Teacher Credential Orientation, 2011 - 2012

College of Education and Allied Studies
Department of Teacher Education
Welcome

- We welcome you, the next generation of California teachers, to our Credential Program. In this SB 2042 program you will gain the knowledge and skills to create a dynamic learning environment, to organize subject matter by planning and delivering effective instruction to all students, and to assess student learning. At the same time you will become reflective, collegial professionals!
CEAS Mission Statement

To prepare collaborative leaders, committed to professional excellence, social justice and democracy, who will influence a diverse and interconnected world.
Read the Handbook.

Check your Horizon email account daily. (You can forward it to your whatever email you use daily.)
Dr. Eric Engdahll, Credential Coordinator

Eric.engdahl@csueastbay.edu
VERY Helpful People

- Credential Student Service Center
  credentials@csueastbay.edu
Did I tell you to Read the Handbook!? 
http://www20.csueastbay.edu/c eas/departments/ted/forms.html

Or – go the Credentials webpage home page and look under “Forms and Documents”
Expectations

The following standards are expected of all CSUEB credential candidates:

- A minimum grade point average of 3.0 for all program coursework;
- Use of standard American English;
- Basic technology literacy;
- Use of TaskStream web based software;
- Successful teaching experience in the field; and
- Professional behavior at all times.
Standard Single Subject Credential

- You will be authorized to teach a single subject to all students
- English Language Authorization
- You will earn a Preliminary Credential
- After your education, you will have an induction program (or BTSA) to earn your Clear Credential
Standard Multiple Subject Credential

- You will be authorized to teach all subjects to all students
- English Language Authorization
- Additionally, you can add BCLAD
- You will earn a Preliminary Credential
- After your education, you will have an induction program to earn your Clear Credential
Register!

- Register online: www.my.csueastbay.edu. If you are not allowed at to register then you are either not accepted or have not followed instructions.
- You must register each quarter
- Failure to enroll = dismissal
- Check your account BEFORE the add/drop date
- Pay your fees on time or be subject to late fees and/or dropped from classes by the university.
- Submit Health Immunization Form to the Student Health Center by the end of the summer quarter.
Class Schedule for Summer

- The class schedule for summer 2011 can be found on the Credentials website.
- The fall schedule is available on MyCSUEB.
Cohort Format

- Take course work designated for your cohort (or team)
- TPA and Single Subject methods courses are not tied to your cohort.
Important People

- Cohort Members
- Credential Program Coordinator
- University Supervisor
- Master Teacher
Course Work

- Check your schedule before the Add/Drop date
- Will have course assignments in Field Practicum
- Calendar assignments with Master Teacher
Teaching Performance Assessment or TPAs

Material for TPA (Teaching Performance Assessments) Required

- Fall, Winter, Spring — TPA Handbook to be downloaded:
  - [http://edschool.csueastbay.edu/departments/ted/taskstream/caltpa.html](http://edschool.csueastbay.edu/departments/ted/taskstream/caltpa.html)
- TPA Coordinator: Dr. Shira Lubliner: [tpa@csueastbay.edu](mailto:tpa@csueastbay.edu) AE 313
- Assistant Coordinator: Dania Massey
TaskStream

All candidates must sign up for TASKSTREAM!!!!!! www.taskstream.com

TPAs are submitted online in this secure website!

Summative Evaluations for field experience
Access through CEAS tab on BlackBoard.
Check your Horizon email account daily. (You can forward it to whatever email you use daily.)

Read the Handbook! (Did I say that already?)
Policies

Professional Obligations
At all times, candidates must:

- a) adhere to the Teaching Code of Ethics;
- b) exercise professional, respectful, and positive behavior;
- c) show interest in both their field and coursework;
- d) demonstrate cooperation, collegiality, and flexibility;
- e) receive feedback and suggestions genially; and
- f) exhibit the ability to successfully meet the TPEs.

Failure to meet one’s professional obligations may result in disqualification from the program.
Attendance

Each candidate is expected to attend on time every class session, team meeting, workshop, conference, or event that is scheduled for his/her cohort. Each candidate is also expected to stay until he/she is dismissed.
Attendance

- Candidates must also notify school site personnel in advance of any absence from their field assignment.
- They must provide all instructional plans and materials to the school as required for the day.
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- They must provide all instructional plans and materials to the school as required for the day.
Attendance

- Candidates are expected to schedule personal and professional appointments on their own time. Those who must miss a session of coursework or other scheduled event need to: a) notify their professor(s) and b) accept that their grade may be impacted as a result of their absence(s). Candidates are responsible for all work covered in courses and are advised to connect with teammates to share notes and information. They should not ask their professors for individualized make-up instruction.
Attendance

- Failure to comply with any portion of this attendance policy may result in disqualification from the program.
TED Handbook

READ THE HANDBOOK! It will most likely have answers to questions you may have. The Handbook is available at the TED Website.
Email  (Did I tell you to check your email daily already?)

