TO: The Academic Senate  
FROM: Committee on Instruction and Curriculum (CIC)  
SUBJECT: 16-17 CIC 5: Graduate Academic Probation and Disqualification  
PURPOSE: Approval of the Senate  
ACTION REQUESTED: That the Senate approve the updated policy on graduate academic probation and disqualification, upon the signature of the President, effective academic year 2018-19  

BACKGROUND INFORMATION:
By 15-16 ASCD 10, CIC was asked to update numerous policies for the semester Catalog. At its meeting on October 3, 2016, the Committee voted unanimously to recommend changing the word “quarter” to “semester” throughout the policy. This policy updates 14-15 CIC 13 revised and is intended for publication in the Catalog.

PROPOSED POLICY:
Academic Probation:
Students must maintain a 3.00 GPA in all units attempted after admission to their graduate program, including all prerequisite courses, to remain in good standing. If the student's GPA falls below 3.00, they will be placed on Academic Probation. (Grades in any coursework taken after admission to the student’s master’s program at CSUEB will count towards the GPA calculation for academic probation.) Should this happen, the student must consult with their graduate advisor prior to registering for the next quarter semester. The student is also encouraged to take advantage of various university services (such as advising and tutoring) designed to assist them.

Academic Disqualification:
A student may be subject to academic disqualification by the Senior Director, Academic Programs and Graduate Studies if during any quarter semester while on probation they do not achieve the minimum 3.0 GPA in all units taken after admission to their graduate program. The student may also be disqualified if, at any time, they do not meet the academic criteria of their department. In addition, an appropriate campus administrator may disqualify a student who at any time during enrollment has demonstrated behavior so contrary to the standards of the profession for which the student is preparing as to render him/her unfit for the profession. In such cases, disqualification will occur immediately upon notice to the student.
Graduate Degree Information, Grade Point Average (GPA):
The graduate program coordinator or department chair also has the discretion to request that
grades in courses that do not count towards graduate degree requirements be excluded from a
student's GPA calculation. This will be permitted only if those grades result in the student being
placed on academic probation. These may include courses taken in a second baccalaureate
program, or courses taken in a different graduate degree program. They may not be courses taken
in the degree program that the student subsequently elects not to count toward graduate program
requirements.