Student Teaching Orientation 2017

Concord: July 18, 9:00 am
Hayward: Aug. 3, 10:30 am

MS Coordinator: Kelly Moore kelly.moore@csueastbay.edu
SS Coordinator: Dania Massey dania.massey@csueastbay.edu
Student Teaching Placement

◎ All placements are made by the placement coordinators in conjunction with district personnel. You MAY NOT find or request your own student teaching placement.

◎ The exact dates of your placement are determined in consultation with the school district in which you are placed.
Student Teaching Placement

- You will have 2 student teaching placements
- SS: 1 in high school 1 in middle school
- MS: 1 in primary (K-3) 1 in an upper grade (3-6)
Student Teaching
Single Subject

◎ 1st placement lasts until approximately MLK Day (not concurrent with CSUEB quarters, but school semesters)
◎ 3 instructional hours, 5 days per week
Student Teaching
Multiple Subject

◎ 1st placement lasts approximately until winter break depending on the district
◎ 4 half days - until lunch and 1 full day - not early release
◎ TK/K placements
Contacting your school site

◎ Call or email the school to introduce yourself to the principal and your cooperating teacher
◎ DO NOT WAIT FOR THE SCHOOL TO CALL BACK...be politely insistent
◎ Make an appointment to meet your cooperating teacher face-to-face
Arriving at your school site

◎ Introduce yourself to the office staff and bring your Certificate of Clearance and your Emergency Contact Information sheet (CSSC website..see slide 23)
◎ Ask the office staff about sign-in and identification procedures
◎ Introduce yourself the principal
◎ Get a copy of the school handbook, discipline policies, school rules, etc.
◎ If you are unsure what to do, please ask.
Cooperating Teacher

- Meet regularly with your cooperating teacher
- Ask for a written schedule
- Discuss school policies and school rules
- Have an open line of communication with your cooperating teacher
CT: Sharing Course Requirements

◎ Communicate course requirements and share syllabi so your CT knows what is expected at the beginning of each quarter
◎ Ask for help fitting your class requirements into instruction
◎ Ask for feedback on your teaching and avoid being defensive.
CT: Pair Share

Talk with a partner about your plan for building a relationship with your Cooperating Teacher
University Supervisor

- Supervisors will be assigned to you around September.
- Supervisors will visit student teachers at least 4 times per placement.
- You are required to have your binder at each observation.
- You will work with your supervisor to:
  - schedule observations
  - meet TPEs and EL requirements
  - plan solo teaching in conjunction with your Cooperating Teacher
MS: Solo Teaching

- Candidates are required to “solo” teach one week (one full day and four additional mornings, for five consecutive days)
- Solo teaching is to be finished by the Friday before Fall Quarter finals week.
- The university supervisor and the cooperating teacher will determine the best time for solo teaching.
SS: Solo Teaching

- You will ultimately take responsibility for facilitating one class period per day while continuing to team-teach/assist in another class.
- You will solo teach one class for one week.
- The university supervisor and the cooperating teacher will determine the best time for solo teaching.
Professionalism

◎ Dress appropriately
◎ Model appropriate language
◎ Behave like a teacher
  ◊ control your temper and avoid sarcasm
  ◊ set boundaries with the students and families (social media, email, etc.)
  ◊ do not get between your cooperating teacher and the students
  ◊ avoid being judgemental
  ◊ become part of the school culture
Professionalism

◎ Understand that what you learn in CSUEB methods classes may not match what you see in schools
◎ Avoid gossip at all cost
◎ Work hard with getting along with your cooperating teacher; it is your job to make the placement successful
◎ Remember; you are guest in the school
Attendance

◎ You are expected to be in your placement every day
◎ You CANNOT take “vacation”
◎ You are expected to schedule appointments on your own time
◎ If you are ill, you need to notify your Cooperating Teacher and Supervisor
  ◎ Just like a classroom teacher, you are responsible for providing all plans and materials needed for the day
Skit on Professionalism

Choose one of the following topics and create a 1-2 minute skit on what NOT to do:

- Gossip
- Attendance excuses
- Setting boundaries
- Dress appropriately
- Be prepared to teach
Checklist

Please review appropriate checklist (CSSC website)

◎ MS/SS Checklist
◎ Intern Checklist
Gradual Release Suggestion

MS - Review gradual release of responsibility document - this is a suggestion, not a required model.

SS - This is the overview we give your support providers. Feel free to modify as needed with your Cooperating Teacher.
Subbing

- If you have a substitute credential, you might be able to sub for your Cooperating Teacher.
- You may not take a job in any other classroom.
- Each district has their own policy. Mount Diablo as well as other districts require:
  - BPEP Students are not allowed to sub.
Problem Solving

◎ If you feel uncomfortable - COMMUNICATE!
  ◦ Talk with your Cooperating Teacher
  ◦ Talk with your Supervisor
  ◦ Talk with peers in your cohort (not candidates from previous years because information might have changed)
  ◦ Contact us!
TaskStream

- All candidates must sign up for TaskStream [www.taskstream.com](http://www.taskstream.com)
- In your PACT class, you will be enrolling in programs
Register for Student Teaching EVERY QUARTER

Multiple Subject
- **Fall**: TED5354
  
- **Student Teaching 1**

- **Winter**: TED5359
  
- **Student Teaching 2**

- **Spring**: TED5361
  
- **Student Teaching 3**

Single Subject
- **Fall**: TED5381
  
- **Field Experience A**

- **Winter**: TED 5382
  
- **Field Experience B**

- **Spring**: TED5383
  
- **Field Experience C**
Attention potential interns

If you have any intention of working as an intern this fall, you must submit the Intern Approval Form no later than August 4th.

- MS Interns: send to Kelly
- SS Interns: send to Dania

Once you are placed as a student teacher, you cannot become an intern until the second placement
Bookmark this link!

http://www.csueastbay.edu/ceas/cssc/admitted/index.html
Best of luck!

◎ Enjoy your placement! It will be hard work, but worth it!
◎ Read the handbook
◎ Check your CSUEB email daily
Interns Only

- Consult the Intern Checklist and Manual
- Apply for Intern Credential with CSSC after August 1
  - gap from when school year starts
- Track support hours manually until September 13th
- Meeting September 13 - 5-7 PM