



COMMITTEE ON ACADEMIC PLANNING AND REVIEW RUBRIC FOR ANNUAL PROGRAM REPORT REVIEW

History: 08-09 CAPR 23 (revised)

NOTE TO CAPR REVIEWER:

Read the Annual Report submitted by the program by visiting the Five-year Reviews and Annual Reports by Department page on the Academic Senate website; find the CAPR document that pertains to the last five year review (e.g. 08-09 CAPR 42). Read this document and identify the main issues raised by CAPR with respect to the five year plan and the goals set for this project in the intervening five years to the next program review. Report back on the program and the degree to which the Annual Report a) addresses the five year planning horizon as appropriate, and b) addresses the specific elements as parsed out below (questions 1-4).

YEAR: 2015-16
PROGRAM: Master of Arts in Economics (MAE)
LAST FIVE-YEAR REVIEW: 2013-14
NEXT FIVE-YEAR REVIEW: 2018-19

CAPR REVIEW AND RECOMMENDATION DOCUMENT: (i.e. 13-14 CAPR 22 on Five-year Reviews and Annual Reports by Department webpage)

1. Does the Annual Report have a self-study (one page)? Yes [X] No [ ]

1a. Does the Annual Report record progress with departmental planning and review? – does it describe progress toward the program’s defined goals, any problems reaching its goals, any revisions to goals, and any new initiatives taken with respect to goals? Yes [X] No [ ]

- The report states that after three years of decreasing application numbers, there was a slight increase in applications for the first time. However, the table of program enrollments, which is not easy to understand, shows a decreasing number of completed applications from 63 to 53 to 50 and an enrollment of 26, 17 and 25 students respectively over the past three academic years.
The report notes a higher quality applicant pool with some recent students gaining fully funded admissions to very good PhD programs.
The program is being redesigned for semester conversion. It will become a M.S. degree with an innovative concentration in Quantitative Business Modeling, have a more rigorous applied content through a redesigned capstone, and have an expanded core curriculum.
The program is already redesigning content within the existing structure, prior to semester conversion, with emphasis on developing, practicing and testing of (the teaching of) specific skills reflected in reweighting of class time away from lecture and toward exercises such as in-class problem solving.

1b.

Does the Annual Report provide information on the program's assessment processes? – does it provide information indicating the results of the program's assessment efforts and/or efforts to further develop its assessment efforts?

Yes  No

**1c.**

Does the Annual Report detail progress on fulfilling programmatic needs? – does it record significant events which have occurred or are imminent, such as changes to resources, retirements, new hires, curricular changes, honors received, etc?

Yes  No

- It gives only information on curricular changes proposed for an updated degree focused on quantitative skill development to begin in the semester system. This updated degree will include expanded core courses, including a new Foundations of Economic Theory course, and a redesigned capstone course, all focused on giving students more opportunities to practice and develop applied skills in programming and econometric methods.
- No changes to resources, retirements, new hires, honors and other programmatic needs are reported.

**2.**

Does the Annual Report have a summary of assessment results and ensuing or necessary revisions (one page)?

Yes  No

Please identify whether the following information is identifiable:

Which student learning outcome was assessed:

Yes  No

What assessment instrument(s) were used to measure this SLO:

Yes  No

What participants were sampled to assess this SLO:

Yes  No

What assessment results were obtained, highlighting important findings from the data collected:

Yes  No

How the assessment results were (or will be) used as well as any revisions to the assessment process the results suggests are needed:

Yes  No

**2a.**

Does the Annual Report contain a reflection upon progress made and changes with respect to the student learning outcomes assessment plan that is reported on in the five-year review self-study?

Yes  No

Key points:

The assessment plan was not included in CBE's 5-year program review report. The report, in Appendix 4 ("6<sup>th</sup> Year Maintenance of Accreditation Report volume 1"), described a new Assessment of Learning (AOL) strategy designed and started in 2013-2014. However, the report is missing Appendix 5 ("6<sup>th</sup> Year Maintenance of Accreditation Report volume 2"), which is listed in the table of contents and supposed to show a detailed assessment plan within their new AOL strategy.

**2b.**

Does the Annual Report describe any changes made to the assessment plan in the preceding 12 months, summarize activities carried out to implement the assessment plan by the program in the preceding 12 months, and summarize the results of any SLO assessed in the preceding 12 months?

Yes  No

Key points:

The annual report only summarizes assessment results for four SLO and actions to be taken in response to the results. It is not stated whether the SLO assessed this year, called 1-Economic Theory, 2-Econometrics, 3-Strategy and Policy, and 4-Data Using Tech, are part of the Assessment of Learning (AOL) system designed and implemented by CBE in 2013-14 or are new/revised SLO. No background is given.

**3.**

Does the Annual Report have numeric data summaries of the program obtained from Institutional Research, Analysis and Decision Support (one page)?

Yes  No

Does the Annual Report numeric data summary include:

**3a.** Student demographics of majors?

Yes  No

**3b.** Student level of majors?

Yes  No

**3.c** Faculty and academic allocation?

Yes  No

**3.d** Course data?

Yes  No

**3.e** One or two pages of supplemental information, as appendices, in the form of graphical presentation (e.g., line graphs), tables, and pertinent discussion which summarize the data of the last several (3-5) years to make changes and trends more apparent (note, this is suggested i.e. optional)?

Yes  No

*(see 4. below for details if Yes).*

**4.**

In addition to the required elements of the Annual Report (1-3 above), does the Annual Report include any elements that were not requested?

Yes  No

Comments: