

**CALIFORNIA STATE UNIVERSITY, EAST BAY**

DESIGNATION CODE: 2011-12 CAPR 20

DATE SUBMITTED: May 15, 2012

**TO:** The Academic Senate Executive Committee  
**FROM:** The Committee on Academic Planning and Review (CAPR)  
**SUBJECT:** Institutional Learning Outcomes Sub-Committee  
**PURPOSE:** For Action by Excom

**ACTION REQUESTED:** CAPR requests that Excom approve the continuation of the CAPR ILO Subcommittee on Institutional Learning Outcomes through AY 2012-13 as required by the University Faculty By-Laws.

**BACKGROUND:**

In a referral to CAPR on February 15, 2010, Excom requested that CAPR develop a list of institutional learning outcomes (ILO) and, as a second phase, develop a plan for assessing them as part of the program review process. A set of ILOs were developed by the ILO Sub-Committee and endorsed by CAPR with recommendation that they be submitted to the Academic Senate for adoption. This was duly done and the set of six ILOs were approved unanimously by the Academic Senate at its May 8, 2012 meeting.

Since its inception, the ILO Subcommittee included at least one member from each of the colleges and the library. During most of 2011-12 it also included a student member, a representative of ASI (providing a co-curricular perspective), a staff member and a representative each from GE and APGS. The membership during the last phase of development of the approved ILOs was:

Sharon Green (Chair), CBE (CAPR member 11-13)  
Michael Lee, CLASS (ex-officio, CAPR Chair 08-12)  
Donna Wiley, CBE/APGS (CAPR member representing APGS VP Sue Opp)  
Caron Inouye, CS (CAPR member 11-13 and WASC ILO Task Force member)  
Tom Bickley, Library, (WASC ILO Task Force member)  
Randy Saffold, ASI  
Andrea Lum, Staff/APGS (WASC ILO Task Force member)  
Sally Murphy, GE  
Denise Fleming, CEAS  
Sarah Nielsen, CLASS (WASC ILO Task Force member)  
Norah Ledoux, Student (WASC ILO Task Force member)

Input to the final phase of discussion was also provided by the other members of the WASC ILO Task Force who engaged in a parallel effort to vision institutional learning goals for CSUEB as part of an initiative associated with the build up to WASC accreditation; Vish Hegde, CBE and José Lopez, CEAS. In its memo of April 2, 2012 concerning the finalized ILOs CAPR recommended that the ILO Subcommittee be continued, with representation from each college, the library, staff, ASI (co-curricular)

and the student body, to develop a set of guidelines for assessment of the ILOs (taking place at the program level) and for the tracking and reporting on such assessment by CAPR as part of a revised five-year review process. This represents the second phase of the process envisaged by Excom in its 2010 referral to CAPR and should be completed in 2012-13.

The CAPR Chair for 2012-13 will consult with outgoing Chair Michael Lee and Coordinator of Learning and Assessment Sharon Green and present a suggested list of sub-committee members to CAPR for their consideration and approval at its first meeting of Fall 2012, thence to Excom for their approval. The sub-committee members will be selected based on their willingness to serve and their experience and interest in assessment and the specific topic areas of the approved ILOs. The Sub-committee, once re-convened, will be expected to advise CAPR on ILO assessment and coordinate with other initiatives related to assessment and ILO taking place on campus, especially in relation to planning and implementation projects supported by the Provost's Programmatic Excellence & Innovation in Learning initiative.