

California State University, East Bay
Committee on Academic Planning & Review
AMENDED Meeting Minutes
Thursday, March 5, 2015

Members Attended: Chris Chamberlain (Chair), Fanny Yeung (Presidential Appointee), Sylvia Head, Donna Wiley, Monique Manopoulos, Jason Smith, Luz Calvo, Farzad Shahbodaghov, Ekin Alakent,

Members Absent: Pat Jennings, Jiannan Wang, Ken Curr

Guests in Attendance: Mark Robinson, Sophie Rollins, Jason Singley, Kim Geron

1. Approval of the agenda. Smith suggested the group modify the approval process of annual reports as one item to review. Prior to meetings, members to read submitted annual report rubrics ahead of time for consent. (Smith/Farzad/passed)

2. Approval of 2/19/15 minutes. (Wiley/Smith/passed, abstain Alakent, Manopoulos, Shahbodaghov)

3. Reports.

a. Report of the Chair. 5 year report for Athletics revised.

b. Report of the Presidential appointee. No report.

c. Report of APGS. CAPR tentatively to meet with one WASC team member Thursday, April 9. Not a regular meeting time. Location to be determined. Agenda pending. ILO assessment plan passed by ExConn, now going to the Senate.

d. Report of Semester Conversion. Singley reported that Steering Committee meeting on Friday. Focusing on questions and answers from students, staff, and faculty as well as from other campuses. Once content is approved, then will posted on web site. Meeting with College of Science to start the process. Then meetings with CLASS with two hour workshops to discuss curricula and to start the process. GE subcommittee meets every week.

4. Information Item:

a. 14-15 CAPR 8: Proposal to add Diversity Rubric to the Academic Program Review Policies and Procedures (edited by FDEC at Senate's request; will be on 3/10 Senate agenda as second reading). Geron presented. A diversity rubric as a self-study. Working on the language for Academic Senate second reading.

5. Action Items:

a. Draft 14-15 CAPR 17: Request for the revision of the options in Liberal Studies B.A. with N. Thompson to present. At previous CAPR meeting approved a discontinuous option in Liberal Studies. The pathways are turning into options. CIC determined them as new options, so CAPR needs to approve the new options. Liberal Studies is trying to streamline its program with the same number of units. (Luz, Smith/passed)

- b. Assessment template example. This will be part of the submission with new program structure. Ideal to have it sent along to APGS before going to CAPR.
- c. Draft policy for suspension of five-year reviews during conversion year. Motion to delete last paragraph. (Luz/Monique/passed, abstain Wiley,Fanny).

Edit first paragraph to indicate that certain actions will need to happen such as GE learning outcomes and number of units to be determined. Motion to table (passed)

d. Annual Report Rubrics.

- i. History (Smith). MA program plans to add an assessment capstone course. (Wiley/Farzad/passed)
- ii. Educational Psychology:
 - 1. School Psychology and Counseling (Alakent). Report looks fine. No concerns. (Luz/Smith/passed).
 - 2. Marriage and Family Therapy (Alakent). Not sure if changes were made in their assessment. (Head/Smith/passed)
- iii. Biological Sciences (Alakent). Listed their goals and explained why some goals were not met and why. SLOs were listed without mapping their ILOs. (Luz, Farzad/passed)

e. CAPR documents referred back to CAPR:

- i. 14-15 CAPR 9: CAPR Report of the Five-Year Program Review for BS in Hospitality and Tourism, BS in Recreation and MS in Recreation and Tourism (2009-2014)
- ii. 14-15 CAPR 11: CAPR Report of Kinesiology's Five-Year Program Review. Chamberlain will study documents to review at next meeting.

5. Adjournment at 3:07 pm.