



Academic Year 2018-19

Effective: August 20, 2018 through May 19, 2019

CLASS Large-Enrolled Course Support

The following policy governs support for class sections of 3 or 4 units with large enrollments.

Funding levels

Tier 1: 60 to 89 seats enrolled

- \$600 in support from the College for course assistants and/or the purchasing of equipment or supplies.
- Funds are expected to be expended no later than Financial Services year-end deadline (mid to late May). Note all applicable University policies and state laws govern the expenditure of funds.

Tier 2: 90 to 119 seats enrolled

- Assignment of 150% of load (e.g., an assignment of an additional 1.5 WTUs for a 3 unit course and 2 WTUs for a 4 unit course).

Tier 3: 120 or more seats enrolled

- The load credit is doubled (e.g., 3 additional WTUs are assigned for a 3 unit course and 4 WTUs for a 4 unit course).

Please NOTE: Assignment of additional WTUs must be taken in the same term.

Notification

The College office will notify the Department Chair of sections that qualify for funding for Tier 1 support after the add/drop period during quarter the course is offered. For Tiers 2 and 3, the College office will notify Department Chairs of qualifying sections after 2nd pass enrollment during the semester prior to the course being offered.

Changes

This policy is subject to change at any time. Any changes will be announced via email or announcement to Department Chairs at the College Council of Chairs meetings.

Questions?

Feel free to direct any questions regarding this policy to the Associate Dean for Faculty Affairs and Administration.