

California State University, East Bay
Committee on Academic Planning & Review
APPROVED Meeting Minutes
Thursday, October 16, 2014

Members Attended: Luz Calvo (substitute chair), Donna Wiley, Fanny Yeung, Sylvia Head, Ekin Alakent, Pat Jennings, Monique Manopoulos, Farzad Shahbodaghlu, Jason Smith, Jiannan Wang

Members Absent: Chris Chamberlain (Chair), Ken Curr

Guests in Attendance: Sophie Rollins

1. Agenda approved. (Jennings /Smith); passed unanimously.
2. Approval of 10/2/14 minutes (Jennings /Alakent); passed unanimously. The study was submitted to WASC, strike campus executives. Date changed from 2104 to 2014.
3. Reports
 - a. Chair report. skipped
 - b. Presidential appointee report. n/a
 - c. Report of APGS
 - i. First question from WASC from the initial review: How many of your programs have completed the assessment cycle?
 - ii. Need to update CAPR website – List every degree program, when annual and program review occurs
 - iii. Announcement during ExCom – New faculty lines will not be approved until we have assessment procedures in order. This is really important. WASC will focus on our assessment cycle.
 - iv. Inventory of Educational Effectiveness Indicators – We recently found out that this was needed for WASC review. During the onsite visit for WASC, they will look to see these indicators across programs. For every single degree program, have learning outcomes been established, evidence collected, analysis and interpretation plans.
 - v. Jennings – from Senate: one of the frustrations is that faculty do not have the resources to assess learning outcomes. Will administration/the institution support initiatives to support these efforts?
 - d. Report of the ILO subcommittee
 - i. ILO Assessment Plan. Subcommittee has yet to meet.
4. Information Items:
 - a. Discontinuances
 - i. Real Estate Management option
 - ii. Operations and Enterprise Resource Management
 - iii. Advertising and Public Relations

Dr. Nancy Mangold presented that the College of Business and Economics currently offers 12 BSA program options. College graduates few students from some options. The College wants to drop Real Estate Management and Advertising, and Public Relations options.

5. Action Items:

- a. CAPR Policies and Procedures with addition of ILO subcommittee language
 - i. Discussion on new language for Article IV section. Wiley to submit to Chair. (Wiley, Manopoulos); passed unanimously
- b. New Minor in Real Estate. Request made to create Real Estate as a minor. New minor to align with new laws in real estate. Minor become available to other students. (Manopoulos, Wiley); passed unanimously

6. Meeting adjourned at 2:45 pm