FAQ – Speech Pathology Graduate Program Application

Cal State Apply
Notes: Please apply using the Graduate application process, even if you do not have a degree in communication disorders. You may direct any questions you have about applying to the university not addressed below to gradadmission@csueastbay.edu

1. Which campus should I select for the Cal State Apply?
   “Main”; we do not have an online program.

2. At the Cal State Apply website, do I need to provide my statement of purpose there, as well as to the department?
   No. Please type in a sentence that indicates it will be sent directly to the department.

3. If I am currently attending Cal State East Bay, do I still need to apply to the university for the graduate program?
   Yes; go to https://www2.calstate.edu/apply and apply using the Graduate application process.

4. I am interested in applying for the credential to be an SLP in the schools; should I indicate this in the Cal State Apply application?
   No; you may select “not interested in a credential program”. We work directly with the Credential Student Services Center on campus when admitted students prepare to apply for the Speech Pathology Student Services Credential at the time of their graduation.

Transcripts
Note: Please submit transcripts including Fall term grades if attending classes.

1. I’m a bit unsure about the instructions for transcripts. Can you clarify how many I need and who to send them to?
   You will need two sets. Have one set sent directly to the university for the university-side of the admissions process.

Office of Admission
Cal State East Bay
25800 Carlos Bee Blvd.
Hayward, CA 94542

Have the additional set, required for the department side of the admissions process, sent directly to you so you can include it in your application packet to us.

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2. A university I attended won’t send me transcripts directly. Will the department accept them separately?
   Yes. Please have them sent to the address below, and write a note in your application that they are coming separately. Also, please provide an unofficial set as a placeholder, if possible.

   Cal State East Bay Dept. of CSD  
   Attn: Graduate Committee  
   25800 Carlos Bee Blvd.  
   Hayward, CA 94542

3. My Fall term grades are posting/have posted late, and I’m worried I won’t get transcripts in time to meet the application deadline. What should I do?
   Please include an unofficial set with your department application and a note indicating originals will be sent directly as soon as they are available, using the address above.

4. I am an international student. Do I need to submit evaluated transcripts?
   Yes. This is not a requirement to apply to Cal State East Bay, but it is required to apply to the department. You can research possible evaluating agencies at http://www.asha.org/certification/CredEval/

5. If I am currently attending Cal State East Bay, do I still need to provide official transcripts to the department?
   For non-Cal State East Bay colleges previously attended, yes. For courses taken at Cal State East Bay, an unofficial set will be accepted.

GPA Calculator

1. I have a communication disorders course for which I didn’t get a grade. How should I list it on the GPA calculator?
   The instructions on the GPA calculator use the term “credit/no credit” type grading; this language can be applied to any type of grading system used at the university you attended for which a grade was not assigned. Examples: Satisfactory, Pass, etc.

2. Can I start completing the GPA calculator before the department application is actually due?
   You are welcome to start it at any time, but please eventually include all communication disorders courses taken through the end of December 2017 before submitting it.

3. If I took a CD course more than once to improve my grade, should I include every registration on the GPA calculator?
   No; you are allowed to list the course with the highest grade.

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Letters of Reference

1. The application instructions indicate academic letters are preferred. Are they required?
   Letters may come from both academic and non-academic settings. The objective of the application packet is to determine potential as a graduate student and as a clinician, so you may select letter writers that support both objectives.

2. The person writing my letter of recommendation wants to send it separately. Will you accept it?
   Yes. Please indicate at the application packet checklist what materials may be coming separately, so we know to check our “partial” file.

3. The person writing my letter of recommendation doesn’t want to complete the form you provide. Will you accept it?
   While it is our strong preference that the form be used, we will accept letters without it.

4. Will you accept letters of reference that are provided directly by my university through a service?
   Yes.

5. Can the person providing my letter send it in electronically or by fax?
   No. We make exceptions on a case-by-case basis, usually when the deadline is very near and the letter writer is, for example, out of the country.

6. My letter writer would like to address the letter to a specific person; who should that be?
   While not required, if desired, the letter can be addressed to the Graduate Coordinator, Dr. Elena Dukhovny.