

California State University, East Bay
Committee on Academic Planning & Review
Amended Meeting Minutes
Thursday, May 30, 2013

Members Present: Chris Chamberlain (chair), Dana Edwards, John Eros (secretary), Caron Inouye, Amber Machamer, Saeid Motavalli, Xeno Rasmuson, Glen Taylor, Donna Wiley

Members Absent: Mavis Braxton, Sharon Green

Guests: Christopher Moreman (Philosophy); Tom Bickley, Aline Soules (Information Literacy); Pat Jennings (Sociology and Social Services); Sophie Rollins

1. Approval of the Agenda (Taylor/Rasmuson);
2. Approval of the minutes of 5/16/13
 - a. Amendments made
 - b. (Inouye/Wiley); passed
3. Report of the Chair
 - a. The annual report has gone out and initial feedback is good. Regarding CAPR 5, the issue is the amendment regarding available resources. The president suggested removing resources from the discussion. From there it went to COBRA and ExCom. We are not sure if CAPR 5 is approved, as the meeting was a closed meeting. Chamberlain will follow up with Mitch Watnik. We need to have another meeting. It was decided, by a show of hands, that CAPR would have an additional meeting (on June 6, 2013).
4. Report of the Presidential Appointee
 - a. No report
5. Report of APGS
 - a. No report
6. Report of the ILO Subcommittee
 - a. We discussed the need for the committee next year, as we overlap with CAPR and EEC.
7. New Business
 - a. 12-13 Philosophy Five-year-review presentation (Dr. Christopher Moreman)
 - i. Moreman: Since the last five-year review, we went through the big economic crisis that caused the department's previous plan to be changed. The last five-year ended with an MOU that we should ask for tenure-track faculty and that we should continue assessment review. We have not gotten tenure-track hires recently. After the financial crisis, we were not able to reinstate previous options. We would like more tenure-track faculty and a minor in religious studies. Outside reviewer was supportive. Chamberlain: how many TT faculty and how

many lecturers? Moreman: one 3-year entitled, one 1-year entitled, two TT, 1 cross-appointed, and 1 ferping. Chamberlain: How many do you need? Moreman: At the time of our last review we had 6 TT. Our recent external reviewer said that we need two right away. Chamberlain: What would you reinstate? Moreman: We would reinstate a minor in religious studies and introduce two options, one in philosophy and one in religious studies. Chamberlain: how many majors, and what percentage of courses are more GE-related? Moreman: We have averaged 40 majors, currently it is 33. Most of our majors are transfers. All of our courses are upper division and we are involved in seven clusters. Edwards: Is there tracking of graduates? Moreman: Yes. We have given an alumni survey. Machamer: What are you asking in your survey? Moreman: We are asking students to reflect on experiences, and how our courses benefited them. Taylor: You might emphasize the role that you play in GE. It is substantial. Moreman: All of our courses are for GE credit. Taylor: This is service to the whole university. Wiley: Assessment work looks good. You have good maps of SLOs to ILOs, but no curriculum map to SLOs. That is problematic. Moreman: Our curricular outline speaks to that, although it is not explicitly mapped. Taylor: What is the impact of having many courses covered by adjuncts? Moreman: About 1/3 of our courses per quarter are introductory courses taught by lecturers. With the recent online initiative, it has been a bit more problematic. We would want to send TT faculty to training workshops, but lecturers are teaching the classes.

- ii. Motion to approve (Taylor/Wiley). Passed unanimously.
- b. 11-12 Information Literacy Five-year Review presentation (Tom Bickely and Aline Soules)
 - i. Soules: We had block enrollment for the 1st time this year. We are trying to expand our pool of lecturers. The other main issue is assessment. We have spent a lot of time here on curricular mapping. One of our concerns is that students will have trouble understanding our rubrics. We also plan to map our LOs onto core competencies. Taylor: We wrestle with how similar grading and program assessment are similar. Soules: this is very connected to GE. Taylor: Regarding information literacy, it is a bigger deal. Soules: We recently hired three people. When I started there were 17 librarians, next year we will get up to 13. Bickley: Adjuncts are very highly engaged. Soules: Funding is not connected to FTES. Bickley: the pedagogical practice feels like we are pushing ourselves. Rasmusson: do any of the CSUs have a program in library sciences? Soules: There are grad programs at UCLA and San Jose. Bickley: We've talked about it but we are probably not going to pursue it because we are not accredited. Chamberlain: Is there anything from the five-year review that you need that we could support? Soules: we need to do a better job with connecting the number of sections with the number of faculty we get to teach them.

Wiley: It seems odd to me that the library supports self-support students but they are not included in library usage. Bickley: Functionally, we don't distinguish.

- ii. Motion to approve (Rasmusson/Inouye); passed unanimously
 - c. Draft 12-13 CAPR 23: Theater Arts Five-year Review
 - i. Motavalli: There is not much assessment data. This needs to be done soon. There are several options that they might close. The chair says that they have done program mapping to ILOs although it is not in the report. They say that they assess one PLO per year. Wiley: since this won't get to senate until next year, we might look at their annual review to see if they have made any progress on the PLO for the year. Chamberlain: if they don't show evidence of the assessment, we could approve with modification. Motavalli: They provided some mapping but it is not in the report. Chamberlain: We will vote on this next week with the thought that it will be continue without modification but with recommendations. Wiley suggested that we should approve with modifications, as data has not been provided regarding assessment.
 - d. 12-13 CAPR 26: Five-Year Program Review Nursing
 - i. Motion to accept (Inouye/Wiley); Passed unanimously; Xeno recommended highlighting additional recommendations when reviews pass.
 - e. 12-13 CAPR 27: Five-Year Program Review for Health Care Administration
 - i. We will look at this at the next meeting
 - f. Extension of Sociology MA Program request (Sociology & Social Services Chair Pat Jennings)
 - i. Asking for extension because of adding two new TT faculty, and wishing to revisit the review and, specifically, lifting the graduate degree freeze. (Wiley/Rasmusson). Passed unanimously
8. Adjournment