

CALIFORNIA STATE UNIVERSITY, EAST BAY  
OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, November 1, 2016

Members Present: Karina Garbesi, Kim Geron, Nina Haft, Michael Hedrick, Erik Helgren, Edward Inch, Mark Karplus, Leroy Morishita, Jeffrey Newcomb, Meiling Wu

Guests: Lindsay McCrea, Mark Robinson, Sophie Rollins, Angela Schneider, Donna Wiley, Julie Wong

Members Absent: Denise Fleming (CO meetings), Susan Gubernat (fall sabbatical)

The Chair called the meeting to order at 2:01 p.m.

1) Approval of the agenda

M/S/P (Garbesi/Newcomb) to approve the agenda, Karplus noting that 4d includes the Concord Campus Advisory Committee. passed

2) Approval of the [10/18/16](#) minutes

M/S/P (Haft/Geron) no discussion

3) **Reports:**

a) Report of the Chair

Contacted by SA, Lori Erdman, new award, Best Faculty Partner in Transformation, would like time at an upcoming Senate Meeting, last meeting of Fall is suggested.

Comments on Time Modules: re. process – in preparation of next meeting:

from faculty member... maybe take a straw poll to see if there is preference, also perhaps a ranked ballot, & allow “elementary questions” (may reach out to senate and ask for questions re. basics, etc.)

may wish to carve out time at next senate meeting and next ExCom meeting for discussion on this issue

Garbesi agreed about the ideas and asked Hedrick about field classes and labs. Modules do not represent field courses and labs.

b) Report of the President

Referenced Alumni Gala Oct. 21<sup>st</sup> – discussed “appreciative” and distinguished alum. Goals are “dreams with a deadline” & “move with a sense of urgency”.

Feb 9-10 CSU will have another academic conference. Planning to be held at SDSU, trustees, CO, etc. each campus as well will send representatives.

Emergency Preparedness – active shooter exercise happened today (table-top exercise), perhaps next year Winter we will do a campus exercise... will need to practice and run this regularly.

Received another \$1million from Marv Remmich, students based on his growing up in North Dakota.

c) Report of the Provost

Nursing received a clear 10 year Accreditation

Last week kickoff for Sustainable City Year Project (SCYP) with Hayward

Campus Climate Survey – please fill out and return – will be able to compare with last one and make decisions based on results

**Student News:** WST numbers are improving (vouchers etc. are incentives) 1000 more done or scheduled as compared with last year

Federal reporting requirement for Financial Aid – WU will show automatically the middle of the term, unless an instructor fills in differently.

Next two summers will need to be rather robust – Deans will work with faculty to anticipate need etc.

Q2S – reports are rather positive, but timelines are getting a little bit tight, i.e. allocate space and resource, by Spring 2017... Need to think how students will work through the new Time Module Schedules...

Some programs have not met the deadline for conversion.

**Faculty** – workload committee starts tomorrow

Status of our affinity hire program –the objectives are not clear. It inspires some cross-disciplinary work which is good, but the work is not reflected clearly in the RTP process.

Provost would like to bring together a group of people to review the Affinity Hire Program. May request a “pause” in the program until the program is looked at.

### **Academic Affairs**

Budget and Communications – Audrey Katzmann’s old position – need a new position on Faculty Resources, aligned with Linda Dobb’s current position (not consolidating, net zero for # of MPPs)

(Garbesi) – Question about the Clusters, vis a vis, the Q2S process.

Hedrick and McCrae answered that Scharberg and Inoue will provide information soon.

Helgren – Our dept. already submitted current cluster course for approval, presumably many programs have done that (McRae and Wiley agreed).

(Haft) – asked a question for clarification re. the Katzmann position. Also expressed concern about halting the Affinity Hire as the influx of faculty has been good.

Provost’s answer was that he is concerned about are the Affinity Hires an affinity hire for life, i.e. do they have to cross-teach for their careers here at CSUEB?

(Geron) status on Academic Holds – Title IX sexual harassment training. (Schneider) stateside enrolled is now under 2000 (set 6000 holds last Friday). Also confusion with Alcohol Awareness training is possible.

d) Report of the Statewide Academic Senators

(none)

e) Report of Semester Conversion

Time Modules – sent an Excel spreadsheet: Reviewed the modules...

Hedrick will be doing a presentation at the Q2S steering committee meeting this week.

All models, it will be difficult to schedule both 3 and 4 unit classes on the same days either MWF or TuTh

(Wu) – do any of the models allow for good use of classrooms. (Hedrick) yes the model without the University hour.

