TO: The Academic Senate
FROM: The Committee on Instruction and Curriculum (CIC)
SUBJECT: 16-17 CIC 10: Credit For Military Service under semesters.
PURPOSE For Senate Approval
ACTION REQUESTED: That the Academic Senate approve the following policy regarding credit for military service. Upon the signature of the President, effective in the Catalog for semesters, planned for Fall, 2018.

BACKGROUND INFORMATION:
By 15-16 ASCD 11, CIC was asked to update numerous policies requiring substantial revisions for the semester Catalog. At its meeting on October 3, 2016, the Committee voted unanimously to approve the changes recommended by the Directors. This policy updates 13-14 CIC 3. Strikeouts indicate deletions from the current policy and red text is new. While there is specific proposed Catalog copy, excerpts of this policy, provided the meaning is unchanged, may be published elsewhere in the Catalog.

PROPOSED POLICY:
The 2008 Chancellor’s Executive Order 1036 “System-wide Admission Eligibility and/or Baccalaureate Credit Awarded for External Examinations, Experiential Learning, and Instruction 2 in Non-Collegiate Settings” authorizes elective credit for military coursework, directs CSU campuses to follow American Council of Education guidelines, and encourages CSU campuses to accept military discharge (Defense Department 214) to satisfy Area E (which at East Bay is Area F). Most universities of the CSU system do so (see attachment).

Currently, however, CSUEB lacks a clear University policy for awarding credit for military training. The catalog and website are inconsistent on this topic and do not cover all the situations and definitions of when credit should be awarded. For example, a frequently cited but unofficial expectation is that service members seeking credit must have served “one year and a day.” Moreover, our practice is inconsistent even with the policies noted below.

With advice from Dr. Sally Murphy and University Registrar Angela Schneider, we developed a policy on awarding credit to those students who have completed military training and service.

Current CSUEB practice is to CSUEB shall award the following credit to service members who have served more than one year and a day.
day” requirement):
  • Area E/F: 3–4 Units
  • Elective: 3–5 Units
  • Total: 6–9 Units

If a student already has 4 units of Area E, all 9 units will be considered elective credit. Commissioned officers, as noted on the DD214, may receive an additional 6–9 Upper Division elective units for a total of 12–18 units.

Catalog and Web References:
http://www20.csueastbay.edu/ecat/general-info/admiss-undergrad.html

Credit for Military Training and USAFI
Cal State East Bay grants credit for military training in accordance with the recommendation of the American Council on Education. Those students who have entered military service before meeting the usual requirements for graduation, may receive nine-six units of elective credit toward the baccalaureate degree based upon the completion of a minimum of one year of uninterrupted active service. Commissioned officers may receive an additional nine-six units, which may be considered upper division credit. In order to receive such credit applicants must present written certification from a recognized military authority, such as papers from a military separation center or an official copy of a diploma from a service school or USAFI transcript. Cal State East Bay is a Servicemember Opportunity College (SOC).

https://www.calstate.edu/veterans/transfer/:
Upon receipt of the DD214 Separation Document, campuses will award units of credit in general education Area E for completing basic training.

http://www20.csueastbay.edu/ecat/general-info/registration.html#undergraduate-student

Credit for Non-Collegiate Instruction
Cal State East Bay grants undergraduate degree credit for successful completion of non-collegiate instruction (either military or civilian) appropriate to the baccalaureate degree that has been recommended by the Commission on Educational Credit and Credentials of the American Council on Education. Attendance in military courses and schools must be documented by forms DD214 or DD295. Such credit shall be clearly identified on the permanent record.

Credit for the following types of courses may be granted:
  • Lower division baccalaureate/associate degree credit courses which are comparable to courses offered on most CSU campuses. (Credit is not allowed for occupationally oriented courses designed to enable a student to function only as a technician.)
  • Upper division baccalaureate degree credit courses.
  • Graduate degree credit courses.

The numbers of units allowed are those recommended in the Guide to the Evaluation of Educational Experience in the Armed Services and the National Guide to Educational Credit for Training Programs.

Cal State East Bay shall determine which units shall be applied as general education, major, or elective credit.

PROPOSED CATALOG COPY:
Credit for Military Training Cal State East Bay grants six-nine units of elective credit toward a baccalaureate degree for a student who completed basic training and was
honorably discharged from military service of the United States in accordance with the recommendation of the American Council on Education. Credit is not given for completion of the six month reserve training programs. Commissioned officers may receive an additional six nine units, which may be considered upper division credit. In order to receive such credit applicants must present written certification from a recognized military authority, such as papers from a military separation center (service form DD-214) or a Joint Services Transcript (JST). Credit for specific courses may be allowed if the student has satisfactorily completed equivalent study in a military service school. The guidelines of the American Council on Education are followed in determining eligibility. Cal State East Bay is a Service member Opportunity College (SOC).