Minutes of the General Education Subcommittee
October 5, 2016
SF 466
2:00 pm – 3:50 pm

Present: Lawrence Bliss, Luz Calvo, Eric Fricke, Julie Glass, Zach Hallab, Rita Liberti (via zoom), Sarah Nielsen, Maureen Scharberg, Aline Soules, Mitchell Watnik.
Absent: Caron Inouye, CBE member TBD.
Guests: Sarah Aubert, Lindsay McCrae, Donna Wiley.

The Chair (Glass) called the meeting to order at 2:05.

1. Approval of Agenda. (M Nielsen/S Scharberg/P). There was a question about accessing the agenda before the weekend. This will come up during 4a.
3. Reports
   a. Report of the Chair. Item 4a was handled first, as Aubert was present. The Chair pointed out extended syllabi submissions are available on the semester conversion website. Glass was told that GE Subcommittee should have a representative with a $500/quarter stipend. Glass was nominated, accepted the nomination, and was approved by acclamation. There was a question about release time going forward. The provost is contemplating release time for Winter, but representatives were “cautiously optimistic” that members will get 4 WTU. There were questions about rolling assigned time into 17-18.
   b. Report of General Education Director. Inouye is off-campus. Scharberg said that many things were cleared through Curriculog and are on the way to the subcommittee.
   c. Report of Semester Conversion. McCrae indicated a timeline is coming for GE from the Steering Committee (expected this Friday). Departments will have to put GE proposals forward by December 2 and Colleges will have to clear them by February 10. Proposals not meeting that deadline will not be part of the published Catalog, except by stated need. There was concern for CLASS meeting the deadline, in part because of the college curriculum committee having infrequent meetings.
      i. Timelines and compensation (3:00pm time certain)
4. Business (courses available in Curriculog):
   a. Review GE and Overlay proposals in Curriculog (Sarah Aubert; 2:15pm time certain) Aubert showed subcommittee members how to access the agenda and the courses. In particular, the GE Proposal form is attached under the “files” button in the “proposal toolbox” on the right. There was some discussion about cases wherein the GE form was filled out, but members feel that more information (such as
in the extended syllabus) was needed. Glass asked about whether there is a way to easily identify the GE credit courses (and version with Curriculog, since there may be 2 or 3 proposals with the same name). The version that applies would be the one that appears within the agenda menu. Glass indicated that she would set the agenda on Friday, with Aubert providing a spreadsheet of courses. Aubert pointed out that subcommittee members can add comments, but members indicated that, since the comments are available for posterity, they probably wouldn’t. There was a discussion about “routing” in the event that the subcommittee requests more information.

b. Math courses. Before discussing the Math courses, there was a question about whether subcommittee members can vote on their department proposals. (M Soules/S Calvo/NP) that subcommittee members recuse themselves from the vote. Calvo noted that the subcommittee is unlikely to reject courses, but rather ask for revisions.

i. Math 115 College Algebra, Math 120 Precalculus, Math 125 Precalculus with Algebra. (M Watnik/S Nielsen/P unanimous) to bundle. (M Nielsen/S Soules/P unanimous) to grant B4. Soules noted that Math 120 should have the course restriction that a student cannot get credit for both 120 and 125. Fricke asked about 120 using 115 as a prerequisite and none of the courses stating intermediate algebra prerequisite. Glass explained that ELM tests intermediate algebra. There was discussion about the detail given in course assignments, which one member described as “norming” for the subcommittee’s expectations.

ii. Math 118 (M Calvo/S Nielsen/P unanimous) to give B4. Watnik asked about applying math as opposed to discussing it, but that was pointed out in the second outcome.

iii. Math 130 and Math 180 (M Watnik/S Nielsen/P) to bundle. (M Watnik/S Calvo/P unanimous) to grant B4.

iv. Math 318 (M Nielsen/ S Soules/P unanimous) to grant B6. Watnik asked in 2a second row about “interpretation of data” with the sense that it was graphical data. Glass agreed.

v. Math 319 (M Calvo/S Hallab/ ). It was noted that there should be a restriction barring Math majors from getting credit for the course. The item was tabled, pending a couple of changes on Table 2A.

c. English courses. Due to time, no courses were considered.

5. From the floor

6. Adjournment Glass declared the meeting adjourned due to time at 4:05.

Respectfully submitted,
Mitchell Watnik, subcommittee secretary