

California State University East Bay Committee on Academic Planning and Review (CAPR)
APPROVED Meeting Minutes of January 7, 2016
2 PM, SF 329

Members Attended: Erin Alakent, Luz Calvo, Ken Curr (Chair), James Hershey, Pat Jennings, Howard Lei, Jason Smith, Donna Wiley, Meiling Wu (Secretary), Vanessa Yingling

Absent: Stephanie Alexander, Michele Hingst, Stacey Acosta (Student), Christina Sanchez (Student),

Guests in Attendance: Michael Henninger, Gwyn Rhabyt, Saeid Motavalli, Farzad Shahbodaghlou

1. Approval of the agenda. (Calvo / Jennings / passed).
2. Approval of the 12/3/15 minutes. (Smith / Jennings / passed).
3. Reports
 - a. *Report of the Chair (Curr)*. Curr discussed the committee's governance concerns regarding the campus enrollment management plan with Academic Senate President Hedrick. Hedrick responded that Senate does not have the capacity to convene a subcommittee to discuss enrollment management issues. The committee suggests to invite Hedrick to continue the discussion on faculty participation in university enrollment management planning.
 - b. Report of the Presidential appointee No Report
 - c. Report of APGS i. Curriculog is available for use. Many training sessions are scheduled; departments are encouraged to schedule special training. Curriculog Daily Digest will be shared via campus email.
 - d. Report of Semester Conversion No Report.
 - e. e. Report of the ILO subcommittee No Report
4. Action Items:
 - a. Approval of Sandy Long, Assessment Manager from CBE as APGS replacement for Tamra Donnelly on ILO subcommittee
 - b. CAPR liaison check-in and assignments (re-organized, more assignments needed for recently submitted annual reports)
 - c. Art 14-15 Five-year Review presentation (Chair Gwyn Rhabyt, Professor Michael Henninger, 2:30 pm time certain; Jason Smith as CAPR liaison).
 - i. Michael Henning presented. The department streamlined available seven options, and updated a degree completion plan and a road map. The 2010- 2015 five year review discusses the following goals: curriculum development, program assessment and improvement, and faculty resources. A new faculty member started this fall and another faculty search is in progress. Progress has been made in curriculum development and adjustment of the program, i.e. Photography will be renamed to Digital Art. The department will offer more BFA and fewer BA

after semester conversion.

ii. At the conclusion of the presentation, the committee inquired the diversity plan for faculty recruitment, Rhabyt responded Art department had revised the recruitment material to encourage diversity. The committee voted to accept the five year review (Calvo / Jennings / passed).

d. Request for addition of Civil Engineering BS to Academic Master Plan (Chair Saeid Motavalli and Farzad Shahbodaghlu, 3:00 pm time certain)

i. Farzad Shahbodaghlu presented. A memo from Dean Leung has shared and the history of the School of Engineering, started as a department with 3 majors and developed into a School, was introduced. Shahbodaghlu explained the anchor engineer disciplines are conventionally industrial, computer, and construction engineering; because CSUEB already has construction management program as a subset of civic engineering, a new Civil Engineering BS will provide a boarder spectrum. For School of Engineering, the anchor engineer disciplines are anticipated to be in place to build a coherent school of engineering. Secondly, as a feeder to construction management program, the BS will prepare students with better science foundation and math knowledge. Thirdly, building infrastructure for U.S. to recover from the recession and to prepare engineers to support the future plan. The BS of Civil Engineering is on track for accreditation and well received by the civic engineering/ construction management community. The presentation discusses the networking for job placement/internship opportunities, program assessment and improvement, fundraising and grant writing resources.

ii. Committee member Smith noted that there is no cost projection of this new BS. The committee needs to be aware that CARP has approving programs without knowledge on the available space and enrollment plan to make decision. Committee member Wiley suggested to search for provost support on securing resources. This approve is to be forwarded to chancellor's office to be approved for Academic Master Plan. (Lei / Wiley / passed)

5. Discussion Items: accredited programs and Annual Report submission

6. Adjournment