(Newcomb) has there been any “programming” scheduled for the University hour?

(Karplus) has not yet sent out the PPT as promised, so re. process, should we send out the PPT or the Excel or both? Most agreed both.

(Garbesi) models need to be presented and the ramifications/implications need to be described

(Geron) can we dedicate a full Senate Meeting for discussion of the Time Modules for Nov. 15?

3:00 p.m.

Under 5) New Business

- a) [16-17 CIC 8](#): Probation Status Catalog Statement for Semesters (*3:00pm time certain*)

Reached this time certain at 3:00 p.m. after the report of the Semester Conversion Chair

(Hedrick)

(M/S/P) (Wu/Garbesi) to put the item back on the floor.

(Schneider) offered a flowchart

... new policy is based on only CSUEB gpa and not cumulative gpa...

Could the narrative be amended to clarify what was amended by Schneider and Scharberg after it was referred back to them, “just the Title V” information.

Send to senate (approved unanimously)

#### 4) **Appointments:**

- a) Senate

- i) CEAS (for Fall or until filled by College election)

- ii) CSCI (for Fall)

- b) COBRA

- i) CEAS (for Fall or until filled by College election)
- ii) CSCI (for Fall)
- c) CR (only this one has a nominee)
  - i) CLASS (for Fall) Rasmusson (M/S/P) (Garbesi/Haft) approved unanimously
  - ii) CSCI (for Fall)
- d) Subcommittee appointments

Attached membership lists sent by Sophie...

Motion to approve all (M/S/P) (Wu/Garbesi)

All Approved!

- e) Campus Sustainability Committee (CSC)

Michelle Rippy (M/S/P) (Garbesi/Wu)

- f) Ad Hoc Sustainability Committee

Now that Rippy is on this due to being on CSC, we have a ninth free spot. We will need ballots to elect one.

9<sup>th</sup> appointee is Enrique Salmon

- g) Semester Conversion Subcommittees

Admin support (M/S/P) (Hedrick/Geron) to appoint Surendra Sarnikar unanimous approval

## 5) **New Business:**

- a) [16-17 CIC 8](#): Probation Status Catalog Statement for Semesters (*3:00pm time certain*)

Reached this time certain at 3:00 p.m. after the report of the Semester conversion Chair (Hedrick) (See minutes above.)

- b) [16-17 CIC 9](#): Revision to Declaration of a Major and Change of Major/Minor Policy (M/S/P)(Wu/Geron) (Karplus) "May institute intrusive advising" in Background, if more than just changing quarters to semesters then this should be explicitly stated in the frontmatter/background.

(Haft) Why is it 60 semester units? (Schneider) previously they did get in touch with students at 90 quarter units ...

Send to Senate, approved (unanimously)

c) [16-17 CIC 10](#): Credit For Military Service under semesters

(M/S/P) (Garbesi/Wu) Send to Senate and place on the consent calendar (approved unanimously)

d) [15-16 CAPR 9](#): 2013-2014 Five-Year Program Review for Master in Public Administration

(M/S/P) (Wu/Garbesi) discussion Garbesi why is it 15-16 and not this year? Karplus will clarify this on floor that it just didn't get done last year. Send to Senate (Passes unanimously)

e) [15-16 CAPR 13](#): 2014-2015 Five-Year Program Review for Criminal Justice Administration

(M/S/P) (Garbesi/Wu) approved unanimously, send to Senate

f) [15-16 CAPR 16](#): 2014-15 Five-Year Program Review for Art & Multimedia

(M/S/P) (Garbesi/Geron) Geron asked if these are the last, but Wiley believes we are done, approved unanimously, send to Senate

g) [15-16 FAC 7](#): Suggested changes to the Appointment and Review of Department Chairs Policy and Procedures

(M/S/P) (Hedrick/Garbesi)

Approved unanimously, send to Senate

h) [16-17 CIC 16](#): Policy on Continuous Enrollment

(M/S/P) (Wu/Haft) Karplus same comment as earlier, are the changes made substantive or not and could this be clarified in the frontmatter/background? No substantive (Schneider) approved unanimously, send to Senate

- i) [16-17 CIC 19](#): Policy on rounding units to meet the graduation requirements during semester conversion

(M/S/P) (Garbesi/Wu) (Geron) is this a new document? (Wiley) yes (Schneider) can we include a sunset clause?

