



DATE: May 15, 2012

TO: The Academic Senate

FROM: The Executive Committee of the Academic Senate

SUBJECT: **11-12 BEC 8:** Proposal to create a permanent Information Technology Advisory Committee

PURPOSE: Action by the Senate

ACTION REQUESTED: That the Senate approve the formation of a permanent Information Technology Advisory Committee, effective upon the signature of the President

Background: In Fall 2011 the Executive Committee created an ad hoc Information Technology Advisory Committee to act as a liaison between the University Faculty and Information Technology Services (ITS). The ad hoc committee has been successful and productive over the course of the 2011-12 academic year, and has proposed that it become a permanent University-wide committee.

Following is the Proposed Charge for the Information Technology Advisory Committee, including proposed membership.

California State University, East Bay
Information Technology Advisory Committee
Proposed Charge, 4/29/2012

The CSU East Bay Information Technology Advisory Committee (ITAC) acts as a liaison between the University Faculty and Information Technology Services (ITS). The Committee will gather information regarding all aspects of technology related to *academic* computing and work with ITS and others to improve information technology at the university. Academic computing is defined as the use of technology to support effective teaching, learning, research, professional development, scholarly activities, and services for students and faculty. The Committee provides guidance and direction, and recommends vision for ITS via the President's Cabinet Technology Steering Committee (CabTSC).

Membership of ITAC: Nine (9) faculty members appointed to overlapping 2-year terms by the Academic Senate Executive Committee (2 from CLASS, 2 from COS, 1 from CBE, 1 from CEAS, and 1 from the Library shall be tenure-track faculty; two (2) at-large faculty members can be from any college or the Library and one of those may be a lecturer). The Chair of the Academic Senate (or designee, a member of the Senate Executive Committee) will be one of the 9 faculty members. The Director of Faculty Development will be one of

the 9 faculty members. A member of COBRA will be one of the 9 faculty members. ITS members include the Chief Information Officer, Associate Vice Presidents and two others from the ITS staff selected by the CIO. One (1) member from PEMSA selected by the PEMSA Vice President. Two (2) student members selected by the Associated Students Inc. ITAC will be chaired by a faculty member.

Specifically, the Information Technology Advisory Committee

- facilitates regular communication between the faculty and ITS that is required for the complex issues involved with academic technology usage at the university
- reviews trends in computing and communication technologies as they impact the University's long-term academic computing interests and related technology needs
- reviews documented ITS strategic planning and governance structures to ensure consistent follow-through that is user-centered and client driven;
- focuses on ensuring that ITS day-to-day service is user-centered and that policies, procedures, and approaches contribute to effective user service and a climate that invites users to submit service desk and other requests
- reviews and recommends technology standards for Learning Management Systems, in-classroom technologies (Smart Classrooms), hybrid and online systems, and other technologies or related services that support academic computing
- recommends policies and plans related to computer refresh and other campus-wide technology initiatives that will develop and enhance the effective use of technology by faculty, students, and staff
- reports in a transparent manner to the academic community on issues pertaining to the use of technology in the various areas of academic computing.