COMMITTEE ON ACADEMIC PLANNING AND REVIEW
RUBRIC FOR ANNUAL PROGRAM REPORT REVIEW

History:
08-09 CAPR 23 (revised)

YEAR: 2015-2016

PROGRAM: Psychology

LAST FIVE-YEAR REVIEW: 2010-2011

NEXT FIVE-YEAR REVIEW: TBD

CAPR REVIEW AND RECOMMENDATION DOCUMENT:
(i.e. 13-14 CAPR 22 on Five-year Reviews and Annual Reports by Department webpage)

1.
Does the Annual Report have a self-study (one page)?
Yes X **No**

1a.
Does the Annual Report record progress with departmental planning and review? – does it describe progress toward the program's defined goals, any problems reaching its goals, any revisions to goals, and any new initiatives taken with respect to goals?
Yes X **No**

> The program's greatest need is faculty. The program has successfully hired tenure track professors and lecturers, but the rate of hiring has matched the rate of departures. At the same time the program has grown from 400 majors to 1000 majors, which means the department needs more faculty.

1b.
Does the Annual Report provide information on the program's assessment processes? – does it provide information indicating the results of the program's assessment efforts and/or efforts to further develop its assessment efforts?
Yes X **No**

1c.
Does the Annual Report detail progress on fulfilling programmatic needs? – does it record significant events which have occurred or are imminent, such as changes to resources, retirements, new hires, curricular changes, honors received, etc?
Yes X **No**

> The report notes that the program needs faculty to teach more sections, and more options for instructional space.

2.

Does the Annual Report have a summary of assessment results and ensuing or necessary revisions (one page)?
Yes ☒ **No** ☐

> Please identify whether the following information is identifiable:
>
>> Which student learning outcome was assessed: SLO 2: Speak and write clearly about the content and theory of the field of psychology.
>> **Yes** ☒ **No** ☐
>>
>> What assessment instrument(s) were used to measure this SLO: A department-developed pre-post-test assessment tool was used.
>> **Yes** ☒ **No** ☐
>>
>> What participants were sampled to assess this SLO: Four students in PSYC 2020.
>> **Yes** ☒ **No** ☐
>>
>> What assessment results were obtained, highlighting important findings from the data collected: The mean score was higher than the average rubric score (3) on 8 of the 10 questions.
>> **Yes** ☒ **No** ☐
>>
>> How the assessment results were (or will be) used as well as any revisions to the assessment process the results suggests are needed: The department hopes to develop a more user-friendly assessment.
>> **Yes** ☒ **No** ☐

2a.

Does the Annual Report contain a reflection upon progress made and changes with respect to the student learning outcomes assessment plan that is reported on in the five-year review self-study?
Yes ☐ **No** ☒

> Key points: The report lists the current SLOs and the proposed draft SLOs for semesters, but it does not address this rubric item. CAPR recommends including a reflection in the next annual review.

2b.

Does the Annual Report describe any changes made to the assessment plan in the preceding 12 months, summarize activities carried out to implement the assessment plan by the program in the preceding 12 months, and summarize the results of any SLO assessed in the preceding 12 months?
Yes ☒ **No** ☐

> Key points: The report discusses the results of the post-test and notes a possible change to the assessment tool in the future.

3.

Does the Annual Report have numeric data summaries of the program obtained from Institutional Research, Analysis and Decision Support (one page)?
Yes ☒ **No** ☐

> Does the Annual Report numeric data summary include:
>
>> **3a.** Student demographics of majors?
>> **Yes** ☒ **No** ☐
>>
>> **3b.** Student level of majors?
>> **Yes** ☒ **No** ☐

3.c Faculty and academic allocation?
Yes [**X**] **No** [ ]

3.d Course data?
Yes [**X**] **No** [ ]

3.e One or two pages of supplemental information, as appendices, in the form of graphical presentation (e.g., line graphs), tables, and pertinent discussion which summarize the data of the last several (3-5) years to make changes and trends more apparent (note, this is suggested i.e. optional)?
Yes [**X**] **No** [ ]
(see 4. below for details if Yes).

4.
In addition to the required elements of the Annual Report (1-3 above), does the Annual Report include any elements that were not requested?
Yes [ ] **No** [ ]

Comments: The report contains the pre- and post-test assessment.