Admissions Information for Teacher Education Credentials
(includes Multiple Subject, Single Subject and TEDSPED)
10 Reasons to Apply to CSUEB Credential Programs

1. Community Based
2. Team Approach
3. Concurrent Coursework and Supervised Fieldwork
4. Dual Field Experience Arranged by University
5. Options
6. Support System
7. Earn a Masters of Science in Education
8. University Resources
9. Teacher Education Department Resources
10. Cost
Cost and Financial Aid Information

Estimated cost for the year is approximately $10,000 (based on full-time, CA resident rate)
Rates are subject to change.
Tuition fees and other costs are posted at:

www.csueastbay.edu/cost

(CSU Residency Questionnaire is part of the admissions application.)

Financial aid may be available for credential students. Please visit CSUEB Office of Financial Aid’s website at:

www.csueastbay.edu/financial_aid
www.fafsa.ed.gov
CSUEB prepares you to become an elementary school...

To earn your Multiple Subject Teaching Credential to become an Classroom Teacher or
Departmentalized:
   Art Teacher
   Music Teacher
   P.E. Teacher
   Science Teacher

A Preliminary Multiple Subject Teaching Credential authorizes the holder to teach in a self-contained classroom such as the classrooms in most elementary schools, K-8th grade. A preliminary credential is good for 5 years. This program is full-time and takes 4 quarters (one year) to complete.
Our concurrent TEDSPED program allows you to simultaneously complete a Preliminary Multiple Subject Credential and a Preliminary Educational Specialist Credential in 7 quarters (approx. 2 years).

The Preliminary Educational Specialist Credential has two specialty areas: Mild/Moderate Disabilities and Moderate/Severe Disabilities.
The Preliminary Educational Specialist Credential authorizes the holder to conduct Educational Assessments related to student’s access to the academic core curriculum and progress towards meeting instructional academic goals.

<table>
<thead>
<tr>
<th>Mild/Moderate Disabilities (M/M)</th>
<th>Moderate/Severe Disabilities (M/S)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Includes specific learning disabilities; mild to moderate mental retardation; other health impairments; mild emotional disturbance, and authorizes service in grades K-12 and in classes organized primarily for adults through age 22.</td>
<td>Includes autism; deaf-blindness; moderate to severe mental retardation; multiple disabilities; serious emotional disturbance; and authorizes service in grades K-12 and in classes organized primarily for adults through age 22.</td>
</tr>
</tbody>
</table>
A Preliminary Single Subject Teaching Credential authorizes the holder to teach the specific subject(s) named on the credential in departmentalized classes in the K – 12 classroom setting. A preliminary credential is good for 5 years. This program is full-time and takes 4 quarters (one year) to complete.

You may also be a departmentalized teacher in Art, Music, Physical Education, or Science teacher in the elementary school setting.
Credential Objective: Single Subject-Standard

Subject Areas available through CSUEB

Elementary School subjects: PE; Art; Music; Science

Middle/High School subjects:
- Art
- English
- World Languages: Hindi and Spanish
- Music
- Social Science (History)
- Science, includes: General, Integrated, and Introductory levels through advanced
  - Biology, Chemistry, Geology, or Physics
- Specialized Science, does not include: General, Integrated, or Introductory levels
  - Biology, Chemistry, Geology, or Physics
- Foundational-Level Science, includes: General, Integrated, and Introductory levels only
- Physical Education
- Mathematics – All Areas (including advanced placement math, trigonometry, & calculus)
- Foundational-Level Mathematics, includes:
  - General Math
  - Consumer Math
  - Algebra
  - Geometry
  - Probability
  - Statistics
More information about the program

Year at a Glance

- June: Summer quarter classes start. Classes are typically Monday through Thursday and can begin anytime between 9am and 6pm, 3-4 days a week.

- August: Start 1\textsuperscript{st} student teaching placement

- September: Summer quarter ends begin September. Fall quarter classes begin 3\textsuperscript{rd} week of September. Classes are typically Monday through Thursday, starting at 4:30pm, 2-3 nights a week.

- December: Fall quarter ends; 1\textsuperscript{st} student teaching placement ends

- January: Winter quarter begins. Classes are typically Monday through Thursday, starting at 4:30pm, 2-3 nights a week; 2\textsuperscript{nd} student teaching placement.
March: Winter quarter ends

April: Spring quarter begins; 2\textsuperscript{nd} student teaching placement continues. Candidates are in a placement 5 full days a week

May: Student teaching continues, 2 weeks of solo teaching occurs. 2\textsuperscript{nd} student teaching placement ends.

June: Spring quarter ends...program complete!
Admissions Requirements

- The following slides will provide information about the application process. For full details about the program overview, admissions document requirements, please read the TED Admissions Handbook found online at:


Admissions is a simultaneous, two-part process. You must meet both the university and department requirements in order to begin the program.
Application – Part 1 – Applying to the University

Apply to Graduate Admissions (www.csumentor.edu)
Application – Part 1 – Applying to the University

Apply Online

- **Applying to multiple campuses is easy as 1, 2, 3!**
  Click here for more details.

- **Undergraduate Admission Applications** – Apply online (i.e., Graduating High School entering as First-Time Freshman, Transfer from Community College)
  Click here to view help tutorial for the online application

- **Graduate Admission Applications** – Apply online (For Master’s, Postbaccalaureate, Doctorate, Credential and Certificate Programs)

- **International Admission Applications (Undergraduate and Graduate)** – Apply online

- **Application Filing Status Report** – Find out which campuses are accepting applications

- **ACT Scores Manager** – Release eligible ACT scores to CSU campuses

- **FAFSA on the Web** – Transfer your information to the FAFSA

- **CalStateTEACH Application** – Online Teacher Credential Program

- **Educational Opportunity Program (EOP)** – California Residents and nonresidents who qualify for an AB540 nonresident tuition exemption – Apply online! Note: You MUST submit an undergraduate application BEFORE you can apply for EOP!
For TEDSPED, apply for Multiple Subject

Submit Transcripts from all college/university’s attended

- Must include Bachelor Degree-bearing transcript and all transfer courses even if courses appear on another institution’s transcript; overall undergraduate GPA of 2.67 or GPA of 2.75 in last 60-semester or 90-quarter units of baccalaureate work

- Bachelor degree must be from an regionally accredited institution

- Official Copies: Sealed (Privacy Legislation)

- Send to Graduate Admissions Office
Submit the following directly to Student Health Center by the end of your 1st Quarter:

- Immunization Form – shows MMR Vaccination (measles, mumps, rubella) –For more information, see:
Application – Part 2 – Applying to the Department

- Submit the Teacher Education Department application at [www.csueastbay.edu/cssc](http://www.csueastbay.edu/cssc)
Admissions Checklist Form (signed and dated)
Printout of confirmation page from University application
Hold an bachelor’s degree from a regionally accredited institution (submit your final degree bearing transcript)
- Must include Bachelor Degree-bearing transcript and be regionally accredited; overall undergraduate GPA of 2.67 or GPA of 2.75 in last 60-semester or 90-quarter units of baccalaureate work
- Official Copies: Sealed (Privacy Legislation)
- Send to Self
- For Foreign Transcripts – Must get reviewed by CTC-approved agency. CSUEB also conducts a separate review. More details are available at CSSC website, Forms and Documents link.
One 300 – 500 Word Essay:
(Typed and double spaced)

A. Why do you want to work with groups of children between the ages of 5 – 11 or adolescents between the ages of 12 – 17?

B. How does your background and/or experience inform your decision to pursue a license that authorizes one to work with socially, culturally, and economically diverse groups of children in the State of California?
Prior Experience Verification

- Prior-Experience Verification Form
  45 hours within the last 3 years. (15 of the 45 hours must be in a public school venue within the last 2 years)

- Elementary School (Multiple Subject):
  Children ages 5 through 11

- Middle & High School (Single Subject):
  Adolescents ages 12 through 17
Examples of Ways to Satisfy Pre-Admissions Experience

- Work/ Volunteer at a school: classroom assistant; paraeducator.
- Become a substitute teacher.
- Volunteer as a docent-educator at a museum, park, exhibit, etc.
- Volunteer at a recreation department.
- Work in an after-school program or summer-camp.
- Serve as a tutor in a supervised environment.
- Faith-based instruction excluded
Prior Experience Verification Form

California State University, East Bay
Credential Student Service Center
College of Education and Allied Studies
5590 Carondelet Street, Hayward, CA 94542
Phone: 510.885.3272 • www.csu-eastbay.edu/cssc

Prior-Experience Verification Form (Applicant: Provide a copy of this form to each recommender.)

Last Name: __________________________ First Name: __________________________

☐ Multiple Subject ☐ Multiple Subject with Special Ed. (TED/SPED) ☐ Single Subject in: __________________________

Dear Recommender,
The individual listed above is an applicant to the Teaching Credential program at California State University East Bay. As such, applicants must verify that they have completed successful classroom or classroom-like field experiences prior to admission. The applicant has noted that you are someone who has either supervised or observed the applicant's work and can provide the requested information below to: 1) describe the population that is served by your site, 2) address the type of activities that you supervised or observed by the applicant, 3) describe the ways in which you observed the applicant interact with students and colleagues at the site. You may also identify any areas that the applicant could improve.

To be Completed by Recommender, Please Print.

Recommender's Name: __________________________
Relationship to Applicant: __________________________
Recommender's Contact Information: __________________________
Name of Organization/Program: __________________________
Address of Organization: __________________________

How long have you known the applicant?
When did the applicant work/volunteer at the site?
How many hours per week did the applicant work/volunteer?
What are the ages of the students with whom the applicant commonly worked?
How many students did the applicant commonly assist/teach?
What types of activity did the applicant commonly lead/facilitate with the students at the site?

Please rate the applicant's potential for becoming a successful public school teacher:
☐ Very Low ☐ Below Average ☐ Average ☐ Above Average ☐ Very High

Recommender's Signature: __________________________ Date: __________________________
Position/Title: __________________________

Please return original copy to applicant. No photocopies, faxes, or email versions will be accepted.
Letters of Recommendation

- Submit two letters of recommendation on official letterhead, signed, and dated.
- The recommenders should be the same as the individuals who observed your prior field experience, however, if you are unable to obtain letters from these individuals, outside letters are acceptable.
- The letters must be related to your experience working with children related to your credential sought.
- Academic letters of recommendation are not acceptable.
Additional Information about U.S. Constitution Requirement

**U. S. Constitution**

**Option A: Authorized Course**
- That covers US history through 1877.
- Check with CSSC for authorized courses.

**Option B: Degree**
- If your degree was conferred at an CSU.

**Option C: Authorized Exam**
- Register to take a U. S. Constitution Exam at a local venue.
- Study the exam preparation guide provided by the testing agency.
  -Alameda Office of Education

Note: Online US Constitution exam is NOW acceptable (through Notre Dame de Namur).
More admission requirement

- Negative Tuberculosis Test Results from within the past two years
  - Submit Doctor’s verification or
  - If positive, a recent Chest X-Ray exam
  - TB test are good for 3 years and chest x-ray is good for 5 years.

- CTC Certificate of Clearance
  - Fingerprint Clearance from CTC
    Submit: Valid Certificate of Clearance printout or
  - Copy of valid credential document with CTC
  - Two step process: (1) fingerprints scanned or rolled with Livescan agency (2) apply for Certificate of Clearance with CTC
Certificate of Clearance

Document Number: 123456789

To view the educator's public records (current documents, all documents held and Adverse and Commission Actions), click on the Educator's Last Name.

Educator Information:

Last Name: DOE
First Name: JANE
Middle Name: P.

Document Information:

Document Number: 123456789
Document Title: Certificate of Clearance
Term:
Status: Valid
Issue Date: 11/7/2012
Expiration Date: 12/1/2017
Original Issue Date: 11/7/2012

Grades:

Special Grades:
SB1969 (Title 5 §80487);

Authorization / Subjects

<table>
<thead>
<tr>
<th>Authorization Code</th>
<th>Authorization Description</th>
<th>Subject Code</th>
<th>Subject Description</th>
<th>Major/Minor</th>
<th>Added Date</th>
</tr>
</thead>
</table>

Renewal Requirements

Please disregard any # signs you may see below and refer to the "Additional Description" column to the right for specific renewal requirements.

Renewal Code | Renewal Description | Additional Description

Employment Restrictions

Page 1 of 1
Admissions Requirements continued…

- Subject Matter Competency
  - Submit: CSET score report or Official Subject Matter Waiver letter
  - CSET scores expire after five years
  - The Candidate is solely responsible if the incorrect exam is taken.
  - Send a copy of the front/back of your official candidate passing score report as part of the admissions process. Email copies are not official.
  - Be sure to list California State University, East Bay to receive your results.
  - Email copies are not accepted, unless it includes the bar code.

Multiple Subject: CSET Exam

Single Subject: CSET or Coursework Evaluation

CSET: CA Subject Examination for Teachers
(Fingerprint Identification Required of Test Takers)
Basic Skills Requirement:
- Submit: official CBEST score report or approved option
- CBEST scores do not expire
- For approved options, see: http://www.ctc.ca.gov/credentials/leaflets/cl667.pdf
- The Candidate is solely responsible if the incorrect exam is taken
- Send your original score report of your official passing score report as part of the admissions process
- Email copies are not official unless score report includes bar code.

Common ways to meet the BSR
- Taking the CBEST test
- Multiple Subject: CSET Subtest #101, 102, 103 and #142 (writing skills test)
  **To use CSET Test #142 to fulfill BSR, you also need to take CSET for Multiple Subject (subtest 101, 102, and 103).**

For additional information on options to meeting the BSR see:
http://www.ctc.ca.gov/credentials/leaflets/cl667.pdf
### CBEST - California Basic Educational Skills Test

#### Test Date: 06/15/12

#### ID# 415846

#### CSU East Bay

#### October 30, 2012

**Reading Section**

<table>
<thead>
<tr>
<th># of Items</th>
<th>Skill Area</th>
<th>Scored Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>21:22</td>
<td>Critical Analysis and Evaluation</td>
<td><strong>22</strong></td>
</tr>
<tr>
<td>21:22</td>
<td>Comprehension and Research Skills</td>
<td><strong>22</strong></td>
</tr>
</tbody>
</table>

**Mathematics Section**

<table>
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<th># of Items</th>
<th>Skill Area</th>
<th>Scored Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>11:20</td>
<td>Estimation, Measurement, and Statistical Principles</td>
<td><strong>20</strong></td>
</tr>
<tr>
<td>11:20</td>
<td>Computation and Problem Solving</td>
<td><strong>20</strong></td>
</tr>
<tr>
<td>11:20</td>
<td>Proportional and Graphical Relationships</td>
<td><strong>20</strong></td>
</tr>
</tbody>
</table>

**Writing Section**

- **Performance on Topic 2:**
  - Your topic was acceptable or exceeded the minimum standard.

**Cumulative Score: Higher than High Pass**

<table>
<thead>
<tr>
<th>Section</th>
<th>Scored Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading</td>
<td>57</td>
</tr>
<tr>
<td>Mathematics</td>
<td>41</td>
</tr>
<tr>
<td>Writing</td>
<td>41</td>
</tr>
</tbody>
</table>

**Total Score: 149**

**Passing Status:**

- **Score:** 55
- **Date:** 06/15/12

This transcript copy is for your use and may be sent to any agency requiring CBEST verification.
CSET and CBEST Exam Deadlines for Admissions

All exams and/or subject matter waivers must be fully completed and official documentation of passing status must be received by the Document Deadline.

CTC Examination Website: www.ctcexams.nesinc.com
The Interview

Interview Details & Deadlines

Interview Period: January through April 2015

Applicants are notified via email for a reserve interview time slot.

Prior-Admission Experience will be discussed.

REQUIRED Documents

ALL letters of recommendations and verification forms must be submitted before the time of the interview.
Important Dates

- **Summer 2015 Entry**
  Multiple & Single Subject (Concord & Hayward Campuses)
  TEDSPED (Hayward only)

  - Department applications open: November 3, 2014 – April 15, 2015
  - University applications: February 1, 2015 – April 15, 2015
  - Document deadline (university & department): May 1, 2015
  - Test scores *(CBEST & CSET only)* due by June 4, 2015

Cal State East Bay - CSSC
Adding Authorization to an Existing Credential

Add Introductory & Specific Subject Matter Authorizations;

Add S.S. or M.S. Authorizations to an existing credential.
- Subject Matter Competency
- Methodology course in subject

To learn more about how to Add an Authorization, please visit the CSSC Credential Forms and Documents webpage: http://www20.csueastbay.edu/ceas/cssc/forms-and-docs/index.html.

Contact

- Admissions Coordinator (me)  
  Marla Anderson, marla.anderson@csueastbay.edu  
  (510) 885-3614

- Mild-Moderate Disabilities  
  Dr. Linda Smetana, linda.smetana@csueastbay.edu

- Moderate-Severe Disabilities  
  Dr. Ann Halvorsen, ann.halvorsen@csueastbay.edu  
  Dr. Jacki Anderson, jacki.anderson@csueastbay.edu
Thank you for your interest in Cal State East Bay’s Credential Programs!

For questions about Teacher Education Credential Programs:
Credential Student Service Center
credentials@csueastbay.edu
Phone: (510) 885-2272
www.csueastbay.edu/cssc

For questions about coursework and field placement requirements:
Teacher Education Department
mseducation@csueastbay.edu
Phone: (510) 885-3027