**APPROVED**
CALIFORNIA STATE UNIVERSITY, EAST BAY COMMITTEE ON BUDGET AND RESOURCE ALLOCATION
Minutes of the Meeting of 2016 Oct 26

Members Present: Nancy Mangold (CBE, COBRA Chair), Paul Carpenter (Kinesiology), Monique Cornelius (Budget, Presidential Appointee), Jiansheng Guo (CLASS), Kim Shima (Accounting & Finance), Claudia Uhde-Stone (Biological Sciences)

Members Absent: Dana Edwards (University Libraries), Will Johnson (Sociology & SS),

Guests: Debby Chaw (VP Administration & Finance), Darrell Haydon (AVP Financial Services), Lindsay McCrea (Associate Director of Semester Conversion), Mark Robinson (Assistant to the Academic Senate Coordinator), Sophie Rollins (Academic Senate Coordinator)

1. Approval of the agenda
MSP Guo, Uhde-Stone

2. Approval of 10/12/16 minutes
MSP Guo, Cornelius

3. Reports
   a. Report of the Chair
      Mangold: will talk about classroom upgrade later
   
   b. Report of the Presidential appointee
      Cornelius: will talk about budget later

   c. Report of the Semester Conversion (Lindsay McCrea)
      Reports on time modules; discussion focuses on University hour and 4 unit courses.
      30% of undergraduate courses are 4 unit courses; potential for scheduling conflicts.

      IAP (Individualized Advisement Plan), an electronic plan to map out what classes to take for individual students: Advisement plan is in testing; may be available online in November (ahead of schedule). Over 80% of students get degree audit reports, which will go into individualized advisement plans.

      The “Administrative Support Subcommittee of Semester Conversion” is seeking a new faculty member.

4. Business Items:
   a. Financial Year 16/17 Budget Presentation (Debbie Chaw, VP Administration & Finance and Darrell Haydon, AVP Financial Services)

Budget Highlights

General Fund Increases - CSU
Base funding of $161.9 M (previous year was $225)
One-time Funding: $87 M
CSUEB Operating Budget Increase of $9.4
- Mandatory Distributions
- Identified Distributons
Remaining Funds Available for Budget Call: $450,000 M
Of this, $250,000 is one-time
Budget Call requests received: $763,376

2016-17 CSUEB Budget Plan
Chaw presents estimated sources and uses

Timelines
Budget Schedule
- Trustees budget request published Nov 2016
- Governor's budget published Jan 2017
- Revised revenue estimates May 2017
- State final budget approved June 2017

Campus Consultation
- Campus draft budget Apr 2017
- Revised revenue estimates May 2017
- Campus budget finalized Aug 2017

Future Challenges
- CSU estimated budget for 2017-18 $346.0 M
- State has approved 2017-18 budget at $177.2M

CSU SHORT: $168,8 M
Possible responses
- Push state to allocate more funds to CSU
- Make program cuts
- CSU-wide tuition increase for 2017-18

Carpenter: what is the growth of administration over teaching positions?
Chaw: We can look at these numbers; part of the increase in administrative allocations are mandatory, such as sexual harassment training.

b. Cancel COBRA meeting Nov 23 (day before Thanksgiving), because of anticipated lack of quorum
MSP Mangold, Guo

c. Discussion of time modules
Module 1: University hour every day; price for that
Module 2: best classroom usage, but no University hour
Module 3: most flexible, has University hour, but only twice a week

5. Adjournment
MSP Carpenter,

Respectfully submitted,
Claudia Uhde-Stone
2016, Oct 26