

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, October 18, 2016

Members Present: Denise Fleming, Karina Garbesi, Kim Geron, Nina Haft, Michael Hedrick, Erik Helgren, Edward Inch, Mark Karplus, Jeffrey Newcomb

Guests: Mark Chen, Lori Erdman, Glen Perry, Mark Robinson, Sophie Rollins, Lucero Wallace, Mitch Watnik, Donna Wiley, Julie Wong

Members Absent: Susan Gubernat (*fall sabbatical*), Leroy Morishita, Meiling Wu

The Chair called the meeting to order at 2:01 p.m.

1. Approval of the agenda

M/S/P (Garbesi/Hedrick) to approve the agenda, as amended to postpone item 6a for two weeks when the Registrar can come to ExCom to discuss.

2. Approval of the 10/11/16 minutes

M/S/P (Newcomb/Garbesi) to approve the minutes as amended to add the following to item 7A:

“The committee discussed the item; Fleming stated that her recollection was that EO 1071 was not intended to intrude into the purview of the faculty over curriculum, but rather as a clarification of coding for counting purposes. The committee may revisit the topic at a time when the Registrar is able to attend ExCom.”

3. Reports

A. Report of the Chair

Chair Karplus reported the following

- He will attend a meeting of the CSU senate chairs on Thursday. Intellectual Property and Academic Freedom are two of the items that appear on the agenda. Fleming asked Karplus to inquire about the process that led the CSU to decide to reach out to CSSA on a possible tuition hike and why there was no consultation or notice given to faculty about specific dates and details.
- Faculty members on the Faculty Workload Task Force have now been selected.
- The Chair attended the first meeting of ITAC. Andrew Carlos (LIB) was elected chair. Karplus delivered the referral on faculty support services to ITAC. Initial discussion took

place and will continue at another meeting. Also at ITAC, Eric Neumann drafted a proposed computer refresh policy; this will be perfected at some later time.

- Karplus also attended COBRA's latest meeting. Ann Leung provided an update on the "Classroom of the Future" project. The cost to date for the four pilot classrooms is close to \$1M and there are some reported technology issues. There are plans to conduct a survey of students and faculty regarding their satisfaction with the results.

Regarding the Classroom of the Future, some members of the Executive Committee shared that the results have been unimpressive, that there have been problems with technology, and that the project was initiated and significant funds expended without faculty consultation. COBRA was informed of the project and costs post hoc.

B. Report of the President

No report; President Morishita is in Long Beach at the Council of Presidents.

C. Report of the Provost

Provost Inch reported that the Faculty Recognition event last Thursday went well. In addition to recognizing faculty who earned tenure, promotion, and emeriti status, the event honored Outstanding Professor Buddy James (Music) and former Provost Maurice Dance.

The organization Affordable Colleges Online (AC) ranked CSUEB the best online college in California for 2016-2017. Chico ranked #3 and UC Berkeley ranked #5.

The Provost added that Quality Matters' online course design program is making a difference, particularly in the areas of support and access for first generation students and improving retention. Inch added that the Chancellor's Office is allocating \$112K to faculty for course design and technology.

CSUEB tenure track faculty hiring target this year is 30, which should result in a total of 350 tenure line faculty.

Census as of 10/18/16 is 13903 FTES, which is close to our resource allocation for a target of approximately 14K students. This term, students were able to access courses; there is some concern about how this will work with time modules. Our max capacity is between 16500-17000 students. As we grow, we need to give thought to optimal use of the Concord campus.

The Provost reported on the status of the Workload Task Force; he is waiting for administrative members to confirm their availability.

Inch discussed the importance of planning ahead for SU16 and SU17 so that adequate classes are available to achieve graduation rate goals and to meet the challenges of conversion to semesters. The Provost asked deans to determine summer and bridge courses students will need. CSUEB has also asked the Chancellor's Office for funding from the Graduation Initiative to assist in meeting course needs.

Chancellor's Office funds will also be used to assist students who can finish in SU16 and SU17. Plans are in place to offer textbook vouchers (\$150) and registration fees for the Writing Skills Test (\$25).

