Special Education Programs Admissions Checklist

Please use this checklist to ensure that you have included all of the appropriate materials in the application pack you send to the Credential Student Service Center. If you have any questions about any of the items, consult the current admissions handbook. Include this checklist in your envelope.

<table>
<thead>
<tr>
<th>^LAST / FAMILY NAME^</th>
<th>^FIRST NAME^</th>
<th>^BIRTH/GIVEN NAME (If Different)^</th>
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<tbody>
<tr>
<td>^LAST 4-DIGITS of SOCIAL SECURITY NUMBER^</td>
<td>^TERM/YEAR APPLYING TO^</td>
<td></td>
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- [ ] Master's in Special Education, option: _Mild/Moderate OR Moderate/Severe Disabilities
- [ ] Level II Education Specialist, option: _Mild/Moderate OR Moderate/Severe Disabilities
- [ ] Preliminary Education Specialist, option: _Mild/Moderate OR Moderate/Severe Disabilities
- [ ] Added Authorization: Autism Spectrum Disorder Mild/Moderate Disabilities _Level I OR _Level II

University Application Requirements

1. Submit University Application at www.csumentor.edu (and pay $55 application fee, if applicable). Print out confirmation page to show proof to department that you applied to the University.

2. Transcripts - One set of official transcripts of all colleges/universities attended MUST be sent directly to Graduate Admissions.

Department Application Requirements

1. Admissions Checklist

2. Submit Department Application via www.csueastbay.edu/cssc

3. Include a copy of California State University Application Confirmation page

4. Transcripts – Submit the official degree bearing transcript. If not available, submit an official Certificate of Completion from university registrar’s office. Please list the college or university where Bachelor’s degree was obtained from:

5. GPA – Minimum undergraduate cumulative GPA of 2.67 or Petition Waiver (more info at interview). GPA of 3.0 for Master's only.

6. Basic Skills Requirement

7. Subject Matter Competency

8. GRE or MAT (Master's only)

9. U.S. Constitution Requirement

10. Statement of Purpose with Coversheet

11. Three Letters of Recommendation – Documenting your experience working with children and academic potential (at least one of each).

12. Valid Teaching Credential – Please submit copy of document with issuance date & document number.

13. Negative TB Test Report

Acknowledgement

Admission to any of the credential programs is based on meeting all requirements and the California budget. A reduction in the budget may reflect on not being able to admit all qualified applicants into the credential program.

I, ____________________________, understand that failure to meet ALL requirements will disqualify me from admission into the credential program at California State University, East Bay.

Signature: ___________________________________________ Date: ____________________

2/2012