Single Subject
SB-2042 Program Completers

Credential Application Procedures
Credential Student Service Center

25800 Carlos Bee Blvd.
Hayward, CA 94542
Telephone: (510) 885-2272
Fax: (510) 885-3250
Office Hours – Monday, Wednesday, Friday 8AM – 5PM
Tuesday and Thursday 8AM – 6PM
Credential Analysts

• Vivian Rhone.................. A - G
• Helen Mora.................... H - N
• Recia McCormick-Pearson..... O - Shr
• Norma Williams.............. Shs - Z
Dates To Remember

We will start accepting applications:

Tuesday,

June 1, 2010
Credential Issuance Date

- The effective date of your credential will be:

  June 12, 2010

The credential is valid for five years from the date of issuance.
The date that you complete all of your requirements or submit your application will affect your issue date.

Example:

• You have an Internship Credential and you submit your Preliminary application a few months later.
• Or, you will take your RICA in July 2010.
SB 2042 Single Subject Preliminary Credential

• Professional Preparation Program completed
• Verification of Subject Matter Competency and CBEST
• Passing status on all four tasks of the Teaching Performance Assessment (TPA).
• Copy of the front/back of your CPR card verifying training in adult, infant & child CPR. Your CPR must be valid at the time of the credential application.
The SB 2042 Credential includes

**English Learner Authorization**

The authorization is equivalent to the

**CLAD Emphasis Credential**
Credential Application Process

New
Electronic submission is now required by the California Commission on Teacher Credentialing (CTC)

Processing will begin after grades are posted for the term – June 21, 2010
Credential Application Process

1st step

• Complete the Credential Processing Application & submit to our office with the $25 processing fee.

• Your file is reviewed to make sure all requirements have been met.

• You will qualify for a credential after grades are available. CSU East Bay recommends you for a credential via the web.
Credential Application Process

2nd step

- CTC emails student they have been recommended and need to apply and pay fees via web at:
  
  www.ctc.ca.gov

- Student emails CTC within 30 days
  - legal name
  - permanent address
  - other required identification information

- Payment by MasterCard or VISA credit card is the only option for online recommendation. There is a $2.00 processing fee charged by CTC.

- We strongly recommend that you complete this process within 30 days. CTC may delete “stale” recommendations after 3 months. You would then need to reapply to CSU East Bay with a new fee and issue date.
Credential Application Process

2nd step - continued

• CTC emails the student and CSU East Bay that all fees were paid. Before the issuance of your credential, the commission must still complete a professional fitness review.

• Credential is issued by CTC within 10 working days.
Credential Application Process

3rd step

- The Commission’s email serves as the C-19 letter and the credential information should be available on the CTC website within days.

- The Commission will no longer print and mail Credentials; they will be available online to colleges, universities, employers and the document holder within 48 hours of issuance. At that time, a document may be printed from the Commission’s website.
The Commission on Teacher Credentialing (CTC) has instituted a policy where all universities are required to submit credential applications online. A valid email address and Visa or MasterCard debit/credit card is required to apply for a credential. The current credential fee is $37.00. Our office will submit your application online to CTC, upon verification that all requirements have been completed. You will be notified via email by CTC for your payment and additional information. After receiving this information, CTC will issue you an electronic “C-10” verification letter for you to print. This is your official verification that you will be issued a credential, and you must present a copy of this letter to your County Office of Education. You will not receive a hardcopy of your credential document. Your official credential will be posted on the CTC’s website, www.ctc.ca.gov.

To begin the process, please submit the following materials as a complete packet to the Credential Student Service Center A&E Bldg, Room 235 approximately two weeks before the end of your program. Note: It is your responsibility to make sure you have completed all the necessary items in order to begin the application process. Keep in mind that incomplete items will create delays in the processing of your credential. The Credential Student Service Center cannot accept application packets that are not complete.

___ Complete the CSU East Bay Credential Processing Application & On-Line Recommendation Request Form.

___ CSU East Bay charges a processing fee of $25.00 for each Credential application; this may be paid by personal check or money order. Please make payable to CSU East Bay. We cannot accept cash.

___ You must provide a valid email address that will accept correspondence from CSU East Bay and the Commission on Teacher Credentialing. Please be sure to write this address legibly and as used by your email provider – case sensitive!

___ If you have not already done so, please include a copy of your passing RICA score report when applying for your Multiple Subject Preliminary or Clear Credential (not required for Single Subject).

___ Basic Skills Requirement (e.g., CBEST), Subject Matter Competence (e.g., CSET) examination results or official subject matter waiver document should be in your file.