Finally, the Provost announced the Graduation Fair will take place tomorrow, October 19. In response to a question regarding the impact of students exceeding the 180 units needed for graduation, the Provost stated that there is a significant impact, particularly from those students who chose their major late, did not optimally use GE courses, and/or who waited too long to take the Writing Skills Test and need to return for another term to do so. In addition, some majors, such as Pre-nursing, are hard to get into and through. The University is also reaching out to approximately 1000 inactive students who were in good standing and are within a couple courses of graduating.

D. Report of the Statewide Academic Senators

No report.

E. Report of Semester Conversion

Dr. Hedrick reported that the individualized advisement software is now available.

4. Appointments:

The following eight faculty were appointed to the Ad Hoc Committee on Sustainability: Steve Ugbah, Stevina Evuleocha, Karina Garbesi, Ryan Heryford, Michelle Rippey, Ian Pollock, Nidhi Khosla, Sharon Radcliffe

5. Information Items:

M/S (Hedrick/Helgren) to place 5.A-D on the Senate agenda. No vote was taken. Discussion will continue at the next meeting.

- A. 16-17 CIC 12: Revision request for B.A. Geology
- B. 16-17 CIC 13: Revision request for Revision request for B.S. Geology
- C. 16-17 CIC 14: Revision request for Revision request for B.S. Hospitality and Tourism
- D. 16-17 CIC 15: Revision request for Revision request for B.S. Recreation Management
- E. 16-17 ASCSC 1: Deadlines for Submission of GE and Overlay Courses for Review

6. New Business:

The following three items were not taken up due to lack of time:

- A. 16-17 CIC 8: Probation Status Catalog Statement for Semesters
- B. 16-17 CIC 9: Revision to Declaration of a Major and Change of Major/Minor Policy
- C. 16-17 CIC 10: Credit for Military Service under semesters

D. 16-17 BEC 6: Report of the Time Modules Task Force

M/S/P (Garbesi/Hedrick) to place on the Senate Agenda
(The vote included 2 opposed)

Lucero Wallace (University Scheduler) and Mark Chan (Academic Scheduling Coordinator) presented on the work and recommendations of the Time Modules Task Force. The Task Force met throughout AY15-16 and proposed three time modules. In addition, a campus survey of faculty, staff, and students showed strong support for a University Hour. The modules were analyzed using the total count of sections currently offered during CSUEB's busiest time. ExCom members asked questions and provided input to Chan and Wallace about ways to help clarify the presentation as they prepare to meet with the Academic Senate.

7. Discussion items:

A. Possible referral to CIC on EO 1071
(not discussed due to lack of time)

B. 15-16 CAH Sustainability 1: Ad Hoc Committee on Sustainability; President's memo

Vice Chair Garbesi reiterated that President Morishita supports the formation of the Ad Hoc Committee on Sustainability and she believes that his concerns can be addressed by the committee. Thus, ExCom proceeded to appoint eight (8) faculty to the committee (see Item 4 above).

E. ASI Request for Priority Registration Placement

M/S/P (Helgren/Hedrick) to refer to CIC
(The vote included one nay and one abstention)

Hendrix Erhanon (ASI President) and Karen Parada (ASI VP Communications) met with ExCom to discuss their request that ASI board members be accorded priority registration. The request is an attempt to facilitate board members' ability to attend meetings while continuing to make progress toward the degree. Several board members have informed President Erhanon that they will not be able to attend Winter 16 meetings due to course conflicts. The ability to make quorum is in doubt.

ExCom members generally understand the dilemma and are supportive of the request. However, there are governance processes that need to be followed. The referral to CIC was made; CIC Chair Watnik was in attendance and heard the student leaders' presentation.

F. Draft Senate agenda

M/S/P (Garbesi/Hedrick) to approve the Senate agenda

G. Adjournment

M/S/P (Fleming/Garbesi) to adjourn at 4:00 pm

Respectfully submitted,
Denise Fleming, Secretary