Welcome

- We welcome you, the next generation of California teachers, to our Credential Program. In this SB 2042 program you will gain the knowledge and skills to create a dynamic learning environment, to organize subject matter by planning and delivering effective instruction to all students, and to assess student learning. At the same time you will become reflective, collegial professionals!
CEAS Mission Statement

To prepare collaborative leaders, committed to professional excellence, social justice and democracy, who will influence a diverse and interconnected world.
Read the Handbook.

Check your Horizon email account daily. (You can forward it to whatever email you use daily.)
VERY Helpful People

- Credentials Student Service Center  Rm 235  credentials@csueastbay.edu
- Lisa Gonzales – Office Manager  A/E Cooperative Rm 250  lisa.gonzales@csueastbay.edu
- Dr. Eric Engdahl, Credential Programs Coordinator  eric.engdahl@csueastbay.edu
Did I tell you to Read the Handbook!?  
http://www20.csueastbay.edu/c eas/departments/ted/forms.html  

Or – go the Credentials webpage home page and look under “Forms and Documents”
Expectations

The following standards are expected of all CSUEB credential candidates:

- A minimum grade point average of 3.0 for all program coursework;
- Use of standard American English;
- Basic technology literacy;
- Use of TaskStream web based software;
- Successful teaching experience in the field; and
- Professional behavior at all times.
Standard Single Subject Credential

- You will be authorized to teach a single subject to all students
- English Language Authorization
- You will earn a Preliminary Credential
- After your education, you will have an induction program (or BTSA) to earn your Clear Credential
Standard Multiple Subject Credential

- You will be authorized to teach all subjects to all students
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- After your education, you will have an induction program to earn your Clear Credential
Register Now!

- Register online: www.my.csueastbay.edu. If you are not allowed at to register then you are either not accepted or have not followed instructions.
- You must register each quarter
- Failure to enroll = dismissal
- Check your account BEFORE the add/drop date
- Pay your fees on time or be subject to late fees and/or dropped from classes by the university.
- Submit Health Immunization Form to the Student Health Center by the end of the summer quarter.
Class Schedule for Summer and Fall

- The class schedule for summer and fall 2013 can be found on the Credentials website.
Cohort Format

- Take course work designated for your cohort (or team)
- PACT and Single Subject methods courses are not tied to your cohort.
Important People

- Cohort Members
- Credential Program Coordinator
- University Supervisor
- Course Instructors
- Master Teacher
Course Work

- Check your schedule before the Add/Drop date
- Will have course assignments in Field Practicum
- Calendar assignments with Master Teacher
IT'S TOO BAD THAT THE PEOPLE WHO REALLY KNOW HOW TO RUN THE COUNTRY ARE BUSY TEACHING SCHOOL.
The California Commission on Teaching Credentialing requires all candidates to pass assessment instruments above and beyond program coursework and field work. Details available first day of class.

- Coordinator: Dr. Shira Lubliner: tpa@csueastbay.edu AE 313
- Assistant Coordinator: Dania Massey
TaskStream

All candidates must sign up for TASKSTREAM!!!!

www.taskstream.com

Summative Evaluations for field experience
Access through CEAS tab on BlackBoard.
Check your Horizon email account daily. (You can forward it you whatever email you use daily.)

Read the Handbook! (Did I say that already?)
Policies

Professional Obligations
At all times, candidates must:

- a) adhere to the Teaching Code of Ethics;
- b) exercise professional, respectful, and positive behavior;
- c) show interest in both their field and coursework;
- d) demonstrate cooperation, collegiality, and flexibility;
- e) receive feedback and suggestions genially; and
- f) exhibit the ability to successfully meet the TPEs.

*Failure to meet one’s professional obligations may result in disqualification from the program.*
Attendance

Each candidate is expected to attend on time every class session, team meeting, workshop, conference, or event that is scheduled for his/her cohort. Each candidate is also expected to stay until he/she is dismissed.
Attendance

- Candidates must also notify school site personnel in advance of any absence from their field assignment.
- They must provide all instructional plans and materials to the school as required for the day.
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- They must provide all instructional plans and materials to the school as required for the day.
Attendance

Candidates are expected to schedule personal and professional appointments on their own time. Those who must miss a session of coursework or other scheduled event need to: a) notify their professor(s) and b) accept that their grade may be impacted as a result of their absence(s). Candidates are responsible for all work covered in courses and are advised to connect with teammates to share notes and information. They should not ask their professors for individualized make-up instruction.
Attendance

Failure to comply with any portion of this attendance policy may result in disqualification from the program.
TED Handbook

READ THE HANDBOOK! It will most likely have answers to questions you may have. The Handbook is available at the TED Website.
Email  (Did I tell you to check your email daily already?)

