Minutes for MONDAY, December 3rd

1. Approval of the agenda
   a. M/S/P Karina, Glenn

2. Approval of minutes
   a. M/S/P Glenn, Karina

3. Report from the Chair
   a. Request from Academic Senate to participate in Drafting a Resolution on the Second Nature Initiative (CSU System-wide Project). Chair forwarded the mission statement for climate action plan to Academic Senate Chair Michael Lee.
   b. CIC Referral on fulfilling Carbon Neutrality Commitments on shared google drive
   c. Explore forming a sub-committee to recommend Carbon Neutral training and awareness program for students and faculty. Ryan will conduct doodle poll to setup sub-committee meeting.

4. CONTINUING BUSINESS
   a. Discussion of Sustainability Minor
      i. Sustainability Minor Charter [Charter Draft]
      ii. Discussion on sustainability minor charter and edits to document on shared drive.
      iii. Stevina Evuleocha and Karina Garbesi will work on narrative for draft charter for review in February meeting.
b. Faculty Sustainability Leadership Fellow Position: Position Description Draft
   i. Discussion on position description and edits to document on shared drive

5. Adjourn