Check your Horizon email daily!  Your Professors, Supervisors, the Department, and the University will communicate important information through Horizon. Don’t assume that anyone has your personal email address.  **FYI** - Your Horizon email can easily be forwarded to your personal account.
Concurrent Field Practicum and Course work – General Overview

**SINGLE SUBJECT**
- First Placement is ½ day
- First Placement lasts until approximately January 16 (not concurrent with CSUEB quarter but with school semester)
- Course work in the afternoon and evenings
- Maintain 3.0 GPA

**MULTIPLE SUBJECT**
- First Placement is 4 mornings and 1 full day
- First Placement lasts until approximately January 16 (not concurrent with CSUEB quarter but with school semester)
- Course work in the afternoon and evenings
- Maintain 3.0 GPA
Placements

- All placements will be made by the Placement Coordinator in conjunction with district personnel—please, no requests!

- Please have a copy of your Certificate of Clearance to bring to your school.

- For SS – one placement in HS/one MS.

- For MS – one placement primary/one intermediate,
Placements

- Placement dates are approximate. The individual school site will set the exact dates.
Field Practicum/Student Teaching

- Receive credit when you “Solo”
- 4 observations from University Supervisor
- Focus on mastering the TPEs (Teacher Performance Expectations)
- 3 or 4 is passing
- 1st placement receive 7-10 passing marks on TPEs
Getting Started

- Call the school and introduce yourself to the principal and your cooperating teacher. Don’t wait for them to return a message, call back and be politely insistent. Better still, set an appointment and go to your site and meet the principal and teacher.
Getting Started

- When you get to your student teaching placement...
  - Introduce yourself to the office staff and custodians
  - Ask the office staff about sign-in and identification procedures
  - Introduce yourself to the principal
  - Be sure to get a copy of the school handbook, discipline policy, school rules, etc.
  - If you are not sure what to do, ask!
  - Review the Single Subject Handbook with your Master teacher
You Are a Teacher Now

- **Dress like a teacher!**
  - Avoid provocative clothing: no controversial slogans, tight tops, flip flops, short shorts or skirts
  - Avoid wearing pierced jewelry other than simple earrings
  - Cover tattoos

- **Talk like a teacher!**
  - No profanity, excessive slang
  - Model correct grammar and use rich vocabulary

- **Behave like a teacher!**
  - Control your temper and avoid sarcasm
  - Do not try to be buddies with the children – you are their teacher, not their friend
  - Do not ever get between your master teacher and students
  - Avoid being judgmental regarding your master teacher’s interactions with the students
  - Understand and join the school’s culture.
Working with Your Supervisor

- Help schedule supervisor visits (beginning in early October)
- Prepare lesson plans and keep them in a binder for your supervisor to check
  - Yes, you must keep a binder!
  - We know your master teacher doesn’t write out full lesson plans but he/she knows how to teach!
  - Writing lesson plans is an essential part of the learning process
- Work with your supervisor in meeting program requirements
  - Make sure that your supervisor checks off performance expectations, particularly EL. Working with EL students in both placements is required.
  - Plan your solo week with your supervisor and master teacher (you must successfully complete a one-week solo to pass the placement)
Working with Your Master Teacher

- Meet regularly with your master teacher
  - Ask for a written schedule with all responsibilities delineated
  - Discuss school policies and class rules
  - Ask for clarification if you are unsure what to do

- Work closely with your master teacher in completing credential class assignments
  - Share your syllabi immediately after classes begin and plan when and how to meet field assignments
  - Ask your master teacher for help in fitting required lessons into instruction
  - Plan your solo week with your master teacher and supervisor
  - Ask for feedback on your teaching and avoid being defensive
Student Teaching: Professionalism

- Expect criticism and accept it graciously
- Understand that what you learn in CSUEB methods classes may not match what you see in schools
- Avoid gossip at all costs!
- Work hard at getting along with your master teacher: It’s your job to make the placement successful
- Remember: You are a guest in the school
Problem-Solving

- If you feel uncomfortable - **Communicate!!!**
  - Talk to your master teacher
  - Talk to your supervisor

- If you still feel uncomfortable…
  - **Do not** complain to the principal or other teachers about problems with your master teacher
  - **Do not** ask for another placement unless you have tried very hard to work things out
  - **Do not** wait until problems are insurmountable before asking for help
Good Luck!

- Enjoy your year!
- It’ll be hard work.
- Read the Handbook.
- Look at email daily.