

**CALIFORNIA STATE UNIVERSITY, EAST BAY**

Designation Code: **10-11 CAPR 16**

Date Submitted: April 27, 2011

TO: The Executive Committee of the Senate

FROM: Committee on Academic Planning & Review (CAPR)

SUBJECT: Request for Five-Year Review delay of document submission by the Biostatistics and Statistics programs

PURPOSE: Information item concerning CAPR approval of a delay in submission of five-year review documentation to the Academic Senate office (until no later than the beginning of the Fall quarter 2011).

ACTION REQUESTED: Information Only

**BACKGROUND**

Eric Suess, Chair of the Department of Statistics, requested that CAPR extend the deadlines for submission of their Five Year Review materials. Due to procedural delays in approving the external reviewer, she will not be able to visit the campus until May26/27. Due to the Chair’s commitment to COBRA (Chair), to numerous pressing STEM-related activities, and to various departmental challenges (Masters’ Comprehensive Exams and student grievance cases among others), it will not be possible to complete the finalization of the review during the current quarter.

Thus, CAPR agreed unanimously to permit this delay in the regular schedule for five-year review submissions and agreed that the following timelines will now apply:

External Reviewer Visit Completed	5/26/11-5/27/11
External Reviewer Report Received by Program	7/1/11
Dean's Response to the Five-Year Review and External Reviewer Report Completed	7/29/11
Program's Response to External Reviewer Report and Dean's Response Completed	9/15/11
Amended, Finalized Five-Year Review Documents Provided to Senate Office	10/6/11

The Chair will work with the CAPR liaison to permit a timely review of the finalized materials as they become available and the liaison will prepare CAPR’s draft response to this review of the Biostatistics MS and Statistics BS-MS programs in the Fall for consideration by the full committee.

Copy: Eric Suess, Statistics. Alan Monat, CSci Dean’s Office. Don Gailey, Biology (CAPR Liaison).