Members Attended: Chris Chamberlain (Chair), Fanny Yeung (Presidential Appointee), Donna Wiley, Jason Smith, Ken Curr, Sylvia Head, Pat Jennings, Luz Calvo

Members Absent: Ekin Alakent, Jiannan Wang, Monique Manopoulos, Farzad Shahbodaghlou,

Guests in Attendance: Sophie Collins, Jason Singley

1. Approval of the agenda  (moved/seconded/passed; Curr/Wiley/passed/ abstain Yeung)

2. Approval of 2/5/15 minutes  (moved/seconded/passed; Curr/Smith/passed/abstain Jennings, Yeung)

3. Reports
   a. Report of the Chair. WASC on the horizon, conversion is ongoing.
   c. Report of APGS. Sue Opps is leaving. WASC is still coming. Possibly an April 8 reception with Student Success and Diversity Posters such as SOSS, Ganas, Peer Mentors, Research Centers, etc. Special invite only. Tamra is the contact person.
   d. Report of Semester Conversion. Preparing for a referral for ExConn to review a clause. CIC to review the clause about the conversion. GE subcommittee to adopt policy about GE policies.

4. Information Item:
   a. New links on CAPR home page for liaisons. Liaison Duties Flowchart is a new link on CAPR web site. Letter to assigned program and liaison report for 5- year is new on web site.

5. Action Items:
   a. Draft 14-15 CAPR 14: ILO Assessment Plan. The document was reviewed with changes to oversee ILO and the process to assess ILOs. (motion to approve/ Wiley/Curr/ passed)
   b. Suspension of Five-year Program Reviews during Semester Conversion.
      i. 09-10 CAPR 1: 5-Year Program Review schedule shift. Cal State LA suspended the 5-year reviews for one year and extended another year. WASC acceptable if justified. A policy needs to be written. Suggestion given to substitute the 5-year review with an
assessment plan so to give collegial feedback for the revised program by approval of president. Next meeting approve this policy item.

c. Annual Report Rubrics

i. History. Smith reported. Program has a good report stating its strengths and constraints. Assessment plan is only student self-reporting, which is an indirect assessment. Suggestion to use direct assessments such as an imbedded assignment or exit test by its next review. Accept report with the amended paragraph.
(moved/seconded/passed; Wiley/Curr/passed)

6. Adjournment at 3:20 pm