___ All grades must be posted.

___ Passing status on all four tasks of the Teaching Performance Assessment (TPA).

___ Copy of the front/back of your Cardiopulmonary Resuscitation card verifying training in infant, child, and adult CPR; it must meet the standards of the American Heart Association or American Red Cross and be valid at the time of the credential application.

___ Complete the California State University online exit survey by going to www.csuexitsslruvey.org. Print the last page with your confirmation number on it and turn in with your application.

Please keep this page for your records!
On-Line Recommendation Request

- Do not use an AOL email address.
- If you have a hyphen or an underscore in your email, please make a note on your application.
- Please answer the native English Speaker question for CTC.
Credential Receipt Form

CREDENTIAL PROCESSING RECEIPT

CALIFORNIA STATE UNIVERSITY, HAYWARD
CREDENTIAL STUDENT SERVICE CENTER
TELEPHONE: (510) 885-2272

Name: __________________________________________ Date: _______________________________

Address: __________________________________________________________________________

Telephone: (____) ___________________________ Social Security Number: ________________________________
Type of Credential(s): ________________________________

Amount attached: __________ $25.00 for each credential application
This fee is earned upon receipt and is non-refundable.

The above fee does not include the regular fees required for each credential application by the
Commission on Teacher Credentialing.

For internal use:

Date logged: ___________ Initials: ______
You may add a Supplementary Authorization or a Subject Matter Authorization to your Single Subject Credential

• Supplementary Authorizations are not NCLB compliant for core academic subject areas
• Subject Matter Authorizations are NCLB compliant
Core Academic Subject Areas

(Defined in NCLB)

English
Reading/language arts
Mathematics
Science
Foreign languages
Civics/government
Economics
Art
History
Geography
Supplementary Authorizations

Introductory Subjects:
• Can be added to a Single Subject Credential.
• Authorizes the holder to teach subject matter curriculum for grades 9 and below.

Specific Subjects:
• Authorizes the holder to teach a specific subject for K-12
Requirements

• 20 semester units (30 quarter units) or

• 10 upper division semester units (15 upper division quarter units) of non-remedial coursework in the subject, completed at a regionally accredited college or university or

• A college major from a regionally accredited college or university in a subject directly related to the subject to be listed.
SUPPLEMENTARY AUTHORIZATIONS
For Single Subject, Standard Secondary, and Special Secondary* Teaching Credentials

Holders of Single Subject, Standard Secondary, or Special Secondary* Teaching Credentials may have one or more of the subjects listed below added to their credential as a supplementary authorization by verifying completion of the following requirements. Supplementary authorizations cannot be issued in any subject that falls within the statutory single subject category of an applicant's Single Subject Teaching Credential.

Requirements for the Holders of Single Subject, Standard Secondary, and Special Secondary* Teaching Credentials
Applicants must satisfy one of the following requirements:

1. Official transcripts showing the completion of either 20 semester units (or 10 upper-division semester units) of non-remedial course work in the subject, completed at a regionally accredited community college, college, or university
   - 20 semester units are required if a combination of upper- and lower-division units are completed
   - the “Introductory” subjects require at least one course in each of the specified areas listed—the balance of the 10 or 20 units may be in any course within the subject area
   - a grade of "C" or higher is required in every course used to meet this requirement
   - education and education methodology classes and courses outside the subject area requested will not be counted unless the applicant can get a letter from the chair of the subject area department stating that the course is equivalent to one offered by that department
   - non-remedial courses are those which are applicable to a bachelor's degree or a higher degree at a regionally accredited college or university
2. A collegiate major from a regionally-accredited college or university in a subject directly related to the subject to be listed

Introductory Subjects
The subjects that may be listed on the credential are printed below in bold. To obtain a subject, the teacher must verify at least one course in each of the areas listed after that subject. These subjects authorize the holder to teach only the subject matter content typically included for that subject in curriculum guidelines and textbooks for study in grades 9 and below to students in preschool, kindergarten, grades 1–12, or in classes organized primarily for adults.

Introductory Agriculture: animal science, plant science, and agricultural mechanics
Introductory Art: drawing and painting, art history or appreciation, and crafts
Introductory Business: business management, business marketing or introduction to business, computer concepts and applications, economics, business communications or business English, and accounting
Introductory English: composition, literature, and grammar or language structure
Introductory Language Other Than English (Specify): grammar, composition, conversation, and literature, plus oral language proficiency (See page 3 for information on verifying the oral language requirement.)
Introductory Health Science: substance abuse (including alcohol, drug, and tobacco); family life education (including human sexuality, HIV/AIDS, and sexually transmitted diseases); nutrition; comprehensive school health systems or programs; and health education theory, behavior, or foundations
Introductory Home Economics: food and nutrition, clothing, child development, and family life and parenting (Course of study must include course work in both food and nutrition, but the areas may be covered with one course; the same is true for the family life and parenting area; at least one course must include a laboratory component.)

