

California State University, East Bay
Committee on Academic Planning & Review
Meeting Minutes
Thursday, March 6, 2014

Members Attending: Ken Curr, John Eros, Kathleen Halpin (student representative), Sylvia Head, Amber Machamer, Monique Manopoulos, Saeid Motavalli, Xeno Rasmusson (Acting chair), Claudia Sandoval (student representative), Farzad Shahbodaghlu, Glen Taylor, Jiannan Wang

Members Absent: Chris Chamberlain (Chair), Donna Wiley

Guests in Attendance: Endre Branstad, Sophie Collins, Jiansheng Guo

1. Agenda approved, M/S/P: Motavalli/Wiley/P

2. Approval of the minutes of 2/6/14, and 2/20/14, M/S/P: Wiley/Motavalli/P

3. Report of the Chair: out, no report forwarded.

4. Report of the presidential appointee: Has been updating the data dashboard to include queries or views that have been suggested during prior demos. Scheduling meetings to demo the dashboard for the Chairs of all programs now preparing for 5-year reviews. Then, Amber will move on and demo the system to Chair preparing Annual Reports.

5. Report of APGS: No report, here, see item below on ILO subcommittee.

6. Report of the ILO subcommittee: Donna Wiley attended the ILO sub-committee meeting last week as they reviewed the Students artifacts submitted for the Critical Thinking assessment project. Report is being prepared.

7. Five Year Review/Annual Report updates/check-ins:

a. Sociology presentation: Pat Jennings provided an overview of the 5 year review process and report. Highlights include a substantial increase in major to approximate 500 due to increased interest in the Social Services option. They have high SFERS (in the 30s) and now offer megacourses each quarter but also maintain some lower capacity seminar/participatory courses were pedagogically logical. They have 2 new TT hires, but that essentially keeps them even with prior FTEF. They are also pursuing a strategy to revived the MA in Sociology which was suspended due to lack of faculty to adequately cover the program. This report was accepted by CAPR, M/S/P: Rasmusson/Curr/P.

b. Liberal Studies presentation: Nancy Thomson provided an overview of the 5 year review process and report prepared under the prior Director. The Liberal Studies program provides essentially 3 degree pathways; the Liberal Art track (min 72 units), the Teacher Preparation track (min 124 units) and the BPEP, or Bachelors Plus Early Pathway to teacher credential which also requires course in TED that lead to the Multiple Subject (K-5) teaching credential. Since the prior 5 year report, the program has undergone some significant revisions to simply the degree requirements and to provide the more general Liberal Arts track as alternative to the teacher prep curriculum designed to meet the required CCTC content areas. Issues in the field of education have contributed to the decline in majors over the past decade but this seems to have reversed or at least flattened out. The external reviewer highlighted the rigor of the curriculum and the strength of program staff and leadership. The report includes some areas of need including developing a strategy for assessment, boosting outreach activity and closing “advising gaps” that occur when students are not advised directly by the program staff. The report was accepted by CAPR, M/S/P: Curr/ Manopoulos/P.

c. CEAS annual report assignments (10 total)

d. Status of CAPR reports

8. Old Business:

a. Draft of CAPR WASC report

i. WASC Institutional Report section on Program Review.

b. 13-14 CAPR 13: Formation, Dissolution, Merger, or Name change of Academic Units. Draft revision of 05-06 CAPR 8.

c. 12-13 Philosophy Five-Year Review CAPR Report

d. 13-14 CAPR 10: Academic Program Review proposed changes

9. Meeting adjourned at 4:02 pm