**SPRING 2024**

|  |  |  |
| --- | --- | --- |
| ****Students last name begins w/ letters**** | ****Advisor**** | ****Email**** |
| ****A-Ch**** | **Dr. Raju Desai** | **raju.desai@csueastbay.edu** |
| ****Ci-F**** | **Dr. Michael Lerma** | **michael.lerma@csueastbay.edu** |
| ****G-I**** | **Dr. Stacey Moultry** | **stacey.moultry@csueastbay.edu** |
| ****J-M**** | **Dr. Jocyl Sacramento** | **jocyl.sacramento@csueastbay.edu** |
| ****N-Q**** | **Dr. Enrique Salmón** | **enrique.salmon@csueastbay.edu** |
| ****R-S**** | **Dr. Carlos Salomon** | **carlos.salomon@csueastbay.edu** |
| ****T-Z**** | **Dr. Jennifer Tran** | **jk.tran@csueastbay.edu** |

*For example, if your last name is Garcia, you are assigned to Dr. Moultry. If your last name is Reenes, you are assigned to Dr. Salomon.*

# **How to Schedule an Advising Appointment**

Advising appointments for SPRING 2024 will occur either online or in-person. To make an appointment with your major advisor, please schedule your appointment through [Bay Advisor](https://csueb.campus.eab.com/). Erika (see contact info below) can help you make an appointment if you are not familiar with Bay Advisor. The best way to get your questions answered is to make an advising meeting. However, if you have a simple question that you think can be answered over email, please put “**Advising Question**” in your subject line, and let the professor know that they are your assigned faculty advisor. If they don’t respond, make an appointment.

# **When to see an advisor**

* New Students: When you first declare your major/minor, it is important to meet you’re your faculty advisor so they can explain major requirements and help you make a plan.
* Students filing for graduation: You are required to meet with your advisor to complete your “grad check” sheet. For those graduating in SPRING or SUMMER, you should complete a "grad check" sheet during FALL semester.

# **Our Department Administrative Coordinator is Erika Diaz-Apodaca**

Email: es@csueastbay.edu

If you need help connecting with your advisor or making an appointment, please email.

# **Our Department Chair for 2023-24 is Dr. Nicholas Baham**

Email: nicholas.baham@csueastbay.edu

Dr. Baham oversees the department and all advising matters.

Dr. Baham can meet with you if you are experiencing difficulties and need further assistance.