TO: The Academic Senate
FROM: The Committee on Academic Planning and Review (CAPR)
SUBJECT: 13-14 CAPR 5: Request for a postponement of the Modern Languages and Literatures 5 year review
PURPOSE: Action by the Academic Senate
ACTION REQUESTED: To postpone the Modern Languages and Literatures 5 year review until AY 2014-15

BACKGROUND:
At their October 17, 2013 meeting, CAPR unanimously voted to request a postponement for the Modern Languages and Literatures Five-year Review until AY 2014-15. This postponement is necessitated by a number of factors including the Department Chair’s scheduled leave and the new courses for the Certificate in Spanish for the Professions, which the department would like the outside evaluator to be able to assess, starting next year.

Attached is the official letter requesting the postponement as submitted to CAPR.

ACTION REQUESTED:
CAPR is formally requesting that the scheduled 5 year review of Modern Languages and Literatures be postponed until AY 2014-15.
October 15, 2013

TO: Chris Chamberlain, Chair
    Committee on Academic Planning and Review (CAPR)

FROM: Kathleen Rountree, Dean
    College of Letters, Arts and Social Sciences

RE: Modern Languages and Literatures (MLL, Spanish BA and French BA) 5-year Review Schedule Change Request

The Department of Modern Languages and Literatures (MLL) has requested the postponement of Spanish BA and French BA five year reviews from 2013-2014 in the original schedule to 2014-2015. Considering the Chair’s leave schedule and the program planning, the postponement would make the review process more manageable and beneficial to the program. Therefore, I support the Department’s request.

The Department is reminded of the following requirements by CAPR for the postponed reviews:

If an extension is approved, in order to prepare for the following year’s review, the program shall submit a progress report (or draft submission) by May 1 of the academic year in which the APR was originally scheduled, indicating the state of data collection and preparation of the APR document. The program shall schedule the outside review during the Summer or Fall Quarter of the extension year, to occur as early as possible CAPR will receive the completed program review no later than January 31st of the extension year.  

(p. 9, 11-12 CAPR 9 Revised)

Thank you for your consideration.

Cc: Monique Manopoulos, Chair, Department of Modern Languages and Literatures
    Jiansheng Guo, Associate Dean, College of Letters, Arts and Social Sciences

Attachment: MLL Five Year Review Postponement Request
Dear Dean Rountree,

I am hereby requesting to please allow me to ask CAPR to postpone the Five-Year Review for the French and Spanish B.A. Programs to Academic year 2014-2015 for the following reasons:

1. Dr. Monique Manopoulos, the Chair, will be on sabbatical Spring ’14, and will thus not be able to complete the process.

2. The Spanish program will start offering new courses for their Certificate in Spanish for the Professions next academic year, and would like the outside evaluator to be able to also assess that component of the program.

Thank you for considering this request,

Dr. Monique Manopoulos, Chair
Department of Modern languages & Literatures
Associate Professor of French