

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, October 11, 2016

Members Present: Denise Fleming, Karina Garbesi, Kim Geron, Nina Haft, Michael Hedrick, Erik Helgren, Edward Inch, Mark Karplus, Leroy Morishita, Jeffrey Newcomb, Meiling Wu

Guests: Linda Dobb, Julie Glass, Rita Liberti, Jim Murray, Glen Perry, Mark Robinson, Sophie Rollins, Maureen Scharberg, Angela Schneider, Jessica Weiss, Donna Wiley

Members Absent: Susan Gubernat (fall sabbatical)

The meeting was called to order at 2:01pm

1. Approval of the agenda

M/S/P (Wu/Hedrick) to approve as amended

2. Approval of the minutes of October 4, 2016

M/S/P (Hedrick/Helgren) to approve

3. Reports

A. Report of the Chair

Chair Karplus made several announcements:

- ExCom's lunch with President Morishita on 10/12/16 is from 12-1:30 in the President's Conference Room
- Jim Murray (FAC) will continue serving on the Workload Task Force this year
- Nancy Mangold (COBRA chair) informed Chair Karplus that COBRA will discuss classroom upgrades during their 10/12/16 meeting (2-4 in SF 329).
- CIC held its second meeting and decided to meet weekly to handle semester conversion, using Zoom as appropriate
- President Morishita signed the ExCom approved Administrative Review Schedule; this update will be on the next Senate agenda as an information item
- The position title for the AVP research job description reads as "Research and Sponsored Programs," whereas in the Appointment and Review document, the position title is Research and Professional Development. The Chair does not anticipate the difference will be a problem; in any event, ExCom is the venue for any questions about process the search committee might have.
- FAC began its deliberations on the Exceptional Level of Service awards, which we previously acted upon to extend timelines for a week until September 30. The Committee then decided to again extend the timeline for deliberation, which raises governance and

CBA concerns, as such a change requires the senate to act. Karplus has requested that the new call not be distributed. Fleming stated that a new date of October 28 has been announced by CEAS admin.

- President Morishita rejected the Senate's approved (SP16) action item to establish an ad hoc committee on sustainability. However, it should be noted that the President supports the concept and the rejection was based on concerns about aspects of implementation. Chair Karplus and Vice Chair Garbesi met with President Morishita and all are hopeful that a workable solution to the President's concerns will be put in place, so that the committee may move forward.

## B. Report of the President

President Morishita encouraged all ExCom members to attend lunch tomorrow.

Tomorrow is the Fall census date. Enrollment is up 300 head counts and about 300 FTEs. The additional class sections have clearly helped.

The President spoke to the sustainability committee issue, stating that he, Karplus, and Garbesi had a good discussion. The key concerns were in the area of facilities and infrastructure, which come under the charges of CAPR and COBRA. Once the language is changed to address these concerns, the President anticipates the committee will be able to move forward.

President Morishita stated that the Board of Trustees has not released a proposed budget request. One thought is that the BOT request will be approximately \$346M, substantially higher than the \$157M that the Governor will likely proffer. This raises the possibility of an annual \$270 tuition raise (resident undergrad; nonresident and grad rates higher), as well as possible cuts.

## C. Report of the Provost

Provost Inch reported that we are funded for our target enrollment and enrollment is currently at 13,884 FTE. He extended his thanks to faculty, chairs, and deans for their efforts in helping to make classes available.

The Provost attended a meeting of CSU provosts last week, where the main topic of discussion was the Graduation Initiative. The group identified three focus areas: Academic Innovation, (e.g, faculty development to better address the achievement gap, strategic curriculum design), Focused Student Support (e.g., resources to target the high D/F/W rates, supplemental instruction), and Data (e.g., how to find and use data and predictive analytics to target student needs, allocate resources).

There are still approximately 4K students who have not taken the Writing Skills Test. The Provost has allocated some resources to waive the fees, as an incentive for timely completion.

Inch stated that Vice President Hauck (Advancement) is meeting with deans to begin reviewing the white papers they were asked to write last year.

(As some ExCom members were unaware of the white papers, the Committee will be briefed on these at a subsequent meeting.)

Finally, the Provost announced that Thursday, October 13, 2016, is the Faculty Recognition Event and next week is Alumni Week.

#### D. Report of the Statewide Academic Senators (ASCSU)

Senator Fleming reported that the ASCSU will hold interim committee meetings on October 21.

#### E. Report of Semester Conversion

Dr. Hedrick reported the Steering Committee met for first time this year last Friday. The main topic of discussion was 16-17 ASCSC 1: Deadlines for GE and Overlay Course Proposals, which will come before ExCom and the Senate as an information item. Given that the GE and overlays were approved at the end of Fall 15, more time is needed to develop, vet, and approve proposals. The new deadlines are 12/2/16 for approval by department and 2/10/16 for approval by college. This timing will allow for catalog adjustments and for students' individualized advisement plans.

