

California State University, East Bay
Committee on Academic Planning & Review
AMENDED Meeting Minutes
Thursday, January 15, 2015

Members Attended: Chris Chamberlain (Chair), Ekin Alakent, Luz Calvo, Ken Curr, Sylvia Head, Pat Jennings, Monique Manopoulos, Jason Smith, Jiannan Wang, Donna Wiley, Fanny Yeung (Presidential Appointee)

Members Absent: Farzad Shahbodaghou

Guests in Attendance: Sophie Collins, Dennis Chester, Saeid Motavalli, Jason Singley, Linda Ivey, Chris Moreman

1. Approval of the agenda (Alakent, Jennings)
2. Approval of 12/4/14 minutes (Curr, Smith; Manopoulos abstain)
3. Reports
 - a. Report of the Chair - Happy New Year greetings.
 - b. Report of the Presidential appointee. Wiley reported that Yeung and others completed the student success report to forward to the cabinet.
 - c. Report of APGS. Sally Murphy asking about her CAPR liaison who is Chamberlain. WASC scheduled to visit on April 8-10, 2015.
 - d. Report of Semester Conversion. CSUEB Steering Committee is formed and met. Singley reported that the committee visited Cal Poly Pomona and met with its conversion director; academic senate chair and vice chair; and provost and assistant provost. The conversion process is working well at Cal Poly Pomona. Looking at the resources and documents for campus to use as a blueprint for moving forward. Conversion schedule is fall 2018. Transformational work needs to start soon. GS has started the process and will have forms by early Feb. and online surveys from academic community. Looking for mechanisms to support faculty. Length of semester has yet to be determined. Question about working with CFA (union). Pomona has had discussions with CFA and other drafted MOUs with CFA. Calvo is the CAPR rep for the Semester Conversion committee.
4. Information Item:
 - a. Excom amendments to 14-15 CAPR 2. 1 year term for subcommittees changed to serve 2 consecutive 1 year terms.
5. Action Items:
 - a. 14-15 CAPR 9: CAPR Report of the Five-Year Program Review for BS in Hospitality and Tourism, BS in Recreation and MS in Recreation and Tourism (2009-2014) (Saeid Motavalli presented. Most of the programs in the Hospitality, Recreation and Tourism departments are online and approved by WASC. The department has ongoing assessment to "close the loop". The report states the changes from the last five-year report. Most of the programs are growing strongly. (Curr/Smith/P; Chamberlain abstain)
 - b. 14-15 CAPR 11: Kinesiology Five-year Review. Ken Curr presented. Kinesiology department has a new chair who is also new to the department. Doubled the enrollment

number in the past year with 1,000 students. The department separated from Athletics. The department needs to address their facilities especially a large room with multiple functions that looks chaotic. Suggested to move computers in a new room. Locker room is dilapidating. Another suggestion to expand their mission statement which is vague with the term “scholarly studies.” CAPR discussed about why the mission statement is problematic. Recommendation is to continue program and work with University with facilities problems. Report to be rewritten and revised before submission.
(Wiley/Smith/P)

- c. 14-15 CAPR 12: Athletics Five-Year Review. Chamberlain reported. Not an academic program. Reviewed the process to move from Division III to II. Shared the demographics of the student athletics and what the program wants to achieve. Challenges with facilities and Don Sawyer recommended one change in paragraph three. Football is a Title IV issue along with the cost to bring it back and run it. (Curr/Jennings/P)
- d. School of Global Humanities and Cultural Studies proposal. CLASS Associate Dean Dennis Chester, History Chair Linda Ivey, Philosophy Chair Chris Moreman presented. CLASS supports grouping departments English, Ethnic Studies, Modern Languages, History, Philosophy, and Liberal Studies into one school, similar to SAM (School of Arts and Media). The school is designed for collaborative reasons and to develop other programs for community and campus. The new school is ideal to establish an identity on campus. Proposal been in the process for three years with much support. (Curr/Wiley/P)
- e. Annual Report Rubrics
 - i) English. Manopoulos reported. Report had all the components. English is progressing towards its 5 year review goals. Creating remediation courses. No faculty honors or publications were included in the report. SLOs were discussed and how they were assessed. The next 5 year report is 2016/2017. Concern that reports are more about department than program as this report lacks information about the graduate program. English focusing on undergraduate program as it will impact the graduate program/courses. Manopoulos to recommend in report that English includes MA degree program in the future. (Calvo/Curr/P)
 - ii) Communication. Manopoulos reported. Report has undergraduate and graduate reporting. Faculty climate improving. Assessed SLO. (Curr/Wang/P; Wiley abstain)
 - iii) Art. Smith reported. 14/15 is the next 5 year review. MFA is a goal, but after merging with multimedia will consider it again. Interviewed students to discuss their art. Computer refresh time is not fast enough. What is the future of the classic arts? Studio space is needed for students. (Curr/Wiley/P)

Address next meeting the standardization template of the 5-year reports.

Address next meeting to review and revise the language to create specific questions.

Discuss how to better get access to data.

6. Adjournment. 3:45 PM.