(continued)
Supplementary Authorizations Single Subjects Continued

**Introductory Industrial Arts:** drafting or graphic arts, woods or metals, and electricity or electronics

**Introductory Mathematics:** college algebra, geometry, and development of the real number system or introduction to mathematics; or three courses in calculus or other mathematics courses for which intermediate algebra and geometry are prerequisites

**Introductory Music:** vocal music, instrumental music, music history or appreciation, and music theory

**Introductory Physical Education:** team sports and games; fundamental and creative movement skills (such as dance and gymnastics); human movement, motor development, and/or motor learning; and individual, dual, nontraditional, and global sports and games (such as aquatics, conditioning, and archery)

**Introductory Science:** biological sciences, chemistry, geosciences, and physics (The course work must include a one-year sequence of courses in at least two of the listed subject areas, and at least one course must include a laboratory component.)

**Introductory Social Science:** United States history, California history, world history, geography, and United States government

*To be a valid prerequisite credential per California Education Code, Section 44256, the Special Secondary Teaching Credential must have been issued on the basis of at least a bachelor's degree, a student teaching requirement, and 24 semester units of course work in the subject specialty of the credential. Only Special Secondary Credentials in the subject of Art, Business Education, Homemaking, Industrial Arts, Music, Physical Education, Speech Arts, and Vocational Agriculture meet this requirement.

**Specific Subjects**
These subjects authorize the holder to teach the specific subject at any grade level (preschool, K–12 inclusive, and classes organized primarily for adults).

- Accounting (including Finance)
- Agricultural Mechanics
- Animal Science
- Anthropology
- Auto Mechanics
- Biological Sciences
- Chemistry
- Child Development (Home Economics)
- Clothing and Textiles (Home Economics)
- Comparative Political Systems and International Relations
- Computer Concepts and Applications
- Consumer Education (Home Economics)
- Crafts, including Jewelry and Ceramics (Art)
- Dance
- Drafting
- Drama
- Economics
- Economic and Consumer Education
- Electronics
- English Composition
- Family Life and Parenting (Home Economics)
- Family Life Education Including Drug, Alcohol and Tobacco Use Prevention (Health Science)
- Food and Nutrition (Home Economics)
- Forestry and Horticulture
- Geography
- Geosciences
- Graphic Arts
- Industrial Crafts and Plastics
- Instrumental Music
- Interior Design (Home Economics)
- Journalism
- Literature
- Marketing/Entrepreneurship
- Metals (Industrial Arts)
- Office Technologies Including Word Processing and Business Communications
- Ornamental Horticulture
- Painting and Drawing
- Photography
- Physics
- Plant Science
- Plastics (Industrial Arts)
- Psychology
- Sociology
- Speech
- US Government and US Civics
- US History and California History
- Vocal Music
- Woods (Industrial Arts)
- World History

†The specific subjects in science must include the components for that area as shown below. At least one course must include a laboratory component.

- **Biological Sciences:** Molecular and Cellular Biology, Biology of Organisms, and Evolution
- **Chemistry:** Structure and Stability, and Chemical Reactions
- **Geosciences:** Astronomy, Geology, Meteorology, and Oceanography
- **Physics:** Energy-Mechanics, Energy-Heat, Energy-Electricity & Magnetism, Wave Motion, and Atomic & Nuclear Physics

††Subjects marked must include a laboratory component.

†††Family Life Education, including Drug, Alcohol, and Tobacco Use Prevention (Health Science), must include the following components:
- Sexually Transmitted Diseases (including HIV/AIDS), Human Development and Human Sexuality, Parenting Education, Violence Prevention, and Drug, Alcohol, and Tobacco Use, Prevention, and Cessation.
Example of Supplementary Authorization in Introductory Business

