

## Ad Hoc Minutes for November 20<sup>th</sup> Meeting

Members Present: Karina Garbesi, Jillian Buckholz, Patty Oikawa, Ryan Smith, Ryan Heryford

Guest: Kyzyl Fenno-Smith from Library Faculty

1. Approval of the agenda: Motion by Ryan Smith; Second Patty Oikawa
  - Addition to the minutes: Karina Garbesi and Patty Oikawa will discuss their additions to the Sustainability Minor, particularly the Carbon Neutrality SLOs.
2. Approval of minutes: Minutes approved unanimously
3. Report of the Chair:
  - a. University is developing a rubric to assess ILOs; Karina Garbesi will co-lead a workshop with Julie Stein to develop this rubric. Jillian notes that the diversity rubric was completed last year;
  - b. RTP Amendments: Karina has met twice with the FAC RTP committee, as well as Jim Murray and David Larsen. The committee was highly supportive of statements in consideration of faculty who negotiate ILO issues. Karina suggested adding a member to RTP committees from outside the candidate's college.
  - c. APS to House Sustainability Minor: Karina Garbesi met with Maureen Scharberg, and plans to meet with Mitch Watnick, who is in charge of undergraduate studies. Karina suggests that the committee meet to compile a list of questions prior to the meeting with Watnick and Scharberg.
4. NEW BUSINESS
  - a. Referral from ExCom on Core Building (Rec'd 11/14/2017): Karina asked ExCom to refer to the Ad Hoc Sustainability Committee, as ExCom is still in the design phase. However, the architects have already been chosen without consultation from the committee; Questions about the bidding criteria listed in the call for architectural contracts regarding carbon neutral buildings. University-wide agreement that carbon-neutrality is the **minimum** for new buildings. Questions about the architects' history of carbon-neutral building and working relationships with faculty expertise. How can faculty be a part of tracking the design of these structures? Faculty has an enormous interest in whether student educational opportunities will be incorporated into the design/contract for building.
  - b. Response from Fenno-Smith: ExCom is working with the architects/sub-contracted consultant on net-zero design. Facilities have hired an individual to

oversee the project. Contractors will return to campus regarding consultation about design as a “pop-up” meeting (not to be announced in advance).

- c. Questions from Karina: How can faculty be more integrated into this process? Faculty can communicate on seats from the user-group. Committee can meet with representatives from Facilities. No money or provision to provide access for the 80% of materials cut from the library. The new building will have less net space. The building plan does not meet the CSU-wide requirements for library space. The Facilities masterplan (2009) is available on the library website;
- d. The committee will invite Chaw, Zavagno, and the Project Manager for next meeting. Questions about faculty participation in the design/contract process. Ryan Smith raises question about energy sub-monitoring in the building (which could be included as an educational component). Patty Oikawa discusses the possibility of implementing interaction controls around opening and closing windows. Sharon Radcliffe raises questions about incorporating “green grounds concept” into building design.

## 5. CONTINUING BUSINESS

- a. Approval of Climate Review of Climate Action Plan; [CAP Report Draft 10-30-2017](#);
- b. In lieu of scheduling issues: Sharon Radcliffe moves to meet on the 8<sup>th</sup> and 22<sup>nd</sup> of January to continue discussion. Unanimously approved.
- c. Committee will need to send substantive comments to Jillian and Karina by December 1<sup>st</sup>; Jillian will share the Google-Doc instructions with the Ad Hoc Committee
- d. Sustainability Minor: APS to House Minor (per Scharberg / Inch)
  - i. The committee will invite Scharberg and Watnick to a future meeting. Committee needs to develop questions; questions could include the Curriculog Submission process, approval of SLO’s for carbon neutrality course and capstone?
  - ii. Ryan Heryford will invite Jim Postma (via Skype) for the committee’s second meeting in January with Scharberg, Watnick to discuss the CSU System-wide minor in Sustainability.
  - iii. Patty and Karina discuss the Carbon Neutrality ILOs: Patty reports – composed a rough draft of SLOs for Carbon Neutrality course. Possible Science GE requirements. Course will ask that students know how to define carbon neutrality, and are able to recognize credible climate

science. Jillian will join Patty and Karina in a discussion of a Service-Learning based capstone class. Karina will send the current Excel Spreadsheet with the overlays. The ILOs will be modeled after B6 requirements.

## 6. Adjournment