Members present: Tamra Donnelly, Margaret Harris, Vish Hegde, Caron Inouye, Sarah Nielsen, Julia Olkin, Aline Soules

1. Approval of Agenda (M/S/P Olkin/Soules)

2. Approval of minutes from 4/25/13 and 5/9/13 (M/S/P Soules/Olkin)

3. Report of CAPR Chair: Chair Chamberlain was not present. Members discussed the template that was presented at CAPR for alignment of program learning outcomes with institutional learning outcomes and suggested that it was duplicating the efforts of EEC.

4. Blackboard Outcomes: Donna Wiley presented a short history of the RFP and selection of Blackboard Outcomes as the assessment analysis software that will be adopted. The Blackboard contract, which has three years remaining, was only one of the deciding factors. Blackboard personnel will be on campus for initial training on June 3-5, 2013, and the agenda for those days was discussed. Members were encouraged to attend the Opening Forum.

5. Critical Thinking Assessment Project: A call for proposals to participate in a critical thinking assessment project during 2013-14 was sent out on May 23. Faculty may apply to participate, and will receive stipends up to $1,000 payable upon receipt of deliverables. Members wanted to know why critical thinking was chosen as the first outcome to assess, since it might prove to be the most difficult of all outcomes to assess. It is one of the WASC core competencies, and it is one of our ILOs. A CSU-wide AVP group agreed to work in concert, and this was the first outcome that the group selected.

6. Back to the Bay: Members discussed the brief summary prepared by Nielsen, who will coordinate the presentation. The format will be faculty to faculty, presenting what has worked, along with examples. Topics could include signature assignments, how to develop mapping, and thesis assessment. Soules will discuss this with EEC at its next meeting to ensure that the two groups are not duplicating efforts.

7. Organizing for 2013-14: There was discussion of whether this subcommittee will continue. Some members wondered if there was too much overlap between what EEC addresses and what the ILO subcommittee addresses. The charge from 11-12 CAPR 20 was discussed. Nielsen will contact CAPR Chair Chamberlain and ask for guidance on interpretation and possible actions to take to make sure the committee is ready to convene and address its charge in fall quarter 2013.

Respectfully submitted,

Tamra Donnelly, Secretary