<table>
<thead>
<tr>
<th>INSTITUTION</th>
<th>TERM COMPLETED</th>
<th>DEPARTMENT AND COURSE NUMBER</th>
<th>COURSE TITLE</th>
<th>QUARTER UNITS</th>
<th>GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSU EB</td>
<td>Summer 2003</td>
<td>ACCT 2211</td>
<td>Financial Accounting</td>
<td>4</td>
<td>A</td>
</tr>
<tr>
<td>CSU EB</td>
<td>Spring 2004</td>
<td>MGMT 1600</td>
<td>Theories of management</td>
<td>4</td>
<td>B</td>
</tr>
<tr>
<td>CSU EB</td>
<td>Fall 2005</td>
<td>MGTG 3401</td>
<td>Marketing Principles</td>
<td>4</td>
<td>A</td>
</tr>
<tr>
<td>CSU EB</td>
<td>Summer 2004</td>
<td>TC 3993</td>
<td>Issues in Bus. Computer</td>
<td>4</td>
<td>A</td>
</tr>
<tr>
<td>CSU EB</td>
<td>Spring 2005</td>
<td>ECON 3999</td>
<td>Issues in Economics</td>
<td>4</td>
<td>A</td>
</tr>
<tr>
<td>CSU EB</td>
<td>Spring 2004</td>
<td>MDTG 3495</td>
<td>Business Communication</td>
<td>4</td>
<td>A</td>
</tr>
</tbody>
</table>

Total of 24 Quarter units or 24 Upper-division Quarter units

Name
First
Last
Subject Matter Authorization

Requirements

• 32 semester units (48 quarter units) of non-remedial course work in the subject, including a minimum of three semester or four quarter units of course work in each content area. The balance of the units may be in any course within the subject category.

  • Exception: the subject of Science requires at least six semester or eight quarter units in each of the four science content areas (biological sciences, chemistry, geosciences, and physics)

    Or

• A degree major from a regionally-accredited college or university in a subject directly related to the subject to be listed on the credential.
Subject Matter Authorizations

Introductory Subject Matter Authorization:
Authorizes the holder to teach curriculum for grades 9 and below.

Specific Subject Matter Authorization:
Authorizes the holder to teach the specific subject in grades preschool, K-12, and classes organized for adults.
Subject Matter Authorizations

The No Child Left Behind Act of 2001 (NCLB) requires that teachers hired to teach in Title I schools on or after July 1, 2002, and all teachers by July 1, 2006, be “highly qualified” or NCLB compliant in NCLB core academic subject areas. Effective January 1, 2005, additions to Title 5 Sections 80089.3 and 80089.4 allowed the Commission to issue Introductory and Specific Subject Matter Authorizations as another option to meet this requirement.

Introductory Subject Matter Authorizations
An Introductory Subject Matter Authorization authorizes the holder to teach the subject matter content typically included in curriculum guidelines and textbooks approved for study in grades 9 and below. This allows an employer to assign a teacher with an Introductory Subject Matter Authorization to teach a class in which the curriculum is for grades 9 and below but the students in the class may be in grades K-12.

Introductory Subject Matter Authorizations may be added to the following credentials:
- Single Subject Teaching Credential
- Multiple Subject Teaching Credential
- Standard Elementary Teaching Credential
- Standard Secondary Teaching Credential
- Special Secondary Teaching Credential (in academic subjects only)

To qualify, individuals must satisfy all of the following requirements:
1. possess a valid prerequisite teaching credential
2. complete one of the following:
   a. 32 semester units (48 quarter units) of non-remedial course work in the subject, including a minimum of three or four of the four units of course work in each content area. The balance of the units may be in any course within the subject category. (Exception: the subject of Science requires at least six semester or eight quarter units in each of the four science content areas [biological sciences, chemistry, geosciences, and physics], or
   b. a degree major from a regionally-accredited college or university in a subject directly related to the subject to be listed on the credential
3. submit a completed application (form 4-14) and current processing fee

Specific Subject Matter Authorizations
A Specific Subject Matter Authorization authorizes the holder to teach the specific subject in grades preschool, K-12, and classes organized primarily for adults.

Specific Subject Matter Authorizations may be added to the following credentials:
- Single Subject Teaching Credential
- Multiple Subject Teaching Credential
- Standard Elementary Teaching Credential
- Standard Secondary Teaching Credential
- Special Secondary Teaching Credential (in academic subjects only)

(continued)
To qualify, individuals must satisfy all of the following requirements:

1. possess a valid prerequisite teaching credential

2. complete one of the following:
   a. 32 semester units (48 quarter units) of non-remedial course work (Exception: the subject of History requires a minimum of 16 semester units in both world history and U.S. history.)
   b. a degree major from a regionally-accredited college or university in a subject directly related to the subject to be listed on the credential

