

CAPR Meeting, Thursday, February 6, 2014, 2:00 – 3:50 P.M., SA 4350

Attending: Chris Chamberlain (Chair), Ken Curr, John Eros, Amber Machamer, Saeid Motavalli, Xeno Rasmusson, Donna Wiley, Monique Manopoulos, Glenn Taylor, Sylvia Head, Jiannan Wang, Claudia Sandoval (student representative), Kathleen Halpin (student representative)

Guests: Jiansheng Guo, Mitch Watnik

Members absent: Farzad Shahbodaghlou

AMENDED MINUTES

1. Agenda approved

2. Approval of the minutes of 2/03/2014

3. Report of the Chair: Must wrap up unfinished reports for 5 year reviews and annual reports; see under Old Business, item 7.a. Updates on 5-year review status. Asked Mitch Watnik for update on PFD process and he reported that it is on hold due to the related faculty grievance which may be headed to arbitration.

4. Report of the Presidential appointee, Amber Machamer; found the data dashboard demo last meeting very useful, some programming changes were made. Meeting with each program currently doing self-study for 5-year review to further develop the tool and provide a consistent set of data for program undergoing review.

5. Report of APGS deferred to new business item 8a. Draft of CAPR WASC report.

6. Report of the ILO subcommittee; not convened, finalizing membership.

7. Old Business:

a. Updates on Five year Review status; review the personalized updates to complete reports; schedule visits with Sophie Rollins. Liaison writes report for CAPR following visit. Annual reports do not require visit, liaisons may complete the template once the annual report materials are posted.

8. New Business:

a. Draft of CAPR WASC report, Donna Wiley has drafted a framework with some general content, the ILOs and the prompts related to CAPR's scope. She has request we seek examples from our programs, colleges or liaison programs to help answer Prompt 1: how have results

from program reviews informed decision making? And Prompt 3: examples of improved learning by way of assessment? Update in 2 weeks, send any input by e-mail.

b. Referral regarding Formation, Dissolution, Merger, or Name change of Academic Units: no action on this as the Chairs representing CIC, CAPR and FAC (Jim Murray, Chris chamberlain and Liz Ginno) have been identified as the group to discuss this, but have not yet convened.

c. New Subject Matter Preparation Program in Music request; CAPR already reviewed complete documentation at previous meeting, this time we consider the request after APGS has routed the Request Form to us; M/S/P: Wiley/Motavalli/Passed.

d. Discontinuance of Option in Statistical Economics request; M/S/P: Taylor/Curr/Passed

e. Discontinuance of Option in Accounting request; M/S/P: Taylor/Wiley/Passed

f. Approve Brian Perry's nomination to ILO sub-committee representing CSCI; M/S/P: Curr/Motavalli/Passed

9. Meeting adjourned at 3:25 pm