



Date: May 13, 2013

From: James Houpis, Provost and Vice President, Academic Affairs
Susan Opp, AVP, Academic Programs and Graduate Studies

To: Kathleen Rountree, Dean, CLASS
Evaon Wong-Kim, Chair, Department of Social Work
Chris Chamberlain, Chair, CAPR

Subject: MOU Meeting – Department of Social Work

On December 13, 2012, Kathleen Rountree (Dean, College of Letters, Arts and Social Sciences), Jiansheng Guo (Associate Dean, College of Letters, Arts and Social Sciences), Evaon Wong-Kim (Chair, Department of Social Work), Chris Chamberlain (Chair, CAPR), Susan Opp (AVP, Academic Programs), and James Houpis (Provost and VP, Academic Affairs) met to discuss the 5-Year Program Review for the Department of Social Work and to develop an MOU as required by CAPR.

The Department of Social Work has experienced major changes in faculty and in student enrollment since its last external accreditation review. The program has suffered losses in its ranks of tenure track faculty which are being reversed with new TT hires. The program no longer admits students to a Concord Campus cohort, but has started a very successful three-year program at the Oakland Center in self-support.

The rapid growth of the Oakland Center program is creating a crisis situation in which the numbers of faculty, even with three new hires, may not meet the requirements of the accrediting body. At this time, the department's enrollment plan, submitted as part of the five-year review, does not offer a plan that is sustainable.

In terms of assessment of student learning, the MSW program was praised by its external accrediting body, the Council on Social Work Education, which voted in June 2010 to reaffirm the program's accreditation for 8 years, ending in June 2018. The program is considering having assessments done by an external, non-tenure track person from CalSWEC. In its review, the CSWE mentioned as an area of concern the ratio of full-time faculty to students, similar to the concerns expressed by CAPR and by the department itself.

The results of the MOU meeting are as follows:

1. The Department will submit a sustainable enrollment plan to the Dean no later than October 15, 2013.
2. The Department will continue to work on assessment of their program learning outcomes whether with program or CalSWEC staff, as appropriate.
3. The Department will stay in close communication with APGS if any plans to develop a BSW program are developed further. Such plans are currently on hold.

The Department of Social Work is commended for the work of its faculty in support of engaged student learning and success, for its new tenure-track hires, and for its outstanding community outreach. CAPR is also thanked for the informative report.

cc: Mitch Watnik
Sophie Rollins