



COMMITTEE ON ACADEMIC PLANNING AND REVIEW

Thursday, January 18, 2018, 2:00 – 4:00 PM., SF 329

Attendees: Duke Austin, John Tan, Lana Wood, Jason Smith, Nidhi Khosla, Dawna Komorosky, Maureen Scharberg, David Fencsik, Rose Wong.

Guest: Julie Stein

APPROVED MINUTES

1. Election of a Winter 2018 secretary
Khosla was elected as secretary for Winter 2018.
2. Approval of the agenda
Motion to approve agenda: David Fencsik/ 2nd Lana Wood, approved
3. Approval of [1/4/18](#) draft minutes
Motion to approve minutes: Duke Austin/2nd John Tan, approved

4. Reports

a. Report of the Chair

GE sub-committee Chair, Chair of CIC, Caron Inouye and Julie Stein- met with Jason Smith previous week. Educational effectiveness meeting generated more ideas for the Idea Book. Jessica Weiss, Andrew will attend next meeting. How are we helping committee cope with change to semesters.

Mention lana/david; motion to consider academic program discontinuance. Smith explained that in case of program discontinuance, should check what is due from students. Maureen Scharberg will take attempt at editing and addressing concerns in timeline.

Postpone annual program trends

17-18 capr 7

- b. Report of the Presidential appointee
- c. Report of APS
- d. Report of Semester Conversion

Lindsay McCrea- steering committee of semester conversion had a meeting with Joey Harpst, project manager for the consultant that is helping with semester conversion and we are on track with PeopleSoft. Chairs are submitting schedules for summer and Fall. Faculty development sub committee has robust program for semester conversion.

5. Liaison appointment reminder
6. Business:
 - a. DRAFT [17-18 CAPR 5](#) Program Discontinuance Policy
 - b. 17-18 CAPR 6 CAPR Summary of Program Annual Report Findings
 - c. DRAFT [17-18 CAPR 7](#) Cal State East Bay Assessment Framework
 - i. DRAFT [17-18 CAPR 8](#) Institutional Learning Objectives Assessment Plan
 - ii. 17-18 CAPR 9 General Education Assessment Plan

Smith felt the document was not ready. Stein expressed that CAPR is the leading committee that concerns ILOs and more visibility is needed for these issues.

Grammar edit suggested: This plan will cease to be in effect on after August 1, 2022. CAPR 7 and 8 can be approved in next meeting and get it approved. Jan 23 diversity rubric presentation to Senate.

- d. Discontinuance requests for Fall 2018:
 - i. [BS Environmental Science](#) (Environmental Systems and Resource Management Option, Life Science Option, Physical Science option)
 - ii. [BS Mathematics](#) (Applied Mathematics Option, Mathematics Teaching Option, Pure Mathematics Option)
 - iii. [MS Mathematics](#) (Applied Mathematics Option, Mathematics Teaching Option, Pure Mathematics Option)

Motion to consider: Maureen Scharberg, Dawna 2nd

Motion to approve: Maureen Scharberg, Dawna 2nd, approved

7. Adjournment

Motion to adjourn: David Fencsik, Dawna Komorosky 2nd