CLASS Curriculum Minutes May 9, 2016

Members in Participation:
Eileen Barrett, Barbara Hall, Grant Kien, Enrique Salmon, Sarah Taylor, Andrew Wong, Dennis Chester (Associate Dean) and Elizabeth Graw (Curriculum Coordinator)

Guests:
Kim Geron (POSC)

Meeting called to order at 12:05 p.m. by Chair Barbara Hall.

Associate Dean’s Report: Associate Dean Chester announced that some Political Science 100 level courses did not get forwarded to the committee so they will be reviewing them at the next meeting. He reminded committee members that the deadline for Undergraduate Degree submissions into Curriculog is this Friday, May 13th. The next meeting will be held on Monday, May 23rd at 12 noon in MB 1505. We will be reviewing English and possibly History, Theatre and Communication. He asked the committee to hold Friday, June 3rd and Monday, June 6th from 9 a.m. to 3 p.m. to finish up the remaining programs.

Proposals:

Political Science, BA – Semester Conversion
A motion was made to discuss the B.A. in Political Science.
Motion: Taylor
Second: Salmon
Vote: Approved unanimously.

Associate Dean Chester noted that the schema for Political Science BA was not complete when the program was submitted, in an effort to move the proposal forward he and Liz built it. He noted that there were courses which make up the Public Administration and Policy concentration that are no longer being offered by Public Administration. Thus, they were unable to build that concentration in the schema. It should be noted that this does not prohibit the concentration from being built and submitted at a later date.

The list of courses in the program needs to be added into the program description. Liz Graw will add the list which is currently listed in the 2016-17 catalog. After a lengthy discussion with Kim Geron, Chair, Political Science it was determined that the following language needed to be added to the Core Requirements section:

“Core requirement consists of five (5) courses.
All students should take one (1) upper division course from either American Government course or Public Policy and Administration course (3 units).”

The number of units for each program was also adjusted.

Approved unanimously.

Minor in Political Science – Semester Conversion
A motion was made to discuss the minor in Political Science.
Motion: Kien
Second: Taylor
Vote: Approved unanimously.

After some searching, it was determined that the minor had not been forwarded to the committee. It consists of 18 units. It will be reviewed at the next meeting along with the remaining undergraduate courses.

Course Proposals in Political Science – Semester Conversion
A motion was made to review the Political Science course proposals as one group.
Motion: Kien
Second: Taylor
Vote: Approved unanimously.

POSC 498 – Associate Dean Chester pointed out that the classification is incorrect. It should be C77, not S36. Liz Graw changed the classification to C77 with Kim Geron’s approval. She also removed the text in the third component box.

POSC 330 – Eileen Barret pointed out that the Statistics perquisite lists the quarter number for STAT 1000, it will be updated once it has been verified with the Statistics Department.

A motion was made to extend the meeting an additional 30 minutes to 1:30 p.m.
Motion: Kien
Second: Salmon
Vote: Approved unanimously.

POSC 346 – Barbara Hall noted that the SLO’s need to be changed to Philosophy’s SLO’s since the course is cross listed and taught by Philosophy. Barbara will forward the SLO’s to Liz Graw to insert into the proposal.

POSC 490 – Associate Dean Chester pointed out that there was a typo in the course number, the correct number is 490. Also the first component under the Course Inventory Data needs to be changed to n/a and the data in the third component needs to be removed. Liz Graw made the necessary updates with Kim Geron’s approval.

The following courses have course descriptions which are over 40 words, POSC 314, POSC 331 and POSC 380. Liz Graw made the necessary changes based on Kim Geron’s suggestions.

Approved unanimously.

Adjournment was called at 1:15p.m.
Motion: Kien
Second: Barrett
Vote: Approved unanimously.
Respectfully submitted,

Elizabeth Graw, Curriculum Coordinator

The next meeting will be held on May 23, 2016 at 12 noon in MB 1505.