Members present: Tamra Donnelly, Sarah Nielsen, Brian Perry
Guests: Donna Wiley

1. M/S/P to approve agenda (Donnelly/Perry).

2. M/S/P to approve minutes from 4/10/2014 as amended (Perry/Nielsen).

3. Discussed making a recommendation to CAPR that the Instructional Design Specialist in APGS be added to the ILO Subcommittee as a standing member. In addition, members suggested that the ILO Subcommittee should become a standing subcommittee, and that membership be approved for alternating two-year terms so that meetings can convene in fall quarter.

4. Due to the light attendance it was agreed that this discussion should be postponed until May 22. However, it was noted that while student achievement levels could improve, it could be that assignment improvement could lead to improved student work.

5. Nielsen distributed a draft plan for assessment of the ILOs. Members discussed and agreed to some modifications. The three year cycle will include rolling out assessment of a new ILO each year. Nielsen will update and send the plan to members for comment, and hopefully it can be sent on to CAPR for initial consideration before the end of the quarter. Support for faculty development was discussed. The members anticipate there will be institutional commitment to support the development of ILO assessment.

6. Donnelly has started a draft page within Cascade to develop the ILO portfolio pages. Necessary release forms will be researched and posted work will be anonymous or credited depending on preference. Donnelly agreed that submissions should be sent to her via email, since she will be populating the website.

7. Nielsen reviewed the co-curricular project. Fourteen SCAA tutors and 6 GTAs have been surveyed, the data will be analyzed. Nielsen is working with Athletics to determine whether that department will participate. Associate Provost Dobb has indicated her support of this project and Nielsen hopes that it can be carried out throughout next academic year. Honors students, Peer Mentors, and those involved in the Diversity Center are potential groups to include.

Respectfully submitted,

Tamra Donnelly, Secretary