serve as Intern Coordinators

\* Field Placements:

(a) The Program Coordinators make student teaching placements

(b) Candidates completing their field experience as interns are hired by local school districts, with the approval of the Program Coordinators

\* Faculty in the Department of Educational Psychology teach courses and supervise field experience

\* Chair, Department of Educational Psychology

\* Staff in the Art and Education Staff Cooperative

\* K-12 special education teachers who supervise candidates during their student teaching.

\* K-12 special education teachers who serve as Mentors to candidates completing field experience as interns

Multiple Subject Teaching Preliminary Credential, Including Internship

\* Program Coordinator

\* PACT Coordinator and Assistant PACT Coordinator

\* Intern Coordinator

\* Field Placements:

(a) Two Department of Teacher Education faculty make student teaching placements

(b) Candidates completing their field experience as interns are hired by local school districts, with the approval of the Intern Coordinator

\* Faculty in the Department of Teacher Education teach courses and supervise field experience

\* Chair, Department of Teacher Education

\* Staff in the Art and Education Staff Cooperative

\* K-12 classroom teachers who supervise candidates during their student teaching

\* K-12 classroom teachers who serve as Mentors to candidates completing field experience as interns

Pupil Personnel Services, School Counselling Credential, Including Internship

\* Program Coordinator

\* Field Placements:

(a) All field placements are arranged or approved by the Program Coordinator

(b) Field placements take place in K-12 schools and in other agencies

\* Faculty in the Department of Educational Psychology teach courses and supervise field experience

\* Chair, Department of Educational Psychology

\* Staff in the Art and Education Staff Cooperative

\* K-12 school counselors and other agency professionals who supervise field experience

Pupil Personnel Services, School Psychology Credential, Including Internship

\* Program Coordinator

\* Field Placements:

(a) All field placements are arranged or approved by the Program Coordinator

(b) Field placements take place in K-12 schools and in other agencies

\* Faculty in the Department of Educational Psychology teach courses and supervise field experience

\* Chair, Department of Educational Psychology

\* Staff in the Art and Education Staff Cooperative

\* K-12 school psychologists and other agency professionals who supervise field experience

Reading and Literacy Added Authorization

\* Program Coordinator

\* Field Placements:

(a) All candidates participate in a Summer Reading Clinic working K-12 students, arranged and supervised by the Program Coordinator or other faculty member

(b) All candidates complete other required field experiences in the K-12 schools where they work and in other K-12 schools nearby.

- \* Faculty in the Department of Teacher Education and Educational Psychology teach courses
- \* Chair, Department of Teacher Education
- \* Staff in the Art and Education Staff Cooperative

Single Subject Teaching Preliminary Credential, Including Internship

- \* Program Coordinator
- \* PACT Coordinator and Assistant PACT Coordinator
- \* Intern Coordinator
- \* Field Placements:
  - (a) Two Department of Teacher Education make student teaching placements
  - (b) Candidates completing their field experience as interns are hired by local school districts, with the approval of the Intern Coordinator
- \* Faculty in the Department of Teacher Education, tenured, tenure track, faculty in the Faculty Early Retirement Program (FERP), and lecturers who teach courses and supervise field experience
- \* Chair, Department of Teacher Education
- \* Staff in the Art and Education Staff Cooperative
- \* K-12 classroom teachers who supervise candidates during their student teaching
- \* K-12 classroom teachers who serve as Mentors to candidates completing field experience as interns

Special Education Added Authorizations (Autism Spectrum Disorders and Early Childhood)

- \* Program Coordinators
- \* Field Experience: All field experiences are approved by the Program Coordinators
- \* Faculty in the Department of Educational Psychology teach courses and supervise field experience
- \* Chair, Department of Educational Psychology
- \* Staff in the Art and Education Staff Cooperative

Speech-Language Pathology Preliminary Credential

\* Program Coordinator

\* Field Placements:

(a) All field placements and clinic experiences are arranged and approved by the Clinic Director

(b) Candidates complete required experiences in the campus Norma S. and Roger R. Rees Speech, Language, and Hearing Clinic

(b) Other clinical experiences are completed in K-12 schools and medical facilities

\* Faculty in the Department of Communicative Sciences and Disorders teach courses and supervise field experience

\* Chair, Department of Communicative Sciences and Disorders

\* Staff, Department of Communicative Sciences and Disorders

\* K-12 and medical facility speech/language therapists who mentor candidates

csrtable22a20170130