

APPROVED Minutes Faculty Affairs Committee 10/19/16

Present: James Murray (Chair), Elizabeth Bergman (by speaker phone), Linda Dobb, Kyzyl Fenno-Smith, Maria Gallegos, Kimberly Kim, Michael Moon, Linda Smetana, Zinovy Radovilsky. Holly Vugia. Absent: N/A. Guests: Mark Karplus.

1. Approval of the agenda – approved
2. Minutes
 - a. Add Elizabeth Bergman as present
 - b. Add Murray will refer 14-15 FAC 14 to SEL (Student Evaluation of Learning) Subcommittee
 - c. For conversion of office hours, Murray will refer to Lecturer Subcommittee because variations in part-time loads might require more careful consultation of the workload described in the CFA contract.
3. Reports:
 - a. FAC Chair
 - i. ExCom requested no change to application due dates for Exceptional Levels of Service Awards because deadlines were established by Academic Senate policy
 - ii. Seeking volunteers for RTP Subcommittee. Some tasks for the year: semester conversion, re-consider double deadline dates, and misc issues
 - b. Presidential Appointee had no report
 - i. Administrative Officers document will be updated by Senate Office
 - c. Semester Conversion Steering Committee (SCSC) report
 - i. Seems to be slightly ahead of schedule (possibly optimistic assessment)
 - ii. working with CSU Bakersfield on a new 'bolt-on' Advising tool
 - iii. all GE submissions had to be submitted by Sept 2
4. Business:
 - a. Discussion of Exceptional Levels of Service awards
 - i. Karplus clarified background and rationale for keeping original due dates for the Exceptional Levels of Service Awards applications
 - ii. Committee agreed to accept two additional applications that just met deadline
 - iii. Scores should be submitted to Fenno-Smith by 10/26, but ASAP
 - b. FAC Policies and Procedures
 - i. Discussion of edits; 3 minor changes. Vote was unanimous; no abstentions.
 - c. 15-16 FAC 5: Semester changes to RTP P&P
 - i. Discussion about double dossier due dates: Notion of due dates varies and what is required for first date (e.g, full dossier or index)

- ii. Murray will check with Provost's office for clarification on what is required by first date (e.g., intent to submit for tenure/promotion)
 - iii. Will be referred to RTP subcommittee after it is formed.
 - d. Semester changes to Constitution & Bylaws
 - i. Review will continue at next meeting
- 5. Discussions:
 - a. Teacher Scholar Program, Jenny O., CR Chair (2:15 pm time certain)
 - i. Original past Provost Houpis initiative to be carried forward
 - ii. Scope not clear – what is it intended to achieve?
 - iii. High impact practices to involve students in research, encouraging faculty research
 - iv. Eligibility not clear; eg. which faculty?
 - v. Discussion ensued about scope, eligibility, and applicant rationale for multiyear awards
 - vi. GoogleDoc will be sent out for CR and FAC to review within 1 ½ weeks, after which will be presented to Provost Inch.
- 6. Adjournment at 3:52

Respectfully submitted,
Michael Moon