3. submit a completed application (form 4-14) and current processing fee

Course Work Requirements

Acceptable course work must be:

a. completed with a grade of “C” or better (“credit”, “passing”, or “satisfactory” grades are acceptable)

b. applicable toward a bachelor's degree or a higher degree (elective or non-elective, non-remedial)

c. taken at a regionally-accredited institution

d. granted regular quarter or semester hour credit

e. from the subject department of the subject matter authorization being sought

The following course work may be used as long as it meets the criteria listed above:

a. community college, correspondence, online, or extension course work

b. advanced placement units (requires an official transcript of the course and written verification from the college or university admission or registrar’s office that the units were used towards a bachelor’s degree and are in the subject category of the requested subject matter authorization)

Unacceptable course work includes:

a. course work that is not applicable toward a bachelor’s degree or higher degree (remedial)

b. professional development or continuing education units

c. in-service training or workshops

d. education and education methodology course work unless a letter is provided by the chair of the subject area department stating that the course is equivalent to one offered by that department

e. course work from a department other than the subject matter authorization being sought unless a letter is provided from the chair of the subject area department stating that the course is equivalent to one offered by that department

For detailed information, including instructions for converting supplementary authorizations to subject matter authorizations, please refer to the Subject Matter Authorization Guideline Book, available on the Commission’s website.

References: California Education Code, Section 44225, and California Code of Regulations, Title 5, Sections 80089.3 and 80089.4
INTRODUCTORY SUBJECT MATTER AUTHORIZATIONS -- WORKSHEET

Each authorization requires either a degree major directly related to the subject or 32 semester units (or 48 quarter units) directly related to the subject, including all specific content areas. Grade C or better is required for all coursework. The subject of science requires at least six semester units (or eight quarter units) in each of the specific content areas listed. See the Subject-Matter Authorization Guideline Book or leaflet CL-852 for additional information, both available on the Commission’s website at www.etc.ca.gov.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Specific Content Areas</th>
<th>Total Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art</td>
<td>art history including aesthetics &amp; appreciation</td>
<td></td>
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<tr>
<td></td>
<td>2-dimensional art including drawing, painting &amp; printmaking</td>
<td></td>
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<tr>
<td></td>
<td>3-dimensional art including sculpture &amp; ceramics</td>
<td></td>
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<tr>
<td></td>
<td>photography/computer generated imagery</td>
<td></td>
</tr>
<tr>
<td>English</td>
<td>grammar or language structure</td>
<td></td>
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<tr>
<td></td>
<td>advanced composition</td>
<td></td>
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<tr>
<td></td>
<td>speech</td>
<td></td>
</tr>
<tr>
<td></td>
<td>drama or theatre</td>
<td></td>
</tr>
<tr>
<td>A Language Other Than English</td>
<td>culture</td>
<td></td>
</tr>
<tr>
<td></td>
<td>conversation</td>
<td></td>
</tr>
<tr>
<td>Mathematics</td>
<td>algebra</td>
<td></td>
</tr>
<tr>
<td></td>
<td>advanced algebra</td>
<td></td>
</tr>
<tr>
<td></td>
<td>geometry</td>
<td></td>
</tr>
<tr>
<td></td>
<td>probability or statistics</td>
<td></td>
</tr>
<tr>
<td></td>
<td>development of real number system or intro math</td>
<td></td>
</tr>
<tr>
<td>Music</td>
<td>vocal music including analysis repertoire and literature</td>
<td></td>
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<tr>
<td></td>
<td>appreciation for developing musicians</td>
<td></td>
</tr>
<tr>
<td></td>
<td>instrumental music including analysis repertoire and</td>
<td></td>
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<td></td>
<td>literature appreciation for developing musicians</td>
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<tr>
<td></td>
<td>aural musicianship</td>
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<td></td>
<td>keyboard</td>
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<td></td>
<td>music history including music appreciation</td>
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<tr>
<td></td>
<td>world music</td>
<td></td>
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<tr>
<td></td>
<td>conducting</td>
<td></td>
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<tr>
<td></td>
<td>music theory</td>
<td></td>
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<tr>
<td>Science</td>
<td>biological sciences</td>
<td></td>
</tr>
<tr>
<td></td>
<td>chemistry</td>
<td></td>
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<tr>
<td></td>
<td>geosciences</td>
<td></td>
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<tr>
<td></td>
<td>physics</td>
<td></td>
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<tr>
<td>Social Science</td>
<td>US history</td>
<td></td>
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<tr>
<td></td>
<td>California history</td>
<td></td>
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<tr>
<td></td>
<td>world history</td>
<td></td>
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<tr>
<td></td>
<td>world civilization or world cultures</td>
<td></td>
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<tr>
<td></td>
<td>physical geography</td>
<td></td>
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<tr>
<td></td>
<td>US government</td>
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</tbody>
</table>

