Academic Affairs and the Office of Faculty Development/Faculty Center for Excellence in Teaching
Request for Proposals for Winter 2015

Quarterly Grants for Innovation in Instruction
Academic Affairs invites applications for two Awards for Winter Quarter 2016 to individual faculty members or faculty teams for innovation planning grants that focus on student success through high impact practices, other innovative pedagogies, and semester transformation. High Impact Practices include Student Research, Service Learning, Learning Communities, Community-Based Research, Civic Engagement, Writing-Intensive Courses, etc. Grants may include curricular or co-curricular projects. Applicants are also strongly encouraged to include in their proposals long term plans that connect this planning support to other campus and CSU funding opportunities such as Programmatic Excellence & Innovation in Learning grants, the Center for Community Engagement Awards, the Chancellor’s Office Promising Course Redesign and Proven Course Redesign programs, as well as external grants. Applications are due by 5 pm on November 25th, 2015. Awards will be announced December 4th, with the funding planning to take place in Winter Quarter 2016. Faculty may apply for a one course release time or overload pay for one course per team member and may also present a budget for instructional materials, student assistants, or other requirements that does not exceed $1,000. Applicants’ proposals shall include:

- Cover Sheet (includes brief abstract) (See attached)
- Work Plan/Schedule of Planning Activities (1 page)
- Budget (See attached)
- Two-Page Proposal: Briefly describe the instructional/learning issue or obstacle to student success your innovation plan addresses and the outcomes’ connections to CSUEB Institutional Learning Outcomes or Program Learning Outcomes. Clearly and concisely describe your plan including the course, major, or program involved, the scholarly/pedagogical justification for the intervention, and three key benchmarks or deliverables from your planning. These may include: a redesigned syllabus, plan for a flipped classroom, a new course proposal tied to the quarter to semester conversion, support service for student success, community-based research plan, a grant proposal, etc. Course
modifications and new course proposals should be proposed/created with quarter-to-
semester conversion in mind.

- Two-Page CV

Faculty proposing projects with Sustainability or Community Engagement in mind are
couraged to consult with Jillian Buckholz (jillian.buckholz@csueastbay.edu), Director of
Sustainability, or Andrea Wells (andrea.wells@csueastbay.edu), Community Partner Coordinator
for the Center for Community Engagement, during the application preparation process.
Office of Faculty Development/Faculty Center for Excellence in Teaching  
Quarterly Grants for Innovation in Instruction  
Application Cover Sheet (type or print)  

Name__________________________________________________________  
Department______________________________________________ College__________________  
Phone: (office)_______________________________ email:______________________________  
Curricular or Co-Curricular Intervention_______________________________________ (Identify course that will be modified, if applicable)  

Type of High Impact Practice/Intervention Proposed  
☐ Service Learning/Community Engagement*  
☐ Student Research ☐ Student Learning Community  
☐ Community-Based Research ☐ Civic Engagement  
☐ Collaborative Learning ☐ Diversity/Global Learning  
☐ Other:______________________________________________________  

Course, co-curricular program implementation or upcoming proposal submission:  
☐ Winter 2016 ☐ Spring 2016 ☐ Summer 2016  

Abstract:  

Applicant’s Signature:_______________________________ Date:__________________  
Dept. Chair/Program Dir.:_______________________________ Date:__________________  
Dean:_________________________________________________________ Date:__________________  

*Faculty proposing projects with Sustainability or Community Engagement in mind are encouraged to consult with Jillian Buckholz (jillian.buckholz@csueastbay.edu), Director of Sustainability, or Andrea Wells (andrea.wells@csueastbay.edu), Community Partner Coordinator for the Center for Community Engagement, during the application preparation process.
### Office of Faculty Development/Faculty Center for Excellence in Teaching

**Provost’s Mini-Planning Grants for Innovation in Instruction**  
**Work Plan for Winter Quarter 2016**

<table>
<thead>
<tr>
<th>Week of the Quarter</th>
<th>Planned Activity or Task (If applying as a team, indicate which member will hold primary responsibility for the task.)</th>
<th>Benchmark or Outcome</th>
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Budget Summary (Amount requested in addition to course release not to exceed $1000.00)

I. Release Time or Overload Pay (Check one)

Faculty Member_______________________________

Faculty Release Time   ☐

Faculty Overload Pay   ☐

(If applying as a part of a team, write second faculty member in below)

Faculty Member_______________________________

Faculty Release Time   ☐

Faculty Overload Pay   ☐

II. Personnel

Student Assistant    Amount Requested

Other (e.g. Service Learning Partner Stipend)    ______________

II. Curriculum Materials (Please list)

A._______________    ______________

B._______________    ______________

C. ______________    ______________

TOTAL AMOUNT REQUESTED:    ______________

Please attach a two-page proposal and a two-page C.V.

Applications should be submitted to the Office of Faculty Development, LI 2800.