5/17 CAPR APPROVED Minutes

Attended: David Fencsik, Lana Wood, Jason Smith, Nidhi Khosla, Dawna Komorosky, Rose Wong, Fanny Yeung, Michele Korb, Maureen Scharberg, Cherie Randolph

Semester conversion:

1. Approval of the agenda
   Fencsik moved, Wood 2nd, approved

2. Approval of 5/3/18 draft minutes
   Korb moved, Scharberg 2nd, approved

3. Reports:
   a. Report of the Chair
      Nothing to report.
   b. Report of the Presidential appointee
      Nothing to report.
   c. Report of APS
      Scharberg and Stein will review CAPR docs over summer to check that there is no contradictory information with respect to semesters.
   d. Report of Semester Conversion
      Scharberg reported that PeopleSoft conversion went through. Students will wait till May 29 to register to repeat class.

4. Business:
   a. 17-18 CAPR 6: Summary of Program Annual Report Findings (referred back to committee by Excom on 5/8/18)
      CAPR members present, together formulated a response.
   b. Motion to consider Annual Report rubric development to first meeting of Fall semester. Wood moved, Randolph 2nd, approved
   b. Motion to postpone Annual Report rubric development to first meeting of Fall semester.
      Scharberg moved, Fencsik 2nd, moved.

5. Adjournment
Fencsik moved, Scharberg 2nd, approved