



COMMITTEE ON ACADEMIC PLANNING AND REVIEW RUBRIC FOR ANNUAL PROGRAM REPORT REVIEW

History: 08-09 CAPR 23 (revised)

NOTE TO CAPR REVIEWER:

Read the Annual Report submitted by the program by visiting the Five-year Reviews and Annual Reports by Department page on the Academic Senate website; find the CAPR document that pertains to the last five year review (e.g. 08-09 CAPR 42). Read this document and identify the main issues raised by CAPR with respect to the five year plan and the goals set for this project in the intervening five years to the next program review. Report back on the program and the degree to which the Annual Report a) addresses the five year planning horizon as appropriate, and b) addresses the specific elements as parsed out below (questions 1-4).

YEAR: 2015-16

PROGRAM: Computer Science

LAST FIVE-YEAR REVIEW: 2011-12

NEXT FIVE-YEAR REVIEW: 2016-17

CAPR REVIEW AND RECOMMENDATION DOCUMENT:

(i.e. 13-14 CAPR 22 on Five-year Reviews and Annual Reports by Department webpage)

1.

Does the Annual Report have a self-study (one page)?

Yes [x] No []

1a.

Does the Annual Report record progress with departmental planning and review? – does it describe progress toward the program’s defined goals, any problems reaching its goals, any revisions to goals, and any new initiatives taken with respect to goals?

Yes [x] No []

5 goals were identified from the 5 year review:
1) Increase enrollment
• increased by 40 % since 2012
2) Replace retiring faculty
• one faculty hired
• struggle based on salary and location
3) Curriculum – ABET
• aligning curriculum with ABET
• Seeking accreditation
4) Implement an assessment plan
* finalized our assessment process
• conducted post-assessment examinations for targeted course
5) Resources – technical laboratories. IT support
• Moved to SF Building
• Need a dedicated Laboratory Technician

1b.

Does the Annual Report provide information on the program's assessment processes? – does it provide information indicating the results of the program's assessment efforts and/or efforts to further develop its assessment efforts?

Yes No

1c.

Does the Annual Report detail progress on fulfilling programmatic needs? – does it record significant events which have occurred or are imminent, such as changes to resources, retirements, new hires, curricular changes, honors received, etc?

Yes No

- In the past three years, we have finalized our assessment process, and have conducted post-assessment examinations for targeted course. The exams are deployed through Blackboard and automatically scored. In the last two years, we have also closed the loop on assessment by making changes based on our assessment data.
- Oversubscribed courses: limited early registration
- Program is dealing with Academic Dishonesty and created a plan to try to limit the occurrence.
- Lab space and lab tech support: on going issues of lack of computer labs and support. Two years ago they obtained primary usage to a second newly renovated computer classroom, and access to a second small computer lab in VBT.

2.

Does the Annual Report have a summary of assessment results and ensuing or necessary revisions (one page)?

Yes No

Please identify whether the following information is identifiable:

Which student learning outcome was assessed:

Yes No

What assessment instrument(s) were used to measure this SLO:

Yes No

What participants were sampled to assess this SLO:

Yes No

What assessment results were obtained, highlighting important findings from the data collected:

Yes No

How the assessment results were (or will be) used as well as any revisions to the assessment process the results suggests are needed:

Yes No

2a.

Does the Annual Report contain a reflection upon progress made and changes with respect to the student learning outcomes assessment plan that is reported on in the five-year review self-study?

Yes No

Key points: The program has implemented an assessment program and has determined some limitations of that approach (does not identify an individual PLO) and will redesign for semester conversion.

The assessment is an exam at the end of the course. It was not clear if each instructor makes up the assessment or the same assessment is used for every course.

Graduate and undergraduate students currently take some of the same courses which complicates assessment but with semester conversion, that will not be an issue.

The table of specific PLO results did not give detail as to what the numbers indicated. The text discussed percentages but the table had numbers from 1-9.4.

2b.

Does the Annual Report describe any changes made to the assessment plan in the preceding 12 months, summarize activities carried out to implement the assessment plan by the program in the preceding 12 months, and summarize the results of any SLO assessed in the preceding 12 months?

Yes No

Key points: see above

3.

Does the Annual Report have numeric data summaries of the program obtained from Institutional Research, Analysis and Decision Support (one page)?

Yes No

Does the Annual Report numeric data summary include:

3a. Student demographics of majors?

Yes No

3b. Student level of majors?

Yes No

3.c Faculty and academic allocation?

Yes No

3.d Course data?

Yes No

3.e One or two pages of supplemental information, as appendices, in the form of graphical presentation (e.g., line graphs), tables, and pertinent discussion which summarize the data of the last several (3-5) years to make changes and trends more apparent (note, this is suggested i.e. optional)?

Yes No

(see 4. below for details if Yes).

4.

In addition to the required elements of the Annual Report (1-3 above), does the Annual Report include any elements that were not requested?

Yes No

Comments: