Student Teaching Orientation 2016

Concord: July 19 9:00 am
Hayward: July 21 9:00 am

MS Coordinator: Kelly Moore kelly.moore@csueastbay.edu
SS Coordinator: Dania Massey dania.massey@csueastbay.edu
Student Teaching Placement

- All placements are made by the placement coordinators in conjunction with district personnel. You MAY NOT find or request your own student teaching placement.
- The exact dates of your placement are determined in consultation with the school district in which you are placed.
Student Teaching Placement

- You will have 2 student teaching placements
- SS: 1 in high school 1 in middle school
- MS: 1 in primary (K-3) 1 in an upper grade (3-6)
Student Teaching
Single Subject

- 1st placement lasts until approximately MLK Day (not concurrent with CSUEB quarters, but school semesters)
- 3 instructional hours, 5 days per week
Student Teaching
Multiple Subject

- 1st placement lasts approximately until winter break depending on the district
- 4 half days—until lunch and 1 full day—not early release
- K placements
Contacting your school site

- Call or email the school to introduce yourself to the principal and your cooperating teacher
- DO NOT WAIT FOR THE SCHOOL TO CALL BACK...be politely insistent
- Make an appointment to meet your cooperating teacher face-to-face
Arriving at your school site

- Introduce yourself to the office staff and bring your Certificate of Clearance and your Emergency Contact Information sheet
- Ask the office staff about sign-in and identification procedures
- Introduce yourself to the principal
- Get a copy of the school handbook, discipline policies, school rules, etc.
- If you are unsure what to do, please ask.
Cooperating Teacher

- Meet regularly with your cooperating teacher
- Ask for a written schedule
- Discuss school policies and school rules
- Have an open line of communication with your cooperating teacher
CT: Sharing Course Requirements

- Communicate course requirements and share syllabi so your CT knows what is expected at the beginning of each quarter
- Ask for help fitting your class requirements into instruction
- Ask for feedback on your teaching and avoid being defensive.
University Supervisor

- Supervisors will be assigned to you around September.
- Supervisors will visit student teachers at least 4 times per placement
- You are required to have your binder at each observation
- You will work with your supervisor to:
  - schedule observations
  - meet TPEs and EL requirements
  - plan solo teaching in conjunction with your Cooperating Teacher
candidates are required to “solo” teach one week (one full day and four additional mornings, for five consecutive days)

- solo teaching is to be finished by the Friday before Fall Quarter finals week.
- the university supervisor and the cooperating teacher will determine the best time for solo teaching.
SS: Solo Teaching

- You will ultimately take responsibility for facilitating one class period per day while continuing to team-teach/assist in another class.
- You will solo teach one class for one week.
- The university supervisor and the cooperating teacher will determine the best time for solo teaching.
Professionalism

- Dress appropriately
- Model appropriate language
- Behave like a teacher
- Control your temper and avoid sarcasm
- Set boundaries with the students and families (social media, email, etc.)
- Do not get between your cooperating teacher and the students
- Avoid being judgemental
- Become part of the school culture
Professionalism

- Understand that what you learn in CSUEB methods classes may not match what you see in schools.
- Avoid gossip at all cost.
- Work hard with getting along with your cooperating teacher; it is your job to make the placement successful.
- Remember; you are guest in the school.
Attendance

- You are expected to be in your placement every day
- You CANNOT take “vacation”
- You are expected to schedule appointments on your own time
- If you are ill, you need to notify your Cooperating Teacher and Supervisor
- Just like a classroom teacher, you are responsible for providing all plans and materials needed for the day
Checklist

Please review appropriate checklist

☐ MS/SS Checklist
☐ Intern Checklist
Gradual Release Suggestion

MS - Review gradual release of responsibility document - this is a suggestion, not a required model.

SS - This is the overview we give your support providers. Feel free to modify as needed with your Cooperating Teacher.
If you have a substitute credential, you might be able to sub for your Cooperating Teacher.

- You **may not** take a job in **any other classroom**
- Each district has their own policy
- Mount Diablo as well as other districts require
- BPEP Students are not allowed to sub
Problem Solving

- If you feel uncomfortable—COMMUNICATE!
- Talk with your Cooperating Teacher
- Talk with your Supervisor
- Contact us!
All candidates must sign up for TaskStream [www.taskstream.com](http://www.taskstream.com)
In your PACT class, you will be enrolling in programs
Register for Student Teaching EVERY QUARTER

Multiple Subject

**Fall**- TED5354  
Student Teaching 1

**Winter**- TED5359  
Student Teaching 2

**Spring**- TED5361  
Student Teaching 3

Single Subject

**Fall**- TED5381  
Field Experience A

**Winter**- TED 5382  
Field Experience B

**Spring**- TED5383  
Field Experience C
Attention potential interns

If you have any intention of working as an intern this fall, you must submit the Intern Approval Form no later than July 29th

- MS Interns: send to Kelly
- SS Interns: send to Dania

Once you are placed as a student teacher, you cannot become an intern until the second placement
Bookmark this link!

http://www.csueastbay.edu/ceas/cssc/admitted/index.html
Best of luck!

- Enjoy your placement! It will be hard work, but worth it!
- Read the handbook
- Check your CSUEB email daily
Interns Only

- Consult the Intern Checklist and Manual
- Apply for Intern Credential with CSSC after August 1
  - gap from when school year starts
- Track support hours manually until September 14th
- Meeting September 14 - 5-7 PM - South Science Room 143