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Check your Horizon email daily! Your Professors, Supervisors, the Department, and the University will communicate important information through Horizon. Don’t assume that anyone has your personal email address. **FYI** - Your Horizon email can easily be forwarded to your personal account.
Concurrent Field Practicum and Course work – General Overview

**SINGLE SUBJECT**
- First Placement is 3 periods a day
- First Placement lasts until approximately MLK Day (not concurrent with CSUEB quarter but with school semester)
- Course work in the afternoon and evenings
- Maintain 3.0 GPA

**MULTIPLE SUBJECT**
- First Placement is 4 mornings and 1 full day
- First Placement can last until approximately December 14
- Course work in the afternoon and evenings
- Maintain 3.0 GPA
Placements

- All placements will be made by the Placement Coordinator in conjunction with district personnel—please, no requests!
- Please have a copy of your Certificate of Clearance to bring to your school.
- For SS – one placement in HS/one MS.
- For MS – one placement primary/one intermediate,
Placements

Placement dates are approximate. The individual school site will set the exact dates.
Field Practicum/Student Teaching

- Receive credit when you “Solo”
- 4 observations from University Supervisor
- Focus on mastering the TPEs (Teacher Performance Expectations)
- 3 or 4 is passing
- 1st placement receive 7-10 passing marks on TPEs
Field Work Calendar

The field calendars in the handbooks are general guidelines ONLY. The exact dates of your placement are determined in consultation with the school district in which you are placed.
# Field Placements (One or the other)

## Student Teaching
- You will have two placements in two different schools.
- You may not find your own student teaching placement!
- You will be working with and learning from a master teacher.
- If you have a sub credential, you can sub for your master teacher.
- You will have solo teaching periods.
- CSUEB has several different student teaching models to meet the needs of our partner districts.
- You will be assigned a university supervisor.

## Internships
- Less than 15% of you will be interns.
- You are responsible for finding an internship – you are looking for a job.
- Internships must be approved by Dr. Engdahl.
- If you are seeking an internship and do not secure one by the time you are assigned a student teaching placement, you MUST take the student teaching assignment.
- Internships are not a right.
- You must do an alternate placement.
- You will be assigned a university supervisor.
Getting Started

- Call the school and introduce yourself to the principal and your cooperating teacher. Don’t wait for them to return a message, call back and be politely insistent. Better still, set an appointment and go to your site and meet the principal and teacher.
Getting Started

- When you get to your student teaching placement...
  - Introduce yourself to the office staff and custodians
  - Ask the office staff about sign-in and identification procedures
  - Introduce yourself to the principal
  - Be sure to get a copy of the school handbook, discipline policy, school rules, etc.
  - If you are not sure what to do, ask!
  - Review the Single Subject Handbook with your Master teacher
You Are a Teacher Now

- Dress like a teacher!
  - Avoid provocative clothing: no controversial slogans, tight tops, flip flops, short shorts or skirts
  - Avoid wearing pierced jewelry other than simple earrings
  - Cover tattoos

- Talk like a teacher!
  - No profanity, excessive slang
  - Model correct grammar and use rich vocabulary

- Behave like a teacher!
  - Control your temper and avoid sarcasm
  - Do not try to be buddies with the children – you are their teacher, not their friend
  - Do not ever get between your master teacher and students
  - Avoid being judgmental regarding your master teacher’s interactions with the students
  - Understand and join the school’s culture.
Working with Your Supervisor

- Help schedule supervisor visits (beginning in early October)
- Prepare lesson plans and keep them in a binder for your supervisor to check
  - Yes, you must keep a binder!
  - We know your master teacher doesn’t write out full lesson plans but he/she knows how to teach!
  - Writing lesson plans is an essential part of the learning process
- Work with your supervisor in meeting program requirements
  - Make sure that your supervisor checks off performance expectations, particularly EL. Working with EL students in both placements is required.
  - Plan your solo week with your supervisor and master teacher (you must successfully complete a one-week solo to pass the placement)
Working with Your Master Teacher

- Meet regularly with your master teacher
  - Ask for a written schedule with all responsibilities delineated
  - Discuss school policies and class rules
  - Ask for clarification if you are unsure what to do
- Work closely with your master teacher in completing credential class assignments
  - Share your syllabi immediately after classes begin and plan when and how to meet field assignments
  - Ask your master teacher for help in fitting required lessons into instruction
  - Plan your solo week with your master teacher and supervisor
  - Ask for feedback on your teaching and avoid being defensive
Student Teaching: Professionalism

- Expect criticism and accept it graciously
- Understand that what you learn in CSUEB methods classes may not match what you see in schools
- Avoid gossip at all costs!
- Work hard at getting along with your master teacher: It’s your job to make the placement successful
- Remember: You are a guest in the school
Problem-Solving

- If you feel uncomfortable - **Communicate!!!**
  - Talk to your master teacher
  - Talk to your supervisor

- If you still feel uncomfortable...
  - **Do not** complain to the principal or other teachers about problems with your master teacher
  - Do **not** ask for another placement unless you have tried very hard to work things out
  - Do **not** wait until problems are insurmountable before asking for help
Good Luck!

- Enjoy your year!
- It’ll be hard work.
- Read the Handbook.
- Look at email daily.
- Master the systems.