

California State University, East Bay
Committee on Academic Planning & Review
Approved Meeting Minutes
April 17, 2014

Members Present: Chris Chamberlain (Chair), John Eros, Saied Motavalli, Ken Kerr, Sylvia Head, Amber Machamer, Glen Taylor, Jiannan Wang, Donna Wiley

Guests in attendance: Endre Brandstad, Sophie Rollins, Assoc Dean Guo.

1. Approval of the Agenda: M/S/P- Eros/Motavalli
2. Approval of the minutes of 3/6/14 and 4/3/14: Tabled to next meeting
3. Report of the Chair: It was suggested to ask for a time certain at ExCom to get our backlogged items heard.
4. Report of the Presidential appointee: No report
5. Report of APGS: Donna mentioned that she was still not official in her role as the APGS appointee.
6. Report of the ILO subcommittee: The committee met and reviewed its rubric for critical thinking. It was noted that there was a disconnect in that each reviewer noted trouble standardizing the rubric to the material they were assessing. There was discussion of trying to have standard rubric or approved group of rubrics that could be used.
7. New Business:
 - a. 13-14 CAPR 13: Formation, Dissolution, Merger, or Name change of Academic Units
 - i. Referral from the Executive Committee: Language was changed to simplify the process so that each program would be forwarded from the Academic Senate to various committees for review.
8. Five Year Review/Annual Report updates/check-ins/presentations:
 - a. Annual Report Assignments: Assignments were reviewed.
 - b. CAPR liaison report of Sociology Five-year Review (Saeid Motavalli): Reviewed and approved.
 - c. CAPR liaison rubric of Early Childhood Education Annual report (Saeid Motavalli): Additional language was requested to be included. Approved pending changes.
 - d. CAPR liaison rubric of Modern Languages and Literatures Annual report (Saeid Motavalli): Additional language was requested to be included. Approved pending changes.
 - e. CAPR liaison report of Information Literacy Five-year Review (Glen Taylor): Reviewed and approved.
 - f. CAPR liaison report of Human Development Five-year Review (John Eros): Reviewed and approved.

g. CAPR liaison report of Communicative Sciences Five-year Review (Xeno Rasmusson): Reviewed and approved.

h. CAPR liaison report of Health Sciences Five-year Review (Chris Chamberlain): Reviewed and amended to be continued with modification to including tracking graduates in pre-med option and include assessment, as monitored in annual reports.

i. CAPR liaison report of English Five-year Review (Chris Chamberlain): Reviewed and approved.

9. Old Business:

a. Draft of WASC CAPR report: Donna stated she was still waiting for something from CEAS.

10. Adjournment