

Rubric for CAPR Annual Report Review

NOTE TO CAPR REVIEWER: Read the Annual Report submitted by the program. Go to the CAPR documents section at : <http://www20.csueastbay.edu/faculty/senate/committees/capr/documents.html> and find the CAPR document that pertains to the last five year review e.g. 08-09 CAPR 42. Read this document and identify the main issues raised by CAPR with respect to the five year plan and the goals set for this project in the intervening five years to the next program review. Report back on the program and the degree to which the Annual Report a) addresses the five year planning horizon as appropriate, b) addresses the specific elements 1-4 below as parsed out from the instructions in 08-09 CAPR 23 (revised)

Rubric for assessing and reporting on program Annual Reports (developed from 08-09 CAPR 23 (revised) report description)

Program: *Modern Languages and Literatures*

Last Five-Year Review: 2006-2007

Next Five-Year Review: ?

CAPR Review and Recommendation Document (on Senate CAPR Docs webpage): ?

1. Does the Annual Report have a self-study (one page)? Yes No

1.a Does the Annual Report record progress with departmental planning and review? – does it describe progress toward the program’s defined goals, any problems reaching its goals, any revisions to goals, and any new initiatives taken with respect to goals? Yes No

The 2006-2007 CAPR report stated that the Department is understaffed. The CAPR report also mentioned exploring alternative ways of teaching language courses and not depending on other Department’s language requirements for FTES. The 2007-2008 MOU report indicates that the Dean of the College suggested the Department look at more creative approaches such as collaborating with international studies and Business. Also the Dean suggested that they look into offering French courses in English so more students have access.

The outcomes of programmatic goals stated in the last 5-year review of MLL have been partially met. Since the MOU they have hired one tenure track faculty. More hybrid and online courses are being offered, the French major is reinstated. The Spanish Certificate for the Professions is presently on hold because of financial reasons. MLL has been revising its course content to put greater emphasis on cultural interdisciplinary work, and is working on an upper division GE cluster on Multicultural Cinema. The Department actively participates in a freshman GE cluster “Viewing diversity” with Ethnic Studies and Philosophy.

The faculty has stayed active in research and are consistently publish, apply for grants, and present papers at conferences.

1.b Does the Annual Report provide information on the program’s assessment processes? – does it provide information indicating the results of the program’s assessment efforts and/or efforts to further develop its assessment efforts? Yes No

Oral expression is assessed through interviews, written reports are reviewed multiple times. In advance courses, critical thinking is assessed by requiring written assignments that demand critical thinking skills. Also cultural understanding is assessed through classroom discussions.

1.c Does the Annual Report detail progress on fulfilling programmatic needs? – does it record significant events which have occurred or are imminent, such as changes to resources, retirements, new hires, curricular changes, honors received, etc? Yes No

The annual report indicates several curricular changes including more on-line offerings and new language courses.

2. Does the Annual Report have a summary of assessment results and ensuing or necessary revisions (one page)? Yes No

Please identify whether the following information is identifiable:

- Which student learning outcome was assessed Yes No
 - What assessment instrument(s) were used to measure this SLO Yes No
 - What participants were sampled to assess this SLO Yes No
 - What assessment results were obtained, highlighting important findings from the data collected Yes No
 - How the assessment results were (or will be) used as well as any revisions to the assessment process the results suggests are needed Yes No
- 2.a Does the Annual Report contain a reflection upon progress made and changes with respect to the student learning outcomes assessment plan that is reported on in the five-year review self-study? Yes No

Key points:

CAPR report does not elaborate on this issue.

- 2.b Does the Annual Report describe any changes made to the assessment plan in the preceding 12 months, summarize activities carried out to implement the assessment plan by the program in the preceding 12 months, and summarize the results of any SLO assessed in the preceding 12 months? Yes No

Key points:

No it does not explain this issue

3. Does the Annual Report have a numeric data summaries of the program obtained from Planning and Institutional Research (one page)? Yes No

Does the Annual Report numeric data summary include:

- 3.a Student demographics of majors? Yes No
- 3.b Student level of majors? Yes No
- 3.c Faculty and academic allocation? Yes No
- 3.d Course data? Yes No
- 3.e One or two pages of supplemental information, as appendices, in the form of graphical presentation (e.g., line graphs), tables, and pertinent discussion which summarize the data of the last several (3-5) years to make changes and trends more apparent (note, this is suggested i.e. optional)? Yes No (see below 4. for details if Yes).

4. In addition to the required elements of the Annual Report (1-3 above), does the Annual Report include any elements that were not requested? Yes No

Comments: N/A

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