(continued)
History requires a minimum of 16 semester (24 quarter) units in both World History and U.S. History

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course work</th>
<th>Total Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art History/Appreciation</td>
<td></td>
<td></td>
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<tr>
<td>Biological Sciences</td>
<td></td>
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<tr>
<td>Chemistry</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Civics/Government</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Drama/Theatre</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Economics (social science)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>English Composition</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Geography</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Geosciences</td>
<td></td>
<td></td>
</tr>
<tr>
<td>History</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instrumental Music</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Literature</td>
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<tr>
<td>Photography</td>
<td></td>
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<tr>
<td>Physics</td>
<td></td>
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<tr>
<td>Plant Science</td>
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<tr>
<td>Three-Dimensional Art</td>
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<tr>
<td>Two-Dimensional Art</td>
<td></td>
<td></td>
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<tr>
<td>Vocal Music</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
I am submitting the following courses to fulfill the requirements for a "Subject Matter Authorization" in **Introductory Science** (Subject).

<table>
<thead>
<tr>
<th>INSTITUTION</th>
<th>TERM COMPLETED</th>
<th>DEPARTMENT &amp; COURSE NUMBER</th>
<th>COURSE TITLE</th>
<th>QUARTER UNITS</th>
<th>GRADE</th>
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<tbody>
<tr>
<td>CSUH</td>
<td>Fall 1999</td>
<td>Biol 1401</td>
<td>Molecular &amp; Cellular Bio</td>
<td>5</td>
<td>B</td>
</tr>
<tr>
<td>CSUH</td>
<td>Wtr 2000</td>
<td>Biol 3130</td>
<td>Principles of Evolutionary Bio</td>
<td>4</td>
<td>A</td>
</tr>
<tr>
<td>CSUH</td>
<td>Spr 2000</td>
<td>Chem 1101</td>
<td>General Chemistry</td>
<td>5</td>
<td>B+</td>
</tr>
<tr>
<td>CSUH</td>
<td>Sum 2000</td>
<td>Chem 1102</td>
<td>General Chemistry</td>
<td>5</td>
<td>B-</td>
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<tr>
<td>CSUH</td>
<td>Fall 2000</td>
<td>Chem 1103</td>
<td>General Chemistry</td>
<td>5</td>
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<td>CSUH</td>
<td>Wtr 2001</td>
<td>Geol 2101</td>
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<td>5</td>
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<td>CSUH</td>
<td>Spr 2001</td>
<td>Geol 3810</td>
<td>Structural Geology</td>
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<td>CSUH</td>
<td>Sum 2001</td>
<td>Geol 4800</td>
<td>Seminar</td>
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<td>CSUH</td>
<td>Fall 2001</td>
<td>Phys 2701</td>
<td>Introductory Physics</td>
<td>4</td>
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<tr>
<td>CSUH</td>
<td>Wtr 2002</td>
<td>Phys 2702</td>
<td>Introductory Physics</td>
<td>4</td>
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<td>CSUH</td>
<td>Spr 2002</td>
<td>Phys 2703</td>
<td>Introductory Physics</td>
<td>4</td>
<td>B+</td>
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</tbody>
</table>

Total of **48** Quarter units

Name: John Smith
First          Last
I am submitting the following courses to fulfill the requirements for a "Subject Matter Authorization" in History (Specific Subject) (Subject)

