



College of Letters, Arts, and Social Sciences (CLASS)
 Music and Business Building, 1501
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CLASS Faculty Release/Assigned Time Projection Form

For assessing the impact of faculty release/assigned time on instruction in the college.

All faculty seeking release/assigned time as part of any internal or external grant, project, or proposal must complete and submit the table below. Applicants should include information concerning projected release/assigned time from **all sources**, not solely from the grant/project under consideration. Requests resulting in 50% or more of the of the applicant's time being released/assigned in any individual quarter (F/W/SP) will be advised to seek alternative methods of compensation , as allowable under the CBA. Please consult with the College Office or the Office of Research and Sponsored Programs.

| | | | |
|----------------------------|--|------|--|
| NAME | | DATE | |
| DEPARTMENT | | | |
| GRANT/PROPOSAL TITLE | | | |
| Department Chair Signature | | DATE | |

Project Year 1: AY _____

| FALL | WINTER | SPRING |
|---------|---------|---------|
| WTU: | WTU: | WTU: |
| Source: | Source: | Source: |
| WTU: | WTU: | WTU: |
| Source: | Source: | Source: |

Project Year 2: AY _____

| FALL | WINTER | SPRING |
|---------|---------|---------|
| WTU: | WTU: | WTU: |
| Source: | Source: | Source: |
| WTU: | WTU: | WTU: |
| Source: | Source: | Source: |

Please add additional project years on a separate sheet as necessary

Please submit this form along with a copy of the applicable award, grant application (or other proposal) in hard copy, with wet signature, to Dennis Chester, Associate Dean, MB 1511.