TO: The Academic Senate
FROM: The Committee on Instruction and Curriculum (CIC)
SUBJECT: 16-17 CIC 8: Probation Status Catalog Statement for Semesters
PURPOSE For Senate Approval
ACTION REQUESTED: That the Academic Senate approve the following policy and Catalog regarding academic probation and dismissal. Upon the signature of the President, effective in the Catalog for semesters, planned for Fall, 2018.

BACKGROUND INFORMATION:
At its meeting on Monday, May 2, CIC was told by Dean of Undergraduate Studies Maureen Scharberg that the current Catalog language regarding academic probation and dismissal is confusing to many students. She recommended streamlining the language so that it is clear to faculty and students alike. The Committee suggested a few changes and, on May 16, the Committee passed the proposal unanimously.

The Academic Senate referred the document 15-16 CIC 36 back to Committee on May 31 at the request of the Undergraduate Dean and the motion of the Committee Chair. At its meeting on Monday, October 3, the Committee voted unanimously to change the language according the Dean’s updated request (which includes the reinstatement of the Administrative Disqualification section). The document was given an updated designation, consistent with recent Senate practice.

PROPOSED CATALOG LANGUAGE:

Academic Probation

According to Title 5 of the California Code of Regulations, you students must achieve at least a 2.0 grade point average (GPA) in all university work, all work at Cal State East Bay, and all work in your their major to receive a baccalaureate degree.

A student will be placed on academic probation if at any time (following a Fall or Spring Semester) their CSU East Bay cumulative GPA falls below 2.0. Academic probation warns you individuals that your their academic performance is below the state minimum required for graduation, and that your their GPA must improve your GPA before a degree can be granted. The probation status is shown on the transcript.
Undergraduate students on probation will remain on continued probation when the following semester term GPA is 2.0 or better, while the CSU East Bay cumulative GPA remains below 2.0. The continued probation status is shown on the transcript and is treated like probation in terms of academic standing.

Freshmen on academic probation are allowed a second consecutive semester of probation (known as continued probation) if their CSU East Bay cumulative GPA is in the range of 1.50 to 1.99.

The Registrar will notify students who are placed on probation when semester term grades are posted. The notification will include a referral to academic advisors, including advisors in Academic Advising and Career Education, advisors in college success centers, and faculty major advisors. EXCEL or Educational Opportunity Program (EOP) students contact their counselors.

Students remain on probation or continued probation until they are either returned to good academic standing or are disqualified.

When both your cumulative higher education GPA and your the Cal State East Bay cumulative GPA reach is raised to at least 2.0 (following a Fall or Spring semester), you are the student will be removed from academic probation and returned to good academic standing.

Academic Disqualification

As authorized by Title 5 of the California Code of Regulations, as an undergraduate students on academic probation you will be subject to academic disqualification when:

▲ as a freshman (fewer than 30 semester units of college work completed) the Fall or Spring term grade point average is below 1.50;
▲ as a sophomore, junior, or senior, the Fall or Spring semester term GPA is below 2.0.

▲ as a freshman (fewer than 45 quarter hours of college work completed) you fall below a grade point average of 1.50 in all units attempted or in all units attempted at Cal State East Bay;
▲ as a sophomore (45 through 89 quarter hours of college work completed) you fall below a grade point average of 1.70 in all units attempted or in all units attempted at Cal State East Bay;
▲ as a junior (90 through 134 quarter hours of college work completed) you fall below a grade point average of 1.85 in all units attempted or in all units attempted at Cal State East Bay;
▲ as a senior (135 or more quarter hours of college work completed) you fall below a grade point average of 1.95 in all units attempted or in all units attempted at Cal State East Bay

The disqualified status is shown on the student’s transcript.

Administrative Academic Probation

As authorized by Title 5 of the California Code of Regulations, a student may be placed on administrative academic probation for:
withdrawal or administrative disenrollment from all or a substantial portion of a program of studies in two successive terms quarters or in any three terms quarters. (Note: A student whose withdrawal is directly associated with a chronic or recurring medical condition or its treatment is not subject to administrative academic probation for such withdrawal);

repeated failure to progress toward the stated degree objective or other program objective, including that resulting from the assignment of 15 semester units of "NC," when such failure appears to be due to circumstances within the control of the student;

failure to comply, after due notice, with an academic requirement or regulation, as defined by campus policy, which is routine for all students or a defined group of students, such as failure to complete the writing skills test, failure to complete a required practicum, failure to comply with professional standards appropriate to the field of study, or failure to complete a specified number of units as a condition for receiving student financial aid or making satisfactory progress in the academic program;

earning only grades of “F,” “NC,” and/or “WU” for two consecutive quarters or any three quarters.

When such action is taken, the student shall be notified in writing and shall be provided with the conditions for removal from administrative academic probation and the circumstances that would lead to administration academic disqualification, should probation not be removed.

Administrative Academic Disqualification

As authorized by Title 5 of the California Code of Regulations, a student who has been placed on administrative academic probation may be disqualified from further attendance if:

- the conditions for removal of administrative academic probation are not met within the period specified;
- the student becomes subject to academic probation while on administrative academic probation;
- the student becomes subject to administrative academic probation for the same or similar reason for which the student has been placed on administrative academic probation previously, although not currently in such status.

Students who are not on probation may be subject to administrative academic disqualification if:

- the student’s cumulative grade point average is below 1.0 at the end of any term;
- the student’s cumulative grade point average is so low that in view of the student’s overall educational record, it seems unlikely that the deficiency will be removed within a reasonable period;
- the student fails to complete remedial work within their first year. The student would be advised to go to a community college to complete the failed remedial class or go through Open University. Once the remedial class is completed, the student would then be reinstated and allowed to register for the next semester.

If you are not on probation, you may be subject to administrative academic disqualification if:

- at the end of any term, you have a cumulative grade point average below 1.0;
- your cumulative grade point average is so low that in view of your overall educational record, it
seems unlikely that the deficiency will be removed within a reasonable period.

When such action is taken, the student shall receive written notification including an explanation of the basis for the action.