

California State University, East Bay
Committee on Academic Planning & Review
Approved Meeting Minutes
Thursday, May 3, 2012

Attending: Michael Lee (Chair), Chris Chamberlain (secretary), David Bowen, Donna Wiley, Sam Tran, Jiming Wu, Dana Edwards, Sharon Green, Amber Machamer, Donna Wiley, Caron Inouye.

Members Absent: Luz Calvo, Julie Beck.

Guest in Attendance: Mike Mahoney, Chair of Academic Senate; Sophie Rollins, Senate Staff; Jiansheng Guo, CLASS Interim Associate Dean; Oscar Wambuguh, Program Director Heath Sciences; Marilyn Silva, Interim Chair Communicative Sciences and Disorders.

1. Introductions (Called to Order 2:10 p.m.)
2. Approval of the Agenda (Green, Wu) M/S/P
3. Approval of Minutes of April 19, 2012 (Green, Wu) M/S/P- 4 abstentions
4. Report of the Chair (posted to Sharepoint)
 - a. Discussed going to WASC conference
 - b. ILO first reading at the Academic Senate
 - c. Discussed plan for the rest of the year.
5. Report of the Presidential appointee- Amber Machamer
 - a. Attended WASC. Found it interesting to see how different institutions aligned strategic plans to assessments and how the products could be easily digestible and worked on. The product becomes a roadmap to align processes for success. There are best practices and models that CSUEB can use as a guide as we move forward in the process. The goal is to data mine the program reviews and provide the information to the right people to create actionable change. It was suggested to create a template to complete the program review so it's easy to get at "like" data sets across programs.
6. Report of the APGS appointee- Donna Wiley
 - a. Mirrored Amber's comments and discussed the needs for a template.
7. Old Business
8. New Business:

- a. Certificate in Pre-professional Health Sciences
 - i. Since 1996, CSUEB has offered post bac instruction to prepare for all the biomedical programs. In recent years, the program has been eliminated due to budget cuts. Based on research, it was discovered that one avenue to address the need was to formalize the program. In 2008/09, a proposal was made to operate the program on a pilot basis. Started in 2010, 55 students began the program over two tracks. One track is a Career Changer track held over four quarters to prepare students for admission to professional bio medical programs. The other track is an Academic Enhancer track, a two year track for those without biomed undergrad backgrounds.

Nearly 300 students over both programs are currently taking classes. Each student has access to advising and tutoring. Nine out of 10 students in the program come from UC schools and are not adequately prepared for dentistry or medical school.

The program is run through DCIE. While it is stated the program is not a state supported program, it was suggested that the program does have resources implications with staff time, lab time and lecturer overload. The Director mentioned that DCIE fees bring roughly \$5,000 per student back to the program to offset staffing and other department needs.

A question was raised about the value of a master's degree vs. a certificate in applying to medical school. It was stated that master's degrees tend to provide a more focused program of study that may not assist a student to gain admission compared to this certificate program.

It was mentioned that the course work for this program is much like a degree in biology without the GE and that the quality of instruction is really only insured through the use of regular faculty in biology. The Director indicated that this program hires qualified lecturers approved by the various departments.

It was recommended to consider changing course numbers so they are not so confusing to state-side students. Often times students don't know what self-support means.

Motion to approve- (Bowen/Wiley) M/S/P - 7 Yes, 1 No, 2 abstentions

- b. Certificate in Recreational Therapy
 - i. Tabled to next meeting. (Green/Edwards) M/S/P
- c. REC 4919 (information only)
- d. REC 4602 (information only)
- e. REC 4604 (information only)
- f. REC 4605 (information only)
- g. Certificate in Speech-Language Pathology pre-requisites
 - i. Certificate program in Speech Pathology. The need for certified speech pathologists is growing- nationwide. Improvements in health care outcomes, therapy, and diagnosis of syndromes such as autism have all added to the need. The program at CSUEB had 400 applications for 35 slots in the master's degree program this last year.

Other local programs do not admit post bac students who don't have a bachelor's degree in speech pathology. The program at CSUEB is a little more lenient in granting admission to otherwise suitable candidates. There are two internal tracks for the program, one that is for students who do not have a bachelor's in speech pathology but some classes, and others that have a speech pathology background. There are other programs like this certificate proposal in the US but none in the Bay Area. This proposal allows for self-support students to complete the necessary classes (a pre-requisite) for admission to the post bac program. This program would be all online, which would allow for a wider scope of potential students.

The department has two new tenure-track faculty coming on board in the fall to augment lecture time to teach in addition to retired faculty who are interested in coming back to teach. Admission to the program would be on a cohort basis.

A question was raised regarding the potential of delivering lab courses in an online environment. It was stated there were no lab classes per se in this list of proposed courses. Blackboard would be used for posting any multi-media and testing for students. These courses would mirror other courses offered stateside but with different sections just for cohorts.

A concern was raised about the level of training or support necessary to provide all online programming. The program does currently offer hybrid classes so there is some online experience in the program.

With a nationwide impact on the need for speech pathologists, it was suggested that the master's program be increased to allow for students completing the certificate admission to the master's program. CAPR raised the issue of increasing the pool of eligible candidates without raising the number of places in the master's program. This certificate would serve as the equivalent to a bachelor's degree to prepare them for entry for the master's program. The question was asked if this certificate would be looked at as equal to a bachelor's in speech pathology and would qualify the student to apply for a master's program. The answer was yes.

The question was raised about the ability of squeezing undergrad students out of their courses in favor of the certificate cohort program. According to the Chair, it shouldn't be a problem as the department doesn't have problems allowing access to classes.

Motion to approve (Bowen/Green) M/S/P

9. Other business:

- a. Discussion of increase in DCIE program offerings that mirror state-side courses. It was suggested to invite Brian Cook to a future meeting to discuss the role of self-support and balance of course offerings to students.

The chair was requested to express member concerns about the growing offering of courses from the catalog and new programs through DCIE and whether this has the potential to be at the expense of state side programming and affect student access and affordability.

10. Adjournment (Green/Edwards) M/S/P