Schneider include a date or Wiley include students “admitted under quarters”... will amend it on the senate floor (pass it by CIC chair)

Approve to put on Senate agenda (Approved unanimously)

- j) [16-17 FAC 1](#): Updating of FAC Policies and Procedures document

For ExCom approval (Garbesi/Geron) Karplus has some comments... Library is considered a College and then the document calls out another spot for the Library, did they mean that.. could not get in touch with Chair Murray

(Hedrick) the added language on pg 2 is redundant.

Garbesi – can we refer back (M/S/P) (Garbesi/Wu) ... substitute motion of not referring to FAC but rather get FAC to clarify by the next meeting i.e. motion to postpone (Hedrick/Wu) latter is approved unanimously

Mark will notify FAC chair by tomorrow....

- k) [16-17 FDEC 1](#): Resolution to support and enhance a positive and inclusive campus climate in light of the SJSU 2013 racial violence case

(M/S/P) (Geron/Wu) Geron gave some background coming from FDEC “We are doing a great job here but we need to stay on our toes...” perhaps we need to do things on campus going forward, diversity training

(Wu) a nice document to give suggestions

(Newcomb) what has SJSU done since then? Geron – based on a report there were many things suggested but not clear what has been done? ... things that were missed by RAs, hence some focus here on that issue...

Garbesi and Haft shared thoughts on document... first resolved says that we will teach about this SJSU 2013 case forever and always to all staff, faculty and students...

Geron asked for feedback before Senate.

Passes with two abstentions, send to Senate

- l) [16-17 FUFM 1](#): Revision of the Revision of RTP Procedures for Electronic Submission of Dossiers

Refer to FAC (M/S/P) (Helgren/Garbesi) approved unanimously

- m) [16-17 CIC 20](#): Approval of B.S. Economics

Changing BA to BS (M/S/P) (Wu/Garbesi) approved unanimously, send to Senate

- n) [16-17 CIC 30](#): Revised Policies and Procedures for CIC

Approval by ExCom (M/S/P) (Wu/Hedrick) approved unanimously, send to Senate

6) **Information Items:**

- a) [16-17 CIC 12](#): Revision request for B.A. Geology
- b) [16-17 CIC 13](#): Revision request for B.S. Geology
- c) [16-17 CIC 14](#): Revision request for B.S. Hospitality and Tourism
- d) [16-17 CIC 15](#): Revision request for B.S. Recreation Management

(M/S/P) (Hedrick and Helgren) pick up the old motion to approve as a group CIC 12 -15 to place as info items on the Senate agenda approved unanimously

- e) [16-17 ASCSC 1](#): Deadlines for Submission of GE and Overlay Courses for Review

(M/S/P) (Hedrick/Wu) approved unanimously, place as info item on Senate agenda

- f) [16-17 CIC 17](#): General Education Approvals for Semesters from Department of Mathematics

To put on senate agenda as info item (M/S/P) (Geron/Wu) approved unanimously

- g) [16-17 CIC 18](#): General Education Approvals for Semesters from Department of English

To put on senate agenda as info item (M/S/P) (Wu/Kim) approved unanimously



- h) [16-17 CIC 21](#): Revision request for B.S. Mathematics
- i) [16-17 CIC 22](#): Revision request for B.S. Biochemistry
- j) [16-17 CIC 23](#): Revision request for B.S. Chemistry
- k) [16-17 CIC 24](#): Revision request for Psychology minor
- l) [16-17 CIC 25](#): Revision request for Foundational-level Mathematics, Single Subject Matter Preparation
- m) [16-17 CIC 26](#): Revision request for Master of Arts in Communication
- n) [16-17 CIC 27](#): Revision request for Master of Science in Special Education

Place CIC 21-27 as info in senate agenda (M/S/P) (Hedrick/Geron) approved unanimously

- o) [16-17 CIC 28](#): General Education Approvals for Semesters from Department of Chemistry and Biochemistry
- p) [16-17 CIC 29](#): General Education Approvals for Semesters from Department of Communication

Place CIC 28-29 M/S/P (Wu/Geron) on senate agenda as information item; approved unanimously

Meeting was adjourned before item 7) on the agenda was reached.

7) Discussion items:

- a) Possible referral to CIC on EO 1071
  - i) Memo
  - ii) Handout EO 1071

8) Adjournment

M/S/P (Hedrick/Garbesi) to adjourn, meeting adjourned at 4:00 p.m.

Respectfully submitted,

Erik Helgren, Substitute Secretary