TO: The Academic Senate
FROM: The Committee on Academic Planning and Review (CAPR)
SUBJECT: 13-14 CAPR 6: Request for a reschedule of the Communications 5 year review
PURPOSE: Action by the Academic Senate
ACTION REQUESTED: To reschedule the Communications 5 year review until AY 2014-15

BACKGROUND: At their October 17, 2013 meeting, CAPR unanimously voted to request a reschedule for the Communications Five-year Review, pushing the due date from AY 2013-14 to AY 2014-15. This schedule change is necessitated by a number of factors including the last 5 year review taking place only 3 years ago (2010-11) and the sizable workload of the current faculty due to faculty recruitment, making contributions to the CAPR report very difficult.

Attached is the official letter requesting the postponement as submitted to CAPR.

ACTION REQUESTED: CAPR is formally requesting that the scheduled 5 year review of Communications be rescheduled for AY 2014-15.
October 15, 2013

TO: Chris Chamberlain, Chair
   Committee on Academic Planning and Review (CAPR)

FROM: Kathleen Rountree, Dean
       College of Letters, Arts and Social Sciences

RE: Communication BA and MA 5-year Review Schedule Change Request

The Department of Communication has requested the postponement of Communication BA and MA five year review from 2013-2014 in the original schedule to 2014-2015. Considering the program’s relatively recent review and faculty recruitment situation, it would be more beneficial to the program if the five year review is postponed to the 2014-2015 schedule. Therefore, I support the Department’s request.

The Department is reminded of the following requirements by CAPR for the postponed reviews:

If an extension is approved, in order to prepare for the following year’s review, the program shall submit a progress report (or draft submission) by May 1 of the academic year in which the APR was originally scheduled, indicating the state of data collection and preparation of the APR document. The program shall schedule the outside review during the Summer or Fall Quarter of the extension year, to occur as early as possible CAPR will receive the completed program review no later than January 31st of the extension year. (p. 9, 11-12 CAPR 9 Revised)

Thank you for your consideration.

Cc: Gale Young, Chair, Department of Communication
    Jiansheng Guo, Associate Dean, College of Letters, Arts and Social Sciences

Attachment: Communication Five Year Review Postponement Request
To: Chris Chamberlain Chair CAPR Committee
Via: Kathleen Rountree, Dean CLASS
From: Gale Young, Chair Communication
Subject: Request for 1-Year Delay of CAPR Report

Date: October 8, 2013

The Communication Department respectfully requests that the Communication CAPR Report due-date be changed from Fall 2013 to Fall 2014. The background information for this change is laid out below.

Background

• The Communication BA and MA programs were originally scheduled for review in 2007-08 and granted a two-year delay to 2009-10.
  This delay was requested, January 2009, due to the sudden resignation and departure of the previous Chair in 2008 who had not prepared any of the CAPR report at the time of his resignation. As Associate Dean in CLASS I was appointed as Interim Chair January, 2009. Thus doing two jobs. Within the first 6 months, of becoming Interim Chair a series of retirements, resignations and terminal illness besieged the department. Four TT were left, three of who were junior faculty. Clearly requesting a delay was essential and obvious. While this delay is listed as a 2yr delay it formally gave the traumatized department one year to prepare the report.

• Due to furloughs in 2009-10, the due date for the Communication CAPR report was extended to 2010-11, as with all other CAPR Reports.

• Communication submitted its CAPR report in December 2010. The report detailed significant changes in curriculum and in the department. The faculty still numbered 3 junior TT and 2 FERP (Young & Terrell).

• In an attempt to get Communication “back” on an “original schedule” CAPR scheduled the department to submit its report Fall 2013 and conduct the external review in Winter/Spring 2014.

The assumption that Communication should “get back” to some original schedule seems unfair, due to the circumstances under which the delays were granted. In other words, it
was not the Communication Dept.'s fault that the delays happened. Therefore we should not be punished with a 3-year turn around.

Furthermore since 2011-12 we have been involved in 3 searches, including one this year. While we have doubled the size of our faculty we are still significantly overloaded with well over 400 majors, 3 production facilities (Journalism Newsroom, Advertising Agency, TV studio) and 1 Communication Lab (tutoring of all GE public speaking courses). Additionally our 3 new faculty each receive 8 units release time for research, and the other 3 TT faculty are each receiving release time for different grants and responsibilities (e.g. online proposal development; graduate program). Thus the actual time these faculty have to contribute to the CAPR report is extremely limited. They are involved in the Planning for Distinction Program response thru Nov 1st.

Finally, as Chair, I wrote the entire 2010-11 CAPR report and had the faculty edit and make changes. However with my impending retirement in 2 years, it is essential that the faculty take responsibility for writing the CAPR document, with my mentoring and facilitation. We can make progress on that this year but not complete it until Fall 2014.

Therefore for the above reasons, I respectfully request that the Communication Department due date for CAPR be 2014/15 and in turn that that becomes the determinant date for future CAPR reports.