<table>
<thead>
<tr>
<th>INSTITUTION</th>
<th>TERM COMPLETED</th>
<th>DEPARTMENT &amp; COURSE NUMBER</th>
<th>COURSE TITLE</th>
<th>QUARTER UNITS</th>
<th>GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSUH</td>
<td>Wtr 2001</td>
<td>Hist 1101</td>
<td>History of U.S. to 1877</td>
<td>4</td>
<td>A</td>
</tr>
<tr>
<td>CSUH</td>
<td>Spr 2001</td>
<td>Hist 1102</td>
<td>History of U.S. Since 1877</td>
<td>4</td>
<td>B</td>
</tr>
<tr>
<td>CSUH</td>
<td>Sum 2001</td>
<td>Hist 3571</td>
<td>Women in Amer. History</td>
<td>4</td>
<td>A</td>
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<tr>
<td>CSUH</td>
<td>Fall 2001</td>
<td>Hist 3417</td>
<td>The U.S.: Recent Amer Hist</td>
<td>4</td>
<td>A-</td>
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<tr>
<td>CSUH</td>
<td>Wtr 2002</td>
<td>Hist 3411</td>
<td>The U.S. Colonial Period</td>
<td>4</td>
<td>B-</td>
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<td>CSUH</td>
<td>Spr 2002</td>
<td>Hist 3413</td>
<td>The U.S.: The New Republic</td>
<td>4</td>
<td>B</td>
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<tr>
<td>CSUH</td>
<td>Sum 2002</td>
<td>Hist 1014</td>
<td>World Civilizations I -800</td>
<td>4</td>
<td>A</td>
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<tr>
<td>CSUH</td>
<td>Fall 2002</td>
<td>Hist 1015</td>
<td>World Civilizations II 800-1700</td>
<td>4</td>
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<tr>
<td>CSUH</td>
<td>Wtr 2003</td>
<td>Hist 1016</td>
<td>World Civilizations III 1700-Present</td>
<td>4</td>
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<tr>
<td>CSUH</td>
<td>Spr 2003</td>
<td>Hist 1017</td>
<td>Ancient World Civilizations</td>
<td>4</td>
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<tr>
<td>CSUH</td>
<td>Sum 2003</td>
<td>Hist 2019</td>
<td>The Modern World from 1700 to Present</td>
<td>4</td>
<td>B</td>
</tr>
<tr>
<td>CSUH</td>
<td>Fall 2003</td>
<td>Hist 2018</td>
<td>Cultures in Contact: The Medieval &amp; Modern World</td>
<td>4</td>
<td>B-</td>
</tr>
</tbody>
</table>

Total of 48 Quarter units

Name: John Smith  
First  Last
Subject Matter Authorization
By Degree

Your degree must be directly related to the subject to be listed on the credential.

<table>
<thead>
<tr>
<th>INSTITUTION</th>
<th>TERM COMPLETED</th>
<th>DEPARTMENT AND COURSE NUMBER</th>
<th>COURSE TITLE</th>
<th>QUARTER UNITS</th>
<th>GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Bachelor's degree in English @ CSU East Bay

Total of ______ Quarter units or _______ Upper-division Quarter units.

Name: ____________________________
First                      Last
Supplementary or Subject Matter Authorizations that qualify using a degree major will be recommended by the “Online Process.”

The process will take approximately 3 to 6 weeks, depending on CTC’s workload.
If you are applying for a Supplementary or Subject Matter Authorization using course work, you must first apply for your Single Subject Credential using the online process with our office.

Once your credential has been issued, then you will apply directly to the commission for your Supplementary or Subject Matter Authorization.
You will mail:

• 41-4 Application
• Supplementary Authorization Worksheet
• Official Transcripts
• $55.00 Fee (Cashiers Check to CTC)

The Commission will evaluate your request.
It will take 4 to 6 months to process.
## Introductory Supplementary & Introductory Subject Matter Authorization

<table>
<thead>
<tr>
<th>Basic Credential</th>
<th>Introductory Supplementary</th>
<th>Introductory Subject Matter Authorization</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Not NCLB Compliant</td>
<td>NCLB Compliant</td>
</tr>
<tr>
<td>Authorization</td>
<td>Subject Matter Content 9 and below</td>
<td>Subject Matter Content 9 and below</td>
</tr>
<tr>
<td>Coursework</td>
<td>A degree major or 20 semester units or 10 upper division semester units</td>
<td>A degree major or 32 semester units</td>
</tr>
<tr>
<td>Content Area</td>
<td>A course-no unit requirement in content area</td>
<td>3 semester units in content area 6 semester units of science</td>
</tr>
</tbody>
</table>
Specific Supplementary & Specific Subject Matter Authorization

<table>
<thead>
<tr>
<th>Basic Credential</th>
<th>Specific Supplementary Not NCLB Compliant</th>
<th>Specific Subject Matter Authorization NCLB Compliant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorization</td>
<td>Single Subject</td>
<td>Multiple / Single Subject</td>
</tr>
<tr>
<td></td>
<td>Subject Matter Content K-12</td>
<td>Subject Matter Content K-12</td>
</tr>
<tr>
<td>Coursework</td>
<td>A degree major or 20 semester units or 10 upper division semester units</td>
<td>A degree major or 32 semester units</td>
</tr>
</tbody>
</table>
### Added Authorization

**Steps to add another Single Subject to your Credential**

- A Multiple Subject Credential will require a separate application and fee

---

<table>
<thead>
<tr>
<th>Valid Credential Field</th>
<th>Credential Sought</th>
<th>Requirement(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multiple Subject Preliminary</td>
<td>Single Subject</td>
<td>• Content area subject matter competency (CSET* or SSAT &amp; Praxis or Preparation Waiver)</td>
</tr>
<tr>
<td></td>
<td>Five-Year Preliminary</td>
<td>• Departmentalized methodology course¹ TED 5390 (3), 5391 (2), 5392 (2), 5393 (2)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• United States Constitution²</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• English language skills including reading³,⁴</td>
</tr>
<tr>
<td>Multiple Subject Clear, Life, or Professional Clear</td>
<td>Single Subject Clear, or Professional Clear</td>
<td>• Content area subject matter competency (CSET* or SSAT &amp; Praxis or Preparation Waiver)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Departmentalized methodology course¹ TED 5390 (3), 5391 (2), 5392 (2), 5393 (2)</td>
</tr>
<tr>
<td>Single Subject Preliminary</td>
<td>Multiple Subject Preliminary</td>
<td>• Subject matter competency (CSET-Multiple Subjects)</td>
</tr>
<tr>
<td></td>
<td>Five-Year Preliminary</td>
<td>• Self-contained methodology course¹ TED 5353 (3) and 1 Methods course in content other than current credential (2)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• English language skills for <strong>beginning</strong> readers: course³ or the RICA TED 5352 (4)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• United States Constitution³</td>
</tr>
<tr>
<td>Single Subject Clear, Life, or Professional Clear</td>
<td>Multiple Subject Clear, or Professional Clear</td>
<td>• Subject matter competency (CSET-Multiple Subjects)</td>
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<tr>
<td></td>
<td></td>
<td>• Self-contained methodology course¹ TED 5353 (3) and 1 Methods course in content other than current credential (2)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• English language skills for <strong>beginning</strong> readers: course³ or the RICA TED 5352 (4)</td>
</tr>
<tr>
<td>Single Subject Two-Year Preliminary</td>
<td>Single Subject Two-Year Preliminary with same expiration date</td>
<td>• New content area subject matter competency (CSET* or SSAT &amp; Praxis or Preparation Waiver)</td>
</tr>
<tr>
<td>Single Subject Five-Year Preliminary</td>
<td>Single Subject Five-Year Preliminary with same expiration date</td>
<td>• New content area subject matter competency (CSET* or SSAT &amp; Praxis or Preparation Waiver)</td>
</tr>
<tr>
<td>Single Subject Clear, Life, or Professional Clear</td>
<td>Single Subject Clear, or Professional Clear</td>
<td>• New content area subject matter competency (CSET* or SSAT &amp; Praxis or Preparation Waiver)</td>
</tr>
</tbody>
</table>

---

1. These methodology courses must be at least 3 semester (4 quarter) units and have a grade of "C" or better, "Pass," or "Credit."
2. If the US Constitution requirement has been satisfied for the credential held, then it does not need to be re-taken for the credential sought.
3. These English Language skills courses must have a grade of "C" or better, "Pass," or "Credit."
4. If the English language skills requirement has been satisfied for the Preliminary Multiple Subject Teaching Credential, it suffices for the Single Subject Teaching Credential.
Clear Credential Requirements

AB 2210
Requirements for the SB2042 Professional Clear

If an approved induction is verified as unavailable to a beginning teacher, or if the beginning teacher is required under the federal No Child Left Behind Act of 2001 to complete subject matter coursework to be qualified for a teaching assignment, the commission shall accept completion of an approved fifth year program.

Title 5 Regulations Re: AB2210

- An Induction Program is REQUIRED for both the Multiple & Single Subject Professional Clear SB2042 Credential.

- The requirement for induction starts when the teacher is eligible to participate in induction i.e., employed.

- For additional information, see the Commissions Coded Correspondence 04-0009.
Welcome! Thank you for participating in this online evaluation of your CSU teacher preparation program. Your participation is extremely important because it will help us learn more about the quality of your experiences at our campuses and the effectiveness of our programs.

A Few Key Points:

**Who should take this survey?**
Respondents are limited to CSU students who have just completed, or are about to complete, their teaching credential program.

**How long will the survey take to complete?**
Completing the survey should take no more than 30 minutes.

**Are my responses anonymous?**
Your responses will remain completely anonymous at the campus-level. To verify that you have completed the survey we will ask for your name and SSN, but your personal identification information and your survey responses will be kept separate when sent to administrators at your campus.

Only designated researchers at the CSU Chancellor's Office will be able to link your responses to your personal identification information. They are not permitted to divulge this information to anyone.
For additional information on California certification requirements

Contact the California Commission on Teacher Credentialing (CTC) at:

www.ctc.ca.gov

or
toll-free 1-888-921-2682