COMMITTEE ON INSTRUCTION AND CURRICULUM

Thursday, February 28, 2013

TO: The Executive Committee of the Academic Senate

FROM: The Committee on Instruction and Curriculum (CIC)

SUBJECT: 12-13 CIC 13: New policy on self-support programs

PURPOSE: For Action by the Academic Senate

BACKGROUND:

Currently, any proposed new program must go to the Academic Senate via CIC and CAPR as part of the program approval process. However, existing programs (including new programs that were approved for state-support but were never offered) that are planning to offer a self-support version are not clearly required to go through a CAPR or CIC review, particularly if the curriculum is the same for the new self-support program as the curriculum for the approved state-support program. The new policy would require all programs new to self-support to go through a CAPR review. The purpose of the CAPR review will be to examine the resource requirements for the new program and any resource implications the new program will have for existing stateside programs and services. In particular, CIC will ensure that the program proposal includes courses required for degree completion that may not be part of the major, such as General Education, University Writing Skills Requirement, and other graduation requirements. CIC will also ensure that admissions criteria are clearly specified including lower-division GE completion for degree-completion programs. Any proposals for self-support programs must follow standard program approval processes including approval by the department, college curriculum committee, Dean, and Academic Programs and Graduate Studies, as well as Division of Continuing and International Education, prior to going to the Senate committees.

ACTION REQUESTED:

That the Academic Senate approve this CIC policy that requires any program that is to be offered in self-support, whether or not it is offered stateside, be approved by CIC and the Academic Senate prior to offering the program. Before consideration by CIC, the proposed program must have received Committee on Academic Planning and Review (CAPR) approval.