### 3. Appointments

#### A. Senate

##### i. CEAS

No nominees

##### ii CBE

M/S/P (Garbesi/Newcomb) to appoint Steve Ugbah (Marketing) and Robert Loveland (Accounting and Finance) to the Senate for Fall 2016

##### iii CSCI seats

No nominees

##### iv CLASS

M/S/P (Garbesi/Wu) to appoint Omri Shimron (Music) to the Senate for Fall 2016

#### B. CAPR

##### i. CLASS

M/S/P (Haft/Wu) to appoint Rose Wong (Social Work) to the Senate for Fall 2016

C. COBRA

- i. CEAS (for Fall or until filled by election)
- ii. CSI (for Fall)

D. CR

- i. CLASS (for Fall)
- ii. CSCI

E. 2016-2017 A2E2 appointments

- i. CLASS

M/S/P (Haft/Garbesi) to appoint Buddy James (Music) to A2E2

F. FDEC

- i. Ethnic Studies Representative

M/S/P (Wu/Garbesi) to accept the appointment of Carlos Salomon as Ethnic Studies representative

G. GE

- i. CBE replacement for 16-17

M/S/P (Wu/Garbesi) to approve Chongqi Wu (Management) as the CBE representative to GE

H. Information Technology Advisory Committee

CLASS, COBRA	Jianshng Guo 16-17
CLASS, Fac Dev	Jessica Weiss
CSCI, Senate Chair	Mark Karplus
CSCI	Patrick Huang (Chem & Biochem) selected by lot after a tie ballot
CBE	Pei Hui HS 15-16
CEAS	James Mitchell, CIC 16-17
LIB	Andrew Carlos (Library)
At Large	Rita Liberti (Kinesiology)
At-Large	David Fencsik, CSCI 15-17

M/S/P (Newcomb/Garbesi) to appoint Andrew Carlos (Library)

Final at large seat Rita Liberti (Kinesiology) by ballot

I. Semester Conversion Subcommittees

Administrative Support: Cesar Maloles, CBE, Liz Ginno, Library

j. Affordable Learning Solutions Appointment (CLASS)

i. CLASS 16-17

M/S/P (Fleming/Helgren) to appoint Douglas Taylor (English)

5. Information Items

A. **16-17 FAC 9:** Response to Executive Committee referral regarding problems with usability and function of Faculty Search online application process

M/S/P (Hedrick/Helgren) to accept and place on the Senate agenda

Regarding items B (15-16 CIC 69) through J (15-16 CIC 77) below:

M/S/P (Hedrick/Helgren) to accept items B through J as a group and place on the Senate agenda

B. **15-16 CIC 69:** Revision request for Psychology B.A.

C. **15-16 CIC 70:** Revision request for B.S. Business Administration

D. **15-16 CIC 71:** Revision request for B.S. Health Sciences

E. **15-16 CIC 72:** Revision request for B.S. Nursing

F. **15-16 CIC 73:** Revision request for Statistics M.S.

G. **15-16 CIC 74:** Revision request for Biostatistics M.S.

H. **15-16 CIC 75:** Revision request for Kinesiology M.S.

I. **15-16 CIC 76:** Revision request for M.S. Engineering Management

J. **15-16 CIC 77:** Revision request for M.S. Construction Management

6. New Business:

A. **16-17 CIC 2:** Honors Policy for Semesters

M/S/P (Garbesi/Wu) to place on the Senate agenda

B. **16-17 CIC 3:** Policy on Changes to a Student's Historical Record

M/S/P (Wu/Hedrick) to place on the Senate agenda

C. **16-17 CIC 4:** Policy on Withdrawals

M/S/P (Wu/Garbesi) to place on the Senate agenda

D. **16-17 CIC 5:** Graduate Academic Probation and Disqualification

M/S/P (Haft/Hedrick) to place on the Senate agenda

E. **16-17 CIC 6:** Online and Hybrid Instruction

M/S/P (Garbesi/Fleming) to place on the Senate agenda

Note: It was suggested that Roger Wen should be invited to attend the Senate meeting

F. **16-17 CIC 7:** Registration Order

M/S/P (Wu/Geron) to place on the Senate agenda

G. **16-17 CIC 8:** Probation Status Catalog Statement for Semester

M/S/P (Hedrick/Wu) to postpone until the next ExCom meeting and to request that the Registrar attend

7. Discussion items:

A. Possible referral to CIC on EO 1071

The committee discussed the item; Fleming stated that her recollection was that EO 1071 was not intended to intrude into the purview of the faculty over curriculum, but rather as a clarification of coding for counting purposes. The committee may revisit the topic at a time when the Registrar is able to attend ExCom.

The Committee Memo

ii) Handout EO 1071

B. **15-16 BEC 12:** Report of the Time Modules Task Force

C. Discussion of support for faculty teaching (3:00 p.m. time certain)

Dr. Rita Liberti met with ExCom to discuss some concerns regarding support for faculty teaching online. Previously, Media & Technology Services (MATS) had been a “one-stop shop” for advice and assistance and its location near the Library and Faculty Development made it easy to access. Now, technology support services are located in different places and it can be challenging to know whom to call or where to go.

M/S/P (Garbesi/Wu) to refer to ITAC

D. 15-16 CAH Sustainability 1: Ad Hoc Committee on Sustainability; President's memo  
Vice Chair Garbesi agreed with earlier comments both about President Morishita supporting the  
notion of the committee. ExCom agreed to continue discussion of this item at the following  
ExCom meeting; appointments to the Sustainability Committee may also be made at that time.

8. Adjournment

M/S/P (Newcomb/Helgren) to adjourn at 3:59

Respectfully submitted,  
Denise Fleming, Secretary