APPROVED Minutes Faculty Affairs Committee 10/19/16

Present: James Murray (Chair), Elizabeth Bergman (by speaker phone), Linda Dobb, Kyzyl Fenno-Smith, Maria Gallegos, Kimberly Kim, Michael Moon, Linda Smetana, Zinovy Radovilsky. Holly Vugia. Absent: N/A. Guests: Mark Karplus.

1. Approval of the agenda – approved

2. Minutes
   a. Add Elizabeth Bergman as present
   b. Add Murray will refer 14-15 FAC 14 to SEL (Student Evaluation of Learning) Subcommittee
   c. For conversion of office hours, Murray will refer to Lecturer Subcommittee because variations in part-time loads might require more careful consultation of the workload described in the CFA contract.

3. Reports:
   a. FAC Chair
      i. ExCom requested no change to application due dates for Exceptional Levels of Service Awards because deadlines were established by Academic Senate policy
      ii. Seeking volunteers for RTP Subcommittee. Some tasks for the year: semester conversion, re-consider double deadline dates, and misc issues
   b. Presidential Appointee had no report
      i. Administrative Officers document will be updated by Senate Office
   c. Semester Conversion Steering Committee (SCSC) report
      i. Seems to be slightly ahead of schedule (possibly optimistic assessment)
      ii. working with CSU Bakersfield on a new 'bolt-on' Advising tool
      iii. all GE submissions had to be submitted by Sept 2

4. Business:
   a. Discussion of Exceptional Levels of Service awards
      i. Karplus clarified background and rationale for keeping original due dates for the Exceptional Levels of Service Awards applications
      ii. Committee agreed to accept two additional applications that just met deadline
      iii. Scores should be submitted to Fenno-Smith by 10/26, but ASAP
   b. FAC Policies and Procedures
      i. Discussion of edits; 3 minor changes. Vote was unanimous; no abstentions.
   c. 15-16 FAC 5: Semester changes to RTP P&P
      i. Discussion about double dossier due dates: Notion of due dates varies and what is required for first date (e.g., full dossier or index)
ii. Murray will check with Provost’s office for clarification on what is required by first date (e.g., intent to submit for tenure/promotion)

iii. Will be referred to RTP subcommittee after it is formed.

d. Semester changes to Constitution & Bylaws
i. Review will continue at next meeting

5. Discussions:
   a. Teacher Scholar Program, Jenny O., CR Chair (2:15 pm time certain)
      i. Original past Provost Houpis initiative to be carried forward
      ii. Scope not clear – what is it intended to achieve?
      iii. High impact practices to involve students in research, encouraging faculty research
      iv. Eligibility not clear; eg. which faculty?
      v. Discussion ensued about scope, eligibility, and applicant rationale for multiyear awards
      vi. GoogleDoc will be sent out for CR and FAC to review within 1 ½ weeks, after which will be presented to Provost Inch.

6. Adjournment at 3:52

Respectfully